

# AGENDA OF LANSFORD BOROUGH COUNCIL (Amended)

Special Meeting

February 26th, 2026, 6:00 p.m.

## 1. Call to Order

## 2. Pledge of Allegiance

## 3. Roll Call

- Michele Bartek
- Joseph Butrie
- Gwyneth Collevchio
- Joseph Genits
- Bruce Markovich
- Jack Soberick
- John Zym
- Denise Leibensperger (Mayor)
- Robert Yurchak (Solicitor)

## 1. Public Courtesy

– Please stand, state your name and address (keep remarks to 3 minutes)

### Motions to Approve

1. Committee Appointments made as of 2-17-2026 emailed to council members
2. Motion to appoint a president and vice president. Required recommendation by Attorney Yurchak email
3. Resolution update required to add or change financial institution records naming those to be authorized on bank accounts
4. Discussion/motion to appoint officers/council members to act as grant administrators and/or point of contact for outstanding grant application as noted on the January 5<sup>th</sup> and January 14<sup>th</sup> council meeting agendas
5. Discussion/Motion to develop a policy or resolution to require the attendance of the Borough Chief/or OIC; The Code Official; and the Zoning Officer to attend monthly council meetings to give verbal reports to council.
6. Review of employee agreement for Shane Monk, code official. Council received current copies of what was proposed for the last 1 ½ years of his service  
Motion: To review and ratify the work agreement as per all items listed to date, including salary and benefits being offer to the clerical personal and in accordance with the employee handbook. Motion to include back dating to date of hire.

Motion includes: Condition of hourly salary is contingent upon satisfactory completion of the ICC Code IMPC Code course within 60 days of today's date.

7. Motion needed to complete train station grant payments with 2 signatures required by the state to release LSA Funds \$94,580 to pay Mazella Enterprises \$85,000.00 and Joy Beer Engineering \$9,580.00, work was inspected on 2-11-2026 and identified as satisfactory.
8. Request by ARRO Engineering for copies for Ashton Park Electrical upgrades Engineer estimated costs \$54,778, 7-19-2024 written by Bruce, but copies not received by ARRO
9. Motion to appoint a council member to the Civil Service Commission
10. Motion to appoint Joseph M Seaver as a regular member of the Civil Service Commission
11. Motion to send letter to members of Civil Service Commission that they shall reorganize within 10 days of date received to.
12. Motion to readvertise to accept letters of interest for all open board vacancies with no submission deadline date and residents are encouraged to submit letters to be kept on file for possible future seat vacancies
13. Motion to re-advertise cleaning person position/janitorial & custodian duties as outlined. 2 applications received- No action ever taken.
14. Discussion to send to committee or to have council adopt a resolution allowing for interested persons from the public to remove dead wood from borough properties at no expense to the borough including a release form to be signed by any vendors interested.
15. Motion to approve 1 member of council to attend the grant writing seminar sponsored by PSAB on March 10<sup>th</sup>, 2026 (9am to 3:30pm) to be held at Delaware Valley Trust Horsham, PA at a cost of \$150.00 member fee plus cost of transportation.
16. Motion to pay \$1,314.17 to settle Train Station PPL Bill as per suggestion by Attorney Yurchak

## **2. Executive Session-after for legal updates**

### **3. Adjournment**