

The Monthly meeting of the Lansford Borough Council for General and Executive purposes was held at the above date and place at 6:30pm. The meeting was called to order by President Martin Ditsky and the Pledge of Allegiance was recited. There were 8 residents and 1 reporter.

ROLL CALL

Secretary Treasurer Mary Fittos took roll call. Those present were Martin Ditsky, Mary Soberick, Colin Jones, Mayor James Romankow, Tommy Vadyak, Joseph Butrie, Rose Mary Cannon, Samantha Yasson and Solicitor Michael Greek.

PUBLIC COURTESY

Margaret Kurtz, resident of Lansford asked when the Handicap Parking Applications would be addressed. Mary Soberick said they are pending, but she will be getting to them and contacting applicants.

Raymond Pauff, resident of Lansford asked about the handicap ordinance as well. Mary Soberick said she would contact him as soon as it's reviewed.

Bruce Mertz, resident of Summit Hill, asked if anyone had any questions regarding the work being done on the pool roofs. There were no questions or comments. Martin Ditsky explained that Mr. Mertz ran into some issues as one roof had double shingles that needed to be removed for an additional cost not known at the moment. Mr. Ditsky asked if everything will be done in time for the pool opening and Mr. Mertz said yes as long as it's not raining for weeks.

APPROVAL OF MEETING MINUTES – APRIL 9, 2014

Tommy Vadyak said the only change is on page 5. He said the motions seem like they were made in executive session, it should be moved down more and separated. **Tommy Vadyak made the motion to approve the minutes with the changes. Seconded: Rose Mary Cannon vote. All in favor, motion carries.**

CORRESPONDENCE

- Reimbursement of Dividends from MRM Insurance
- Surrender Payment from Athene Annuity & Life & Nationwide Pension regarding John Turcmanovich policy
- Philadelphia dropped our policy for: property, auto, equipment floater, crime and general liability Seltzer Group finding a new Provider/ Vazza Case was main reason for non-renewal- Rose Mary Cannon mentioned that finding a new policy is one thing, but it's going to be expensive. **Rose Mary cannon made the motion to obtain the losses report. Seconded: Tommy Vadyak vote. All in favor, motion carries. Mr. Greek said to request the full 6 years.**
- Career Link- Workforce, summer employment help. Tommy Vadyak said we may want to look into getting a few youths. **Tommy Vadyak makes the motion to contact career link. Seconded: Rose Mary Cannon vote. All in favor, motion carries.**
- Thank you letter from First Niagra for Sgt. Jack Soberick- Read by Mayor James Romankow
- Panther Valley- Changes to Jones street Old Middle school Bus stop- Tommy Vadyak said no matter where you move the stops believes you will still have problems and is against moving the stops. Rose Mary Cannon said council should meet with them to see what recommendation they may have. Mary Soberick is in favor of changing it. **Tommy Vadyak makes the motion to set up a meeting. Seconded: Rose Mary Cannon vote. All in favor, motion carries. Mary Soberick, Martin Ditsky and Samantha Yasson will attend the meeting.**
- Letter from Chief Fittos of Summit Hill- Tommy Vadyak said that should not be read out. Rose Mary Cannon said this can be discussed in executive session.
- Letter from Resident Joseph Fittos III / permission to have a fire pit- **Mary Soberick made the motion to deny. Seconded: Tommy Vadyak vote. Martin Ditsky & Colin Jones were opposed, motion still carries. Mr. Vadyak reminded council of the ordinance prohibiting burning.**
- Letter from Barry Isett/ Proposal- Mr. Esposito explained that they would like to provide 4 office hours at the request of the Lansford Borough to answer any inquiries and this would relieve Jill of these issues. The cost is 55/hour which is the current rate. Rose Mary Cannon thinks 2 days a week from a certain time would be good. Mary Soberick thinks this should be an internal decision of the appointed firm, Barry Isett & Associates Mr. **Vadyak made the motion to table it.**
- Letter from Mary Soto/ Permission to plant trees on Borough Property- Read by Martin Ditsky. **Tommy Vadyak makes the motion to give Mary Soto permission to plant flowers only, not trees. Seconded: Rose Mary Cannon vote. All in favor, motion carries.**
- Letter from Civil Service/ Recommendation to hire Full-Time Officer- This was addressed in executive session.

