

## **AGENDA OF LANSFORD BOROUGH COUNCIL**

Regular Monthly Meeting  
February 12th, 2025, 6:00 p.m.

### **1. Call to Order**

### **2. Pledge of Allegiance**

### **3. Roll Call**

- Michele Bartek
- Joseph Butrie
- Gwyneth Collevchio
- Jay Doyle
- Bruce Markovich
- Jack Soberick
- Jennifer Staines
- Hugh Vrablic (Mayor)
- Robert Yurchak (Solicitor)

### **4. Executive Session 6:00 p.m. to 6:30 p.m.**

### **5. Public Courtesy Limited to Items on Agenda**

– Please stand, state your name and address (please keep remarks to 3 minutes)

### **6. Approval of Meeting Minutes**

- January 15<sup>th</sup>, 2025, Monthly Meeting Minutes

### **7. Correspondence-**

### **8. Committee Reports (*Provided by the committee*)**

- a. Public Works
- b. Municipal Administration
- c. Parks & Recreation
- d. Public Safety
- e. Zoning & Code

### **9. Municipal Monthly Reports**

**Fire Dept.- Enclosed**

**Ambulance- Enclosed**

**Mayor's Report**

**Police Report- Enclosed**

**Zoning/Code Enforcement- Enclosed**

**Code Compliance**

**Rental Report-Enclosed**

**Solicitor's Report-**

1. Adoption of the police pension ordinance amendment
2. Discussion on ordinances
  - A. Dumpster Ordinance
  - B. Towing Ordinance
  - C. Residential Rental Ordinance Amendment
  - D. Animal Control Ordinance
  - E. Amusement Device Ordinance
3. Polygraph Policy Discussion

4. Statement from Solicitor in regards to proposed changes to public participation at future council meetings.

**Tax Collector's Report –**

- From January 1<sup>st</sup>, 2025, to January 31<sup>st</sup>, 2024, Taxes collected were **\$0.00(Office Closed until April 2025**

- **Treasurer's Report - Bills to Approve**

ACCOUNT	February 12th Expenses
Delq. Tax Account	\$ 2,036.47
Fire Tax Account	\$ 986.00
General Fund	\$ 76,418.88
HGWY Liquid Fuel	\$ 3,872.41
LST Fund	\$1,507.90
Park & Recreation	\$ 536.74
Sanitation	\$ 28,160.75
Sewer	\$3,590.61
Streetlight	\$ 5,835.42
<b>Total</b>	<b>\$122,945.18</b>

**A Motion to pay the bills is needed.**

- Bank Balance

Type	No.	End of Month Balances	January 2025	December 2024
		Account Title		
General Fund	XX6496	General Fund	348,270.57	\$429,534.19
General Fund	XX2153	ARPA Grant Account	92,841.13	\$193,851.30
General Fund	XX6101	Railroad 9 Month CD	576,411.93	\$574,032.72
General Fund	XX8363	2nd Railroad Proceeds 9 Month CD	31,582.51	\$31,471.13
General Fund	XX8448	Diversified	20,711.42	\$10,138.59
General Fund	XX6488	Fire Escrow - 22 E. Kline	3,000.00	\$3,000.00
General Fund	XX9949	Fire Escrow- 241 E Ridge St	36,790.47	\$36,790.47
General Fund	XX9931	Fire Escrow- 243 E Ridge St	29,067.09	\$29,067.09
General Fund	XX7133	Fire Escrow- 245 E Abbott St	29,605.04	\$29,605.04
General Fund	XX6094	Fire Escrow- 334 E. Bertsch St.	4,522.89	\$4,522.89
General Fund	XX7013	Fire Escrow - 268 E. Patterson St.	9,863.51	\$9,863.51
General Fund	XX7373	Fire Escrow - 292 E. Snyder Ave	8,900.22	\$8,900.22
General Fund	XX6119	Fire Escrow - 504 E Kline	31,346.65	\$31,346.65
General Fund	XX8929	Delq. Tax	276,628.68	\$266,527.83
Building	XX9105	Building Developing Capital Fund	25,898.37	\$25,821.61
Grant Project	XX5616	Grant Project	15,770.65	\$15,723.91
Sanitation Fund	XX6438	Sanitation Fund	461,375.88	\$417,834.57
Sanitation Fund	XX8587	Sani-Investors 9 Month CD	53,011.20	\$52,824.12

