

## AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting

July 10th, 2024, 6:00 p.m.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

- Michele Bartek
- Joesph Butrie
- Gwyneth Collevchio
- Jay Doyle
- Bruce Markovich
- Jack Soberick
- Jennifer Staines
- Hugh Vrablic (Mayor)
- Robert Yurchak (Solicitor)

**4. Executive Session 6:00 p.m. to 6:30 p.m.**

**5. Public Courtesy Limited to