

AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting
April 15th, 2026, 6:00 p.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

- Michele Bartek
- Joseph Butrie
- Gwyneth Collevecchio
- John Zym
- Joseph Genits
- Bruce Markovich
- Jack Soberick
- Denise Lebiensperger (Mayor)
- Robert Yurchak (Solicitor)

4. Jared Soto an Economic Development Specialist to speak about the Carbon Chamber & Economic Development

5. Public Courtesy Limited to Items on Agenda

– Please stand, state your name and address (please keep remarks to 3 minutes)

6. Approval of Meeting Minutes

- Motion to approve all of the following Meeting Minutes:
 1. January 27th, 2026 Budget Meeting Minutes
 2. February 26th, 2026 Special Meeting Minutes
 3. March 11th, 2026 Meeting Minutes

7. Correspondence-

C1. Email from American Fire Co #1 requesting the LST Funds allocated for the Fire Department.

C2. Minutes from the CLSH Sewer Authority

C3. Writs of Executive from Portnoff Law. Needs council approval.

C4. Letter from Lansford Alive requesting \$6,000.00 for program events during the Lansford 150th Anniversary, previously approved by the council.

C5. Handicap Parking Request from Melanie White at 125 E Bertsch Street. Space is being requested for placement on the corner of Bertsch Street and Walnut on Walnut Street.

C6. Motion to approve No. 3 Cafe's (9 W. Ridge Street) request for one (1) to two (2) designated customer parking spaces near their business to improve accessibility and parking availability.

8. Committee Reports (*Provided by the committee*)

- a. Public Works
- b. Municipal Administration

- c. Parks & Recreation
- d. Public Safety
- e. Zoning & Code

9. Municipal Monthly Reports

Fire Dept.- Enclosed

Ambulance- Enclosed

Mayor's Report

Police Report- Enclosed

Zoning/Code Enforcement- Enclosed

Code Compliance

Rental Report

Solicitor's Report-

-Gaming ordinance ready for advertising

Tax Collector's Report:

- From March 1st, 2026, to March 31st, 2026. No taxes collected as **the Tax Office is closed until April 2026.**

Treasurer's Report (Presentation and review of bank balances, CD accounts, and financial activity as detailed on pages 5 and 6.)

- Review of Monthly CD's and Bank Balances for the past two (2) months
- Report of Revenue received through April 9, 2026

Motion

- Motion to approve Bills & Expenditures through April 9, 2026

10. Old Business:

OB1.- Status report to date: STMP Grant

OB2.- Status report: Lafayette "Executive Summary."

OB3.-Re-advertise requirements for a custodial/cleaning person (to do cleaning of the borough hall and police department).

OB4.-Re-advertise for vacancies on boards/commissions (i.e., Appeals Boards/Recreation Commission, others).

OB5.-Status update: letters of interest sent to real estate firms and auction companies to list/sell the former Boro Garage (Parcel #123A-24-J37.20) and the vacant lot (Parcel #123A-24-J37.14) located on Spring Street.

OB6.-Review of Federal and State requirements for painting crosswalks on state highways and municipal roads.

OB7.-Discussion regarding the sewer project on the 100 Block of East Front Street, previously approved by Council, which has now been completed.

11. New Business:

- NB1. Review of proposed resolution relating to conducting meetings and video recording.
- NB2. Visit to council by Sava Logthetides grant consultant to give a presentation.
- NB3. Discussion about the need for adoption of an ordinance regulating vacant structures. "Registration of vacant Structures".
- NB4. Discussion about inclusion of portions of the PA. Dog Law into the Lansford Animal Ordinance.
- NB5. Discussion about painting of the gazebo in Kennedy Park.
- NB6. Trolley Tour Details: originates at No. 9; holds 30 people per tour run (3 per day); \$34 per person; scheduled dates.
- NB7. Review of concession stand equipment
- NB8. New mulch is required for playgrounds
- NB9. Grant inquiry for former pool lot area
- NB10. America 250 truck visitation to Lansford
- NB11. Acknowledgement of citizens dedication overseeing the East End Park.

Motions:

1. Motion to approve opening a Fire Escrow Account for 505 East Ridge St at Jim Thorpe Neighborhood Bank for **\$21,340.00**.
2. Motion to close ARPA Grant Account XX2153 and Building Developing Capital Account XX9105, transferring balances to General Fund XX6496, and close Sanitation MMA Account XX6454, transferring funds to Sanitation Fund XX6434, to reduce inactive accounts and simplify bank reconciliation.
3. Motion to approve Joseph Butrie's request for the Lansford 150th Anniversary Motorcycle Ride on Saturday, June 27, 2026, departing the Lansford Legion at 10:30 AM and ending at 5:00 PM.

4. Motion to approve Detective Tom to attend training on June 4–5 in Reading, PA, on “Sexual Assault Cases,” at a cost of \$445, to be paid from the police training budget.
5. Motion to obtain a quote from Arro Engineering to have Arro Engineering, redesign, bid and supervise the Powel Street Sewer Project, changing the location of the sewer line from the previously awarded contract to the Powel Street Roadway.

