

Workshop Meeting Minutes

May 6th, 2025

The May 6th, 2025 Workshop Meeting was called to order at 5:00p.m. by President Bruce Markovich at the Lansford Borough Town Hall, 1 West Ridge Street, Lansford, Pennsylvania. The meeting was attended by President Pro Tempore Michele Bartek, Council Man Joseph Butrie, Council Woman Gwyneth Collevchio, President Bruce Markovich, and Council Woman Jennifer Staines.

Council Man Jay Doyle, Council Man Jack Soberick, Mayor Hugh Vrablic, and Solicitor Robert Yurchak were not in attendance.

The Pledge of Allegiance was recited.

Bruce Markovich spoke about the length of the agenda.

Public Courtesy-

Tommy Vadyak of 334 West Abbott spoke about his views on various things in the borough along with his views on the water authority board salaries.

Rosemary Cannon of 242 West Ridge Street spoke about the Ashton Park playground and how it needs mulch.

George Gilbert of 841 East Ridge Street inquired about how certain social media platforms have information about the police that is not public.

Christopher Ondrus of 10 Edgemont Road inquired about the 2024 Fiscal Audit.

John Zym presenting to council an overview of the Civil Service Commission, what has been done, what needs to be done, and what changes he is requesting.

Chairman of the Civil Service Commission John Zym did not present council an overview as he was not present for the meeting.

Public Works

Discussion to use the money the borough gets from the insurance company for street sweeper and Sewer Vacuum to purchase a new sewer vacuum.

Joseph Butrie spoke about the need the borough has for a sewer vacuum.

Joseph Butrie spoke about a sewer vacuum costing around \$345,000.00 and that they are available in bull axle or single axle with the main difference between the two types being the amount of water and debris that can be sucked up that the cost is the same for both.

Discuss patching potholes, starting grass cutting, and possibly dropping dead trees down by the pool

Joseph Butrie spoke about the public workers patching potholes through the borough.

Joseph Butrie stated that within the next two weeks the public workers will be beginning to cut grass on borough property as well as look at the trees by the Lansford Pool and remove any dead trees.

Discussing public workers starting to inspect inlets, some need to be repaired some need replacing

Joseph Butrie spoke about the public workers inspecting the sewer inlets and that there are a few that he is aware of that do need replacement such as the one on Patterson Street near Turkey Hill.

Discuss street sweeping schedule weather permitting on starting May 5th, 2025 using shared services Summit Hill Sweeper

Joseph Butrie stated that the public workers will be doing street sweeping starting May 5th, 2025 and he asked that all residents please move their cars during the sweeping.

Discuss hiring Dennis Anderson for summer help

Joseph Butrie spoke about hiring Dennis Anderson for summer help as he is a good worker and does not require constant supervision.

Discuss putting up outside Zimmerman Building dusk to dawn lights, one in front of building one in back.

Joseph Butrie spoke about putting up two lights at the Zimmerman Building to increase security around the building.

Discuss ordering 2 tires for payloader

Joseph Butrie spoke about ordering two tires and that due to him ordering two tires it does not need to go out for bid.

Joseph Butrie stated that the company that replaces the tires will both come directly to the borough as well as dispose of the tires.

Discuss quote on a new sewer camera that was demonstrated

Joseph Butrie spoke about a sewer camera that was demonstrated for the borough and that information about it was provided to the council.

Discuss Hole on 200 West Patterson that was repaired by PennDOT

Joseph Butrie spoke about the hole repair and that an eye is going to be kept on the hole repair.

Discuss hole by Turkey Hill on Patterson Street that was repaired.

Joseph Butrie spoke about the hole near Turkey Hill being repaired and that an eye is also going to be kept on that as well.

Discussion on advertising to demolish Spring Street Garage

Joseph Butrie spoke about the condition of the Spring Street Garage and that he feels tearing the building will reduce the chance of the building becoming an eyesore for the borough as that is what happened with the old Middle School on Patterson Street.

