

AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting
August 14th, 2024, 6:00 p.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

- Michele Bartek
- Joesph Butrie
- Gwyneth Collevchio
- Jay Doyle
- Bruce Markovich
- Jack Soberick
- Jennifer Staines
- Hugh Vrablic (Mayor)
- Robert Yurchak (Solicitor)

4. Executive Session 6:00 p.m. to 6:30 p.m.

5. Public Courtesy Limited to Items on Agenda

– Please stand, state your name and address (please keep remarks to 3 minutes)

6. Approval of Meeting Minutes

- July 10th, 2024, Monthly Meeting Minutes
- July 23rd, 2024, Special Meeting Minutes
- August 6th, 2024, Committee Meeting Minutes

7. Committee Reports (*Provided by the committee*)

- a. Public Works
- b. Municipal Administration
- c. Parks & Recreation
- d. Public Safety
- e. Zoning & Code

8. Municipal Monthly Reports

Fire Dept.- Enclosed

Ambulance- Enclosed

Mayor's Report-

Police Report- Enclosed

Zoning/Code Enforcement- Enclosed

Code Compliance

Rental Report-Enclosed

Solicitor's Report

Tax Collector's Report –From July 1st,2024 to July 31st,2024, Taxes collected were \$60,318.65.

Treasurer's Report - Bills to Approve

- GENERAL FUND - \$92,927.42
- ARPA FUND -\$1,154.98

- FIRE TAX ACCOUNT- \$5,215.50
- SANITATION FUND - \$33,570.68
- SEWER TRANSMISSION FUND - \$1,386.47
- PARKS & RECREATION - \$470.25
- HIGHWAY – LIQUID FUELS - \$340.59
- Street Ligh Fund- \$17,771.50
- DEL. Tax Account- \$1,715.99

A Motion to pay the bills is needed.

- Bank Balance

		End of Month Balances		
FUND/ Checking	No.	Account Title	07/31/2024	06/30/2024
General Fund	6496	General Acct	\$903,512.62	\$675,902.03
General Fund	2153	ARPA Grant Account	\$223,819.26	\$223,637.77
General Fund	1394	Railroad	\$564,209.82	\$563,752.32
General Fund	8448	Diversified	\$44,938.75	\$31,724.07
General Fund	6488	Fire Escrow- 22 E Kline	\$3,000	\$3,000.00
General Fund	2823	Fire Escrow- 334 W Bertsch St.	\$4,522.80	\$4,522.39
General Fund	7013	Fire Escrow 268 E Patterson St.	\$9,863.51	\$9,863.51
General Fund	5278	Fire Escrow 292 E Snyder Ave	\$8,842.99	-
General Fund	8929	Delq. Tax	\$219,969.14	\$213,941.29
General Fund	2589	Fire Escrow- 504 E Kline	\$31,346.05	\$31,343.22
Grant Project	5616	Grant Project	\$52,012.79	
Sanitation Fund	6438	Sanitation Fund	\$399,577.12	\$363,338.17
Sanitation Fund	7373	Sani-Investor's MMA	\$52,376.11	\$52,356.80
Sanitation Fund	6454	Sanitation Fund MMA	\$14,138.94	\$14,127.48
Sewer Transmission	6446	Sewer Transmission	\$368,894.11	\$361,655.70
Sewer Transmission	7360	MCT Sewer Transmission	\$55,333.60	\$55,313.20
Sewer Transmission	5402	Sewer Loan Proceeds Account	\$53,140.02	\$53,135.51
Sewer Transmission	1277	Sewer 12-Month CD	\$52,297.88	\$52,234.09
Sewer Transmission	6470	Snyder Street Checking	\$32,495.18	\$32,468.83
LST	6462	Local Service Tax	\$48,793.43	\$49,157.44
Street Light Fund	6412	Streetlights	\$75,394.12	\$40,559.28