Sanitation Fund	XX6454	Sanitation fund MMA	14,422.72	\$14,379.97
Sewer Transmission Fund	XX6446	Sewer Transmission	442,150.68	\$378,199.75
Sewer Transmission Fund	XX8595	Sewer-Investors CD	56,004.55	\$55,806.90
Sewer Transmission Fund	XX8371	2nd Sewer Proceeds 9Month CD	53,714.44	\$53,525.01
Sewer Transmission Fund	XX1277	Sewer 9 Month CD	53,448.29	\$53,227.54
Sewer Transmission Fund	XX6470	Snyder Street Checking	33,147.39	\$33,049.15
LST	XX6462	Local Services Tax	53,717.22	\$53,115.60
Street Light Fund	XX6412	Street Lights	38,659.46	\$40,145.79
Fire Tax Fund	XX6371	Fire	20,246.47	\$19,023.68
Special Hi-Way Fund	XX6420	Highway Liquid Fuels	83,440.21	\$86,932.56
Park & Rec Fund	XX6325	Pool 9 Month CD	42,452.13	\$42,276.80
Park & Rec Fund	XX6404	Park & Recreation	48,905.67	\$47,984.25
		<b>Total</b>	<b>2,995,907.44</b>	<b>\$3,048,522.84</b>
<b>Loans</b>	<b>Account</b>	<b>Terms</b>	<b>January 2025</b>	<b>December 2024</b>
2022 Ford F550	6758	Loan PMT \$12,923.37	\$	\$35,348.26
		<b>Total</b>	<b>\$</b>	<b>\$35,348.26</b>

**10. Old Business:**

1. Discussion/Motion to approve the purchase of a camera system for Ashton Park. The cost being \$4,094.00 with a reoccurring fee of \$5.00 a month for Remote Tech Support. To be paid from Parks and Recreation Budget.
2. Discussion/Motion to approve the purchase of a camera system for Kennedy Park. The cost being \$5,670.00 with a reoccurring fee of \$5.00 a month for Remote Tech Support. To be paid from Parks and Recreation Budget.
3. Motion to authorize Attorney Robert Yurchak to pursue the Straight-Talk Lansford Borough for the usage of the Lansford Borough Logo.

**11. New Business:**

1. Vote to address the condemnation order on properties through the courthouse. -request by Jennifer Staines

2. Motion to the Handicap Parking Request from Annette White at 127 West Ridge Street Apt 7.

**Motions:**

1. Discussion/Motion to set the salary for the Water Authority Board Members to \$30.00 a month.
2. Motion to approve sending the 2024 overdue sanitation accounts to Portnoff for collection.
3. Motion to award garbage contract to Tamaqua Transfer, 3 years without 2 town cleanups \$2,122,313.00. 3 years with two cleanups per year \$2,152,313.00. 5 years without 2 two town cleanups \$3,617,454.00. 5 years with two cleanups per year \$3,673,454.00.
4. Motion to reject all bids on the Salt Shed Project due to costs.
5. Motion to purchase a portable Salt Shed at a cost of \$8,500.00.
6. Discussion/Motion to approve of having all borough employees use ADP Timekeeping Plus for borough payroll. The cost to be \$57.00 per payroll. -Request by Munc, Admin.
7. Motion to designate Shane Monk as a full-time employee at a rate of \$25.00 per hour. Salary as follows: 30 hours per week to be spent on the Boroughs Rental License Program to be paid from the fees collected under the program and 10 hours per week to enforce Code Complaints with those hours to be deducted from the Code Enforcement Budget.
8. Motion to have the Borough Secretary at chair meetings and workshop meetings to take notes. -request by Michele Bartek
9. Motion to draft a policy and set costs for the sale of EDU 9(Environmental Discharge Unit) for connection to the sewer system.
10. Motion to award Phase One of the Train Station Project to Mazella Enterprises from Jim Thrope with the following options. Base Bid Package \$69,000.00 Alternate Bid Items. 1A(\$8,000.00) , 1B(\$5,000.00) , 1D (\$2,000.00) , 1E (\$2,000.00) , Alternate Bid (2)(\$5,000.00) is recommended by the engineer. To be paid from grant.
11. Motion to approve the lease between BET Enterprises (Coal Company) and the Borough of Lansford for parking area on Dock Street for oversize vehicles at a cost of \$250.00 for 2025.
12. Motion to have Biros Plumbing camera the sewer tunnel in the 200 block of West Patterson Street. At an estimated cost of \$1,800.00. -request by Joseph Butrie
13. Motion to have Arro Engineering prepare the bid documents and advertisement for the new electrical system in Ashton Park.-request by Bruce Markovich
14. Discussion/Motion to advertise for 3 alternate members for the Civil Service Commission-request by Michele Bartek.

15. Motion to advertise for the position of Chief of Police with the PA Chiefs Association cost of \$500.00 for 90 Days.-request by Michele Bartek
16. Motion to approve to pay Shawn Nunemacher a week's pay for supervisor and management training. -request by Michele Bartek

**12. Executive Session if needed**

**13. Adjournment**