COMMITTEE REPORTS

- Municipal Administration- Report was read by Martin Ditsky. **Tommy Vadyak made the motion to publish the delinquent Sewer transmission list in the newspaper. Seconded: No second, motion failed.** Mary Soberick mentioned that the Moving Permit Ordinance is not being honored and to follow the ordinance such as: Just getting the information needed. No personal information should be recorded. Tommy Vadyak asked that we follow the ordinance. Rose Mary spoke about the pool tag collection and clarified how the money is being handled. Mary Soberick made some points on collecting the pool money and sees no problem the way it's being operated.
- Public Safety- Report read by Tommy Vadyak. **Tommy Vadyak makes the motion to give Mike Rehatchek permission to detail the police vehicles. Seconded: Joe Butrie vote. Opposed: Mary Soberick. Motion Carries. Tommy Vadyak makes the motion for Solicitor Michael Greek to go through the Right to know or subpoena to obtain the David Midas Report. Seconded: Colin Jones vote. Samantha Yasson made the motion to table.**

- Fire Department- report read by Tommy Vadyak
- Ambulance- no report
- Mayors Report- Read by Mayor James Romankow
- Police Report & Proclamation- Report read by James Romankow. **Mary Soberick makes the motion to adopt the Resolution, 14-05, Proclamation of National Police Memorial week. Seconded: Rose Mary Cannon vote. All in favor, motion carries.**
- Parks & Recreation- No report
- Public Works- Read by Martin Ditsky. He explains that the street sweeper needs (2) ball bearings. One quote from D&B in Virginia is for \$338 each, the other is \$443 each, a place in Harrisburg. **Tommy Vadyak makes the motion to purchase the cheaper parts. Seconded: Colin Jones vote. Opposed: Rose Mary Cannon. Motion Carries.** Martin mentioned that the garage roof is leaking and asked if it should be replaced or repaired. Rose Mary said it should have been fixed two years ago. Tommy Vadyak said if we just build a new Pole Building it would cost about \$54,000 and that's something council should look into for next year. **Colin Jones makes the motion to fix the Garage roof with the lowest bid. Seconded: Joe Butrie. Opposed: Tommy Vadyak. Motion Carries.** Mary Soberick made the point by saying the last things we received were 18,000 so that means we do not need to bid just receive quotes and get the work done.
- Community Development/Planning/Zoning Sanitation- read by Mary Soberick. Sanitation collection ordinance will be re visited. Committee has changed the meeting time to 7pm.
- Code Enforcement- No report
- Treasurers Report- Bills to be Approved, Income Report, P/L, B/S, Check Register, P/L Budget vs Actual, Sanitation & Sewer Reports, Sewer Delinquent list as of 4/30/14. Mary Fittos mentioned that some bills under Sewer should be paid out of Special Highway as her and Mary Soberick identified them as Street Sweeper parts. There was also a bill from Kovatch that was waived and Lehigh Asphalt that was under General Fund was paid out of special highway, it was just not voided out of General Fund at the time, but now it is. **Samantha Yasson makes the motion to approve bills. Seconded: Mary Soberick vote. All in favor, motion carries.**
- Tax Collectors Report
- Carbon County Tax Collection Committee- No meeting
- Solicitor's Report- Solicitor Greek said we received a copy of the condemnation and said he is working with the auditor general regarding the radios and pagers. **Tommy Vadyak makes the motion to send a letter to the state senator for Grant Funds to rip down the Elk's building. Seconded: Joe Butrie vote. Opposed: Mary Soberick. Motion Carries.**

NEW BUSINESS

- Obtaining 2013 data from Optimal – To be imported into Munibilling so we have a history. They charge \$50/hr to format it into excel. Could be anywhere from \$100-\$300.
- Civil Service Commission- Appointment of new Solicitor for Civil Service- Discussion between Samantha Yasson, Solicitor Greek and Mary Soberick about this topic. Solicitor Greek said she can choose one or stay with Attorney Greek.

