

AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting
April 9th, 2025, 6:00 p.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

- Michele Bartek
- Joseph Butrie
- Gwyneth Collevecchio
- Jay Doyle
- Bruce Markovich
- Jack Soberick
- Jennifer Staines
- Hugh Vrablic (Mayor)
- Robert Yurchak (Solicitor)

4. Executive Session 6:00 p.m. to 6:30 p.m.

5. Public Courtesy Limited to Items on Agenda

– Please stand, state your name and address (please keep remarks to 3 minutes)

6. Approval of Meeting Minutes

- February 24th, 2025, Special Meeting Minutes
- March 4th, 2025, Workshop Meeting Minutes
- March 12th, 2025, Monthly Meeting Minutes

7. Correspondence-

•

8. Committee Reports (*Provided by the committee*)

- a. Public Works
- b. Municipal Administration
- c. Parks & Recreation
- d. Public Safety
- e. Zoning & Code

9. Municipal Monthly Reports

Fire Dept.- Enclosed

Ambulance- Enclosed

Mayor’s Report

Police Report- Enclosed

Zoning/Code Enforcement- Enclosed

Code Compliance

Rental Report-Enclosed

Solicitor’s Report-

Tax Collector’s Report –

- From March 1st, 2025, to March 31st, 2025, Taxes collected were **\$0.00(Office Closed until April 2025)**

- **Treasurer’s Report - Bills to Approve**

ACCOUNT	April 9th Expenses
Delq. Tax Account	\$ 1,467.28
Diversified	\$ 17,898.80
General Fund	\$ 52,143.21
HGWY Liquid Fuel	\$ 5,705.35

LST Fund	\$ 1,573.86
Park & Recreation	\$ 5,304.21
Sanitation	\$ 28,546.17
Sewer	\$ 3,805.30
Streetlight	\$ 5,540.07
Total	\$121,984.25

A Motion to pay the bills is needed.

- Bank Balance

Type	No.	End of Month Balances		
		Account Title	March 2025	February 2025
General Fund	XX6496	General Fund	212,959.13	\$279,766.33
General Fund	XX2153	ARPA Grant Account	71,534.97	\$71,322.96
General Fund	XX6101	Railroad 9 Month CD	580,977.10	\$578,805.86
General Fund	XX8363	2nd Railroad Proceeds 9 Month CD	31,795.75	\$31,694.36
General Fund	XX8448	Diversified	21,890.67	\$41,008.12
General Fund	XX6488	Fire Escrow - 22 E. Kline	3,000.00	\$3,000.00
General Fund	XX9949	Fire Escrow- 241 E Ridge St	36,790.47	\$ 36,790.47
General Fund	XX9931	Fire Escrow- 243 E Ridge St	29,067.09	\$ 29,067.09
General Fund	XX7133	Fire Escrow- 245 E Abbott St	29,605.04	\$ 29,605.04
General Fund	XX6094	Fire Escrow- 334 E. Bertsch St.	4,522.89	\$4,522.89
General Fund	XX7013	Fire Escrow - 268 E. Patterson St.	9,863.51	\$9,863.51
General Fund	XX7373	Fire Escrow - 292 E. Snyder Ave	8,900.22	\$ 8,900.22
General Fund	XX6119	Fire Escrow - 504 E Kline	31,346.65	\$31,346.65
General Fund	XX8929	Delq. Tax	289,067.06	\$280,762.66
Building	XX9105	Building Developing Capital Fund	26,045.10	\$ 25,967.91
Grant Project	XX5616	Grant Project	15,860.00	\$15,812.99
Sanitation Fund	XX6438	Sanitation Fund	447,347.21	\$446,418.54
Sanitation Fund	XX8587	Sani-Investors 9 Month CD	53,369.13	\$53,180.78
Sanitation Fund	XX6454	Sanitation fund MMA	14,504.43	\$14,461.44
Sewer Transmission Fund	XX6446	Sewer Transmission	517,496.88	\$478,602.49
Sewer Transmission Fund	XX8595	Sewer-Investors CD	56,382.68	\$56,183.70
Sewer Transmission Fund	XX8371	2nd Sewer Proceeds 9Month CD	54,077.12	\$53,904.68
Sewer Transmission Fund	XX1277	Sewer 9 Month CD	53,871.60	\$53,670.27
Sewer Transmission Fund	XX6470	Snyder Street Checking	33,335.19	\$33,236.39

