

## Workshop Meeting Minutes

December 2nd, 2025

The December 2nd, 2025 Workshop Meeting was called to order at 5:00p.m. by President Bruce Markovich at the Lansford Borough Town Hall, 1 West Ridge Street, Lansford, Pennsylvania. In attendance was, Council Member Joseph Butrie, Council Member Gwyneth Collevchio, Council Member George Gilbert, President Bruce Markovich, and Council Member Jennifer Staines.

Not in attendance Council Member Jack Soberick, Mayor Hugh Vrablic, and Solicitor Robert Yurchak.

The Pledge of Allegiance was recited.

Council Member Michele Bartek arrived at the meeting at 5:07p.m.

**Public Courtesy-**

Jasmine Amiy of 106 West Ridge Street spoke about the animal ordinance and the impact it has on the snake shop business they are trying to open in the borough.

Cookie Vadyak of 334 West Abbott Street inquired about the status of the handicap swing footage.

Bill McMullen from Arro Consulting spoke about the CLSH Sewer Authority Act 537 Plan and the subsequent costs for improvements which with a grant will cost Coaldale, Summit Hill, and Lansford Borough each individually \$350,000.00 as the grant will provide a 50% match for each borough's \$350,000.00.

**Public Works**

Joseph Butrie spoke about executive sessions and the circumstances in which public notice advertising is required.

Joseph Butrie spoke about the need for a grant writer for the borough to try to obtain more grant funding.

Bruce Markovich stated that the meeting for the borough garage grant approval has not occurred yet for the borough garage but once it does the grant will either be approved or denied.

Bruce Markovich stated that the grant for the skidster was filed last Thursday.

Joseph Butrie spoke about the sewer line on East Front Street and he was advised by the contractors to push off the job until the end of March to ensure the job does not have to be completed again.

Joseph Butrie spoke about the international vehicle needing to be inspected, rear brakes replaced, and a new oil pan installed due to pan rot, the cost being \$6,000.00.

### **Municipal Administration**

Jennifer Staines spoke about the borough needing to hire an attorney to fight the insurance company for coverage on the Diaz Case. Bruce Markovich stated that Attorney Yurchak sent information to council about available lawyers.

Michele Bartek stated that during the next council executive session council will be discussing her agenda item; Discussion about lawyers.

Bruce Markovich stated that the borough joined NEPA last month and that NEPA would like a meeting with a representative from Summit Hill, Coaldale, and Lansford to talk to NEPA about funding opportunities that are available.

Bruce Markovich stated that the demolition of 151/ 151 1/2 West Ridge Street is to start on December 8<sup>th</sup>, 2025 and that the borough will need to close West Synder Avenue and Klocks Hill during the times that the work will be occurring with the contractors informing the borough of the exact times they will need those roads closed.

Doli Contracting is asking for a letter to recoup the cost of the bond as the borough broke the contract for the Powell Street Project and not Doli Contracting.

Bruce Markovich stated that a Stop Work Order was issued for 334 West Bertsch Street due to the property owners having not provided rehab plans, funding, or obtained the proper necessary permits.

Bruce Markovich stated that current owner of 316 West Patterson Street has ignored contact from the borough and that the borough should obtain a court order to force the tear down as the grant funding the tear down expires in September of 2026.

A discussion was had amongst council about the status of Jack Soberick's Pension and the next steps for Jack Soberick to obtain his pension.

Bruce Markovich stated that Matthew Houser's employment agreement was completed by Attorney Robert Yurchak with Matthew's wages to be based on the police union contract for the full-time position he previously occupied.

### **Public Safety**

Jennifer Staines spoke about the Civil Service Commission, member need for training on procedure and protocol, and the need for them to reorganize. Council agreed that a letter should be sent to the commission informing them of the paperwork they must complete and that reorganization has to occur as soon as possible.

### **Parks & Recreation**

Gwyneth Collevecchio spoke about the fencing having been installed at Ashton Playground and East End Basketball Court and that the job was well done by Josh Wentz and Service Team.

Gwyneth Collevecchio spoke about the success of the Halloween Festival and the great job Michele Bartek and her volunteers did for the event.

Gwyneth Collevecchio spoke about the tree lighting in Kennedy Park that is happening on December 7<sup>th</sup>, 2025 beginning at 4:00p.m.

### **Zoning/Code/Rental**

Jennifer Staines spoke about the 2026 fee schedule and that council will in the December council meeting will need to vote to pass the 2026 fee schedule.

Jennifer Staines spoke about Shane Monk's employment contract needing to be completed and that his annual review will be conducted by the new chair of code & ordinance.

Jennifer Staines stated that the council has addressed the concern about the snake shop business in the borough during public comment.

Jennifer Staines stated that she feels council should revisit the proposed amusement and skill game ordinances as it is a great way for the borough to bring in extra revenue.

The meeting was adjourned by Bruce Markovich at 7:05p.m.

Respectfully Submitted,



Ashley McLaughlin

Secretary