Fire Tax Fund	6371	Fire	\$44,566.75	\$30,636.13
Sp. Hi-Way Fund	6420	Highway Liquid Fuels	\$142,216.43	\$155,370.10
Park & Rec Fund	6363	Lansford Pool Account	\$41,517.66	\$41,483.99
Park & Rec Fund	6404	Recreation	\$50,262.23	\$44,202.46
Total			\$3,497,041.31	\$3,103,725.78
LOANS		LOANS Paid from Fund		
2022 Ford F 550	5yr loan PMT \$12,923.37			\$46,480.46
MEM Debacle-LFund	20 yrs./\$11,448.89 Biannual May & Nov			\$14,604.11
2020 Sewer Loan	5 yr.	Sewer Fund \$1,320.47 per month	\$19,418.58	\$20,700.97
Total				\$81,785.54

9. Old Business:

1. Motion to approve a refund of \$81.20 (601 E Bertsch) to Kathlal Realty LLC due to overpayment on her sanitation and sewage transmission bill and her property having already been sold.

Motions:

1. Motion to approve the special event form from K&D Investment Properties for a Charity Event at Zoo Stock on September 2nd, 2024.
2. Motion to approve a special event form from Carbon County Children and Youth for a Community Outreach with lunch at Ashton Park on August 23rd, 2024.
3. Motion to approve a special event form from Sync Recovery for a SAVE A LIFE DAY OUT REACH/COMMUNITY SUPPORT FREE HARM REDUCTION: NARCAN, TEST STRIPS AT Kennedy Park on September 26th, 2024.
4. Motion to approve the Handicap Parking request from Tina Ludwig for Jeffrey Ludwig at 332 East Bertsch Street.
5. Motion to approve the Handicap Parking request from Annette White at 627 East Patterson Street.
6. Motion to approve the Handicap Parking request from John Tucker at 145 West Abbott Street.
7. To approve the opening of a 9month CD at a 5% interest in Jim Thorpe Neighborhood Bank for the following accounts: Sewer 12-moth, Lansford Pool, M&T Bank 5402, MCT Bank 7360, MCT Bank 7373.
8. Motion approve a Resolution for the contributions to the Police Pension Plan establishing a 3.5% contribution rate and authorizing the deduction of the

same from the average monthly compensation to the police officers for the 2022 and 2023 year.

9. Motion to approve a Resolution for the contributions to the Police Pension Plan establishing a 3.5% contribution rate and authorizing the deduction of the same from the average monthly compensation to the police officers for the 2024 year
10. Motion to approve a Resolution that authorizes retire police officers to purchase their duty weapon.
11. Motion to approve a Resolution to apply for a \$25,000 LSA Monroe Grant to be used to hire a certified company to prepare a site and development plan for a splash pad at the pool complex.
12. Motion to approve the payment of reoccurring monthly bills that become due prior to the council meeting. See Resolution 2024-16
13. Motion to approve the upgrade and change of contract for Verizon for \$529.87 per month.
14. Motion to approve advance yearly bill payments to IPFS Corporation of \$60,759.44 for liability insurance. The yearly advance payment to save the borough \$379.75 in penalty fees.-Requested by office
15. Motion to authorize the Lansford Borough Civil Service Commission to begin the testing process to prepare a current eligibility list of new police officers.
16. Motion to vote if council will continue to look for companies to hire for abandoned property clean up.
17. Motion to approve amending the Moving Permit Ordinance to include that documentation showing passed inspection and approved rental license is required to acquire a moving permit. -Requested by Joesph Butrie
18. Motion to vote on moving the police station to be located at the Silberline Building.-Requested by Michele Bartek.
19. Motion to vote on gifting Jack Soberick his police badge.-Requested by Michele Bartek
20. Motion to establish a policy that Police Officers are not permitted to leave the borough while on duty except for official business.
21. Motion to obtain bids for the costs to tear down the Koch Building.

10. Executive Session if needed

11. Adjournment