LST	XX6462	Local Services Tax	54,937.96	\$54,646.88
Street Light Fund	XX6412	Street Lights	28,751.58	\$33,869.75
Fire Tax Fund	XX6371	Fire	14,167.05	\$19,815.22
Special Hi-Way Fund	XX6420	Highway Liquid Fuels	179,862.13	\$79,928.62
Park & Rec Fund	XX6325	Pool 9 Month CD	42,788.35	\$42,628.44
Park & Rec Fund	XX6404	Park & Recreation	48,564.80	\$48,791.72
		Total	3,002,681.76	\$2,947,575.98
Loans	Account	Terms	March 2025	February 2025
2022 Ford F550	6758	Loan PMT \$12,923.37	\$35,348.26	\$35,348.26

10. Old Business:

1. Discussion/Motion to approve changing the Free Community Yard Sale date of May 17th-18th, 2025 to be September 6th -7th, 2025 with a rain date of September 13th-14th, 2025.- request by Jennifer Staines

11. New Business:

1. Discussion/Motion to appoint Shawn Nunemacher as the Sergeant Office In Charge at the rate of \$40.14.-request by Michele Bartek
2. Discussion/Motion to get quotes for an alarm system at the concession stand at Ashton Park- requested by Michele Bartek
3. Discussion/Motion about the oversized parking ordinance and altering the ordinance to state parking to be at Dock Street all year long, along with who can park at the area. -request by Jennifer Staines
4. Discussion/Motion to vote on changing the ordinance for Standard Operating Procedures for the police commission for the purpose of testing officers. -Michele Bartek

Motions:

1. Discussion/Motion to approve the handicap request from Farrah and Amanda Maurice at 335 West Water Street Apt 2 and 3.
2. Discussion/Motion to approve the handicap request from Lori A Zonca at 231 West Bertsch Street.
3. Discussion/Motion to approve to send a letter of support on behalf of the Coaldale-Lansford-Summit Hill Sewer Authority for the grant application for the improvements to the sewer plant under

the Pennsylvania Small Water and Sewer Grant Program for the Treatment Plant-Mechanical Bar Screen System Improvements Project.

4. Discussion/Motion to fill in the Lansford Pool.-request by Joseph Butrie
5. Discussion/Motion to approve the Nationwide Certified Corporate Resolution authorizing the secretary and treasurer to execute or deliver any written instrument necessary to effect purchase or redemptions and to transact any other business necessary on the Life Insurance Policies.
6. Discussion/Motion to appoint Leonard A Ruggiero and Joseph Mitzen to the planning commission (2 letters received).
7. Discussion/Motion to approve a special executive session for personnel on April 30th, 2025 and May 21st, 2025.-requested by Michele Bartek
8. Discussion/Motion to approve a special meeting with an executive session for code, Civil Service, and Police Department. -request by Jennifer Staines
9. Discussion/Motion about the old borough garage and voting on the status of the building. - request by Jennifer Staines
10. Motion to approve ARRO Engineering to prepare demolition bid specifications for 151 and 151 ½ West Ridge Street.
11. Motion to send a letter to Coaldale Borough to schedule an informal meeting, to discuss the possibility of merging borough street departments.
12. Motion to designate the installation of handicap accessible doors on the Borough Building as a project under our 2025 Community Development Block Grant Funds.
13. Motion to designate all remaining funds from our 2025 Community Development Block Grant Funds to reconstruction and repaving of the 100, 200, and 300 block of West Ridge Street.
14. Motion to prepare a mixed funds agreement between the Borough of Lansford, Carbon County, and Penn Dot for use of Liquid Fuel Funds and CDBG Funds for the reconstruction and repaving of the 100, 200, and 300 Block of West Ridge Street.
15. Motion to appoint a representative of Council to attend a meeting tentatively scheduled for May 12th, 2025 with Pocono Mountain Visitors Bureau to discuss the plans for a Tourism Development Plan.
16. Motion to appoint Bruce Markovich to the 911 Trail Steering Committee.

12. Executive Session if needed

13. Adjournment