12. Executive Session

13. Adjournment

MONTHLY CDS AND BANK BALANCES

Account Title	Interest Rate	Maturity Date	No.	Interest Paid YTD 3/31/2026	3/31/2026	Interest Paid YTD 2/28/2026	2/28/2026
Railroad 9 Month CD	3.5	8/22/2026	XX6101	\$1,613.82	\$604,402.43	\$ 1,781.45	\$ 602,788.61
2nd Railroad Proceeds 9 Month CD	3.4	7/27/2026	XX8363	\$87.10	\$33,047.12	\$ 81.43	\$ 32,960.02
Pool 9 Month CD	3.5	8/22/2026	XX6325	\$118.85	\$44,512.75	\$ 131.20	\$ 44,393.90
Sani-Investors CD	3.4	7/30/2026	XX8587	\$161.91	\$55,499.83	\$ 158.12	\$ 55,337.92
Sewer-Investors CD	3.4	7/30/2026	XX8595	\$171.06	\$58,633.67	\$ 167.04	\$ 58,462.61
2nd Sewer Proceeds 9Month CD	3.4	7/27/2026	XX8371	\$148.14	\$56,205.40	\$ 138.49	\$ 56,057.26
Sewer 9 Month CD	3.5	8/22/2026	XX1277	\$149.64	\$56,042.66	\$ 165.18	\$ 55,893.02
Total				\$2,450.52	\$908,343.86	\$ 2,622.91	\$ 905,893.34

Account Title	Interest Rate	No.	Interest Paid YTD 03/31/2026	3/31/2026	Interest Paid YTD 02/28/2026	2/28/2026
Fire	2.8	XX6371	\$ 48.51	\$19,211.80	\$ 44.96	\$ 20,890.38
General Fund	2.8	XX6496	\$ 1,281.34	\$521,216.22	\$ 1,360.11	\$ 580,384.21
ARPA Grant Account	2.8	XX2153	\$ 24.20	\$10,062.69	\$ 21.13	\$ 10,038.49
Building Developing Capital Fund	2.8	XX9105	\$ 74.50	\$30,976.54	\$ 65.05	\$ 30,902.04
Delq. Tax	2.8	XX8929	\$ 1,055.96	\$440,028.97	\$ 907.22	\$ 436,326.59
Diversified	2.8	XX8448	\$ 77.80	\$33,661.05	\$ 83.34	\$ 31,555.70
Fire Escrow - 22 E. Kline	0.0	XX6488	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00
Fire Escrow- 241 E Ridge St	0.0	XX9949	\$ -	\$ 36,790.47	\$ -	\$ 36,790.47
Fire Escrow- 243 E Ridge St	0.0	XX9931	\$ -	\$ 29,067.09	\$ -	\$ 29,067.09
Fire Escrow- 245 E Abbott St	0.0	XX7133	\$ -	\$ 29,605.04	\$ -	\$ 29,605.04
Fire Escrow- 334 E. Bertsch St.	0.0	XX6094	\$ -	\$ 4,522.89	\$ -	\$ 4,522.89
Fire Escrow - 268 E. Patterson St.	0.0	XX7013	\$ -	\$ 9,863.51	\$ -	\$ 9,863.51
Fire Escrow - 292 E. Snyder Ave	0.0	XX7373	\$ -	\$ 8,900.22	\$ -	\$ 8,900.22
Fire Escrow - 504 E Kline	0.0	XX6119	\$ -	\$ 31,346.65	\$ -	\$ 31,346.65
Grant Project	2.8	XX5616	\$ 37.94	\$15,776.09	\$ 33.13	\$ 15,738.15
Local Services Tax	2.8	XX6462	\$ 162.03	\$67,635.49	\$ 136.61	\$ 66,787.67
Park & Recreation	2.8	XX6404	\$ 119.08	\$48,039.06	\$ 106.95	\$ 50,668.77
Sanitation Fund	2.8	XX6438	\$ 1,129.97	\$444,751.48	\$ 1,059.63	\$ 487,216.96
Sanitation fund MMA	2.8	XX6454	\$ 36.01	\$14,973.29	\$ 31.45	\$ 14,937.28
Sewer Transmission	2.8	XX6446	\$ 1,587.74	\$672,549.85	\$ 1,381.85	\$ 650,985.34
Snyder Street Checking	2.8	XX6470	\$ 82.77	\$34,412.76	\$ 72.27	\$ 34,329.99
Highway Liquid Fuels	2.8	XX6420	\$ 384.93	\$156,490.46	\$ 297.11	\$ 161,632.99
Street Lights	2.8	XX6412	\$ 100.34	\$40,079.15	\$ 99.87	\$ 47,225.61
			\$ 6,203.12	\$2,702,960.77	\$ 5,700.68	\$2,792,716.04

REVENUE & BILLS, EXPENDITURES

REVENUE THROUGH 4/9/2026			
	CUSTOMER COLLECTION INFORMATION		
SANITATION BILLING 2026	BILLED	COLLETED	NOT COLLECTED
1ST QUARTER 01/01/2026-03/31/2026	1834	1409	425
2nd QUARTER	0		
3rd QUARTER	0		
4th QUARTER	0		
Total	1834		
SEWER TRANSMISSION BILLING 2026	BILLED	COLLETED	NOT COLLECTED
ANNUAL 2026	1915	1464	451
Sanitation Revenue	\$ 216,120.08	SANITATION PAST DUE 2025	
Sewer Revenue	\$ 146,885.34	Amount	\$ 28,385.51
		Customer	230

Bills & Expenditures Through 4/9/2026	
Accounts	Total Expenditures
Delq. Tax Account	\$ 712.22
Diversified Account	\$ 29,557.02
Fire Tax	\$ 3,432.00
General Fund	\$ 100,740.34
Highway – Liquid Fuels	\$ 2,390.67
Local Service Tax	\$ 3,500.00
Park & Recreation	\$ 254.36
Sanitation	\$ 61,364.01
Sewer Transmission	\$ 53,529.23
Street Light	\$ 5,964.79
Total	\$ 261,444.64