Municipal Administration

Discuss upgrading the Postage Meter to a Vision S3 Meter

Borough Secretary Ashley McLaughlin spoke about the need for an upgraded Postage Meter as the amount of mailing has increased.

Ashley Mclaughlin stated that the machine also allows individual pins per user which tracks the amount of postage of each user.

Discuss purchasing a printer for the office

Bruce Markovich spoke about wanting to purchase a color printer for the borough office especially due to one of the printers having recently stopped working.

Ashley Mclaughlin spoke about the three different printer options in front of the council and that all printers were all-in-one printers, but that cost varied between them.

Discussion to purchase 3 ADP Timeclocks

Ashley Mclaughlin spoke about the three ADP Timeclocks which allow for fingerprint and facial recognition sign in but that employees would still have the option of using the ADP App.

Discuss Handicap Check List

Gwyneth Collevecchio spoke about a handicap check list that has been added to the handicap request forms.

Gwyneth Collevecchio stated that the check list would confirm that all information needed to approve a handicap parking space request has been received and the request is ready for council review.

Discuss sanitation billing

Bruce Markovich spoke about the increased number of residents claiming they do not put out garbage and thus want to be exonerated from paying for garbage.

Bruce Markovich spoke about how council is going to have to decide how they would like to handle this issue and that reducing the amount of people paying for garbage would result in the garbage rate increasing to cover the garbage contract cost.

Apply for a grant for new Sewer Vacuum

Bruce Markovich stated the borough is going to be looking at a couple different avenues to pay for a new Sewer Vacuum and that a grant is one of them.

Public Safety

Alarm System for Concession Stand at Ashton Park

Michele Bartek spoke about wanting an alarm system for the concession stand at Ashton Park that will notify the Police Department if the alarm is triggered.

Michele Bartek spoke about having the alarm system through the same company that does the borough cameras.

The removal of Mr. John ZYM from the Civil Service Commission

Michele Bartek stated she wants John Zym removed from the Civil Service Commission.

Reforming the Civil Service Commission immediately so the office can be tested properly and we get our full-time officers .

Michele Bartek stated she would like the Civil Service Commission to be reformed immediately after John Zym is removed so the current police applicants can be tested for full-time positions.

Planning Commission to put an ad in for another member.

Michele Bartek spoke about wanting an advertisement in the newspaper for another member of the Planning Commission to complete the three-member requirement.

Parks & Recreation

Cog Meeting-Non Profit Information

Gwyneth Collevecchio spoke about the COG Meeting and that those minutes from the meeting were obtained.

Gwyneth Collevecchio spoke about how there will be a spot in Josiah White Park for a non-profit to make some money through the summer months and that the information was in the newspaper.

Gwyneth Collevechio spoke about a woman that goes to the COG meetings from Representative McKenzie's Office and that information can be given to her for Representative McKenzie's Office.

Pool visits on April 26th, 2025

Gwyneth Collevechio spoke about the pool visit and that eight people were in attendance.

Panther Valley Health Carnival at the PV stadium May 19th, 2025 from 4:00p.m. to 6:00p.m.

Gwyneth Collevechio spoke about the health carnival happening on May 19th, 2025 from 4:00p.m. to 6:00p.m. at the PV Stadium.

Zoning/Code/Rental

Discussion on proceeding with Part-Time Code Enforcement Officer Interview

Jennifer Staines spoke about an advertisement that was run for part-time code enforcement officer and that three applications were received.


Jennifer Staines spoke about the issues that currently would surround hiring another code officer and that as of right now Code and Ordinance Enforcement Officer Shane Monk told council he does not need additional help but will notify them if he does in the future.

Discussion on the Code & Ordinance committee changes in reporting, spreadsheets, and committee makeup.

Jennifer Staines spoke about wanting to change the way information is being reported.

The meeting was adjourned by Bruce Markovich at 6:55p.m.

Respectfully Submitted,


Ashley McLaughlin

Secretary