

Please complete and return to:

Lansford Borough Office

1 West Ridge Street

Lansford, PA 18232

Phone:570-645-3900

Fax:570-645-6248

Billing Email: contactus@lansfordboro.com

New Owner/Property Information Sheet- The Lansford Borough Office received the property transfer information showing you as the owner of the property below:

Owners: _____

New Property Address: _____ Lansford, PA 1 8232

Responsible Party / Billing Information:

Lansford Borough bills a yearly sewage transmission fee and quarterly sanitation bill. **Please provide the correct owner's address the invoices should be sent to:**

Name _____

Street Address _____

City, State, Zip _____

Home (Landline) Phone: _____

Cell Phone Number(s): _____

E-mail: _____

The cell phone numbers & e-mail listed above are provided by me to reach me for purposes related to me being a customer of Lansford Borough for the expressed purposes of any and all business dealings with you. This will include billing and collection issues to include assignment for collection to a collection agency or attorney for phone contact with me. These rights may be revoked if done so in writing at any time. The cell phone numbers & e-mail will not be sold or used for any other purpose not relating to the business relationship established between Lansford Borough and you.

Signature Date

Will the property be your residence? (circle one) YES NO

Will the property be a rental unit? (circle one) YES NO

Other Use or Plan _____

Movine Information:

- **Lansford Borough requires a moving permit for anyone moving items in, out, or within the borough. Moving permits must be obtained at the borough office, I W. Ridge Street, open weekdays 8:00 a.m. to 4:30 p.m. Closed holidays. Fee is \$20.00.**

- Landlords are required to register rental units. Registration forms are available at the borough office.