Tommy Vadyak left at 8:30 pm

- New Pc for Jill- Quotes attached, recommended Jeff's Quote and Viewsonic 20" Monitor. **Rose Mary Cannon made the motion to accept Leztek and Viewsonic. Seconded: Colin Jones vote. All in favor, motion carries.**
- Special Event request from Anthracite Triathlon- July 20, 2014 7:15am- 10:30am- **Motion made by Mary Soberick to approve the request. Seconded: Samantha Yasson Vote. All in favor, motion carries.**
- Community Yard Sale- Pick one weekend the permit is free- **Mary Soberick makes the motion to have it June 14th- 15th. Seconded: Colin Jones vote. All in favor, motion carries**

OLD BUSINESS

- Cleaning Service- Proposal from Debbie Kupres. **Joe Butrie made the motion to accept the bid. Seconded: Rose Mary cannon vote. All in favor, motion carries. Mayor James Romankow asked if he can be downstairs as she cleans.**
- Piano- Price from Internet-**Mary Soberick makes the motion to advertise items for Sale \$300 or best offer. Seconded: Colin Jones vote. All in Favor, motion carries.**
- Sealed Bids on Dump Trucks at Garage- Evans Fuel- Bids were read by Solicitor Greek. Two Bids, both are from Mark Krajcirik. The 89 70 series dump truck \$1,151 asking price and the 88 GMC for \$1,151. These are the only bids. **Samantha Yasson makes the motion to accept both bids. Seconded: Rose Mary Cannon vote. All in favor, motion carries.**
- Delinquent Sewer Transmission List generated by Jill- This was addressed in Municipal Administration.

UNFINISHED BUSINESS

- Status of engineer doing a study on our floor for the safe- Rose Mary said the safe could not come into the Borough office unless the floor was reinforced. Mary Soberick said they just looked at the floor, there was no engineering review and that's why we went to them. Rose Mary said they would have to tear the ceiling down to have a better idea. Mary Soberick read part of their letter and suggested to store it at the swimming pool or Fire Company. Samantha suggested to move it to the new fire building as a temporary location and then move it back to the Garage after repairs. Mary Soberick said it should be displayed where residents can see it, preferably from the Borough

Hall. Rose Mary said let's see if it will fit through the doors in the police department, if not we will bring it to the Fire company temporarily. No decision was made.

- Tommy to get Inventory from room in garage- Addressed in Public safety. Chris Ondrus to get inventory.
- Pension Board- Appointment of new officials and advertise- Rose Mary made a motion to advertise, however Mary Soberick said someone no one has come off and John Turcmanovich does not need to come off even though he is retired. Per the Ordinance, she just discovered that the Borough Secretary is automatically Chief Administrative Officer for the Pension board and you only need two people to have a Quorum. Martin Ditsky is also on the Pension Board. Mary Fittos and Martin Ditsky are the quorum and they can work on this Pension without John, he would need to be recused.
- Pole Building Update- Martin said we sent a check to Wood Originals which was the first payment and they are in the process of doing the pouring of the concrete. Rose Mary Cannon just confirmed that this was only the first payment; they would not go any further until they received that first payment.

Handicap Parking Spaces-

Mary Soberick mentioned she has (3) outstanding applications from 2012. On one application the phone doesn't match, the other applicant said to disregard it , and the third met all the criteria Mary Soberick recommended that council approve this handicap spot at 12 West Bertsch Street **Colin Jones makes the motion to approve the handicap spot. Seconded: Joe Butrie vote. All in favor, motion carries.**

EXECUTIVE SESSION

Council entered into Executive session at 9:15 pm and went back on the record at 9:40pm.

Mary Soberick makes the motion to Hire Jason Helmer as a full time Police officer waiving all necessary testing requirements due to the fact that he already a provisional Full- Time Officer. Seconded: Joe Butrie vote. All in favor, motion carries.

Attorney Greek mentioned he has a 12 month probationary period, however he has been full- time since Last November so he has already completed 6 months. He has a 6 month probationary period left to complete.

Rose Mary asked if we ever submitted a bill for Jenna's test. Mayor James Romankow said he will handle.

Mary Soberick makes the motion that we notify the civil service commission into certifying another list. Seconded: Colin Jones vote. All in favor, motion carries.

ADJOURNMENT

Joe Butrie made the motion to adjourn at 9:52pm. Second: Rose Mary Cannon vote. All in favor, motion carries.

Respectfully submitted,

Mary Fittos

Secretary/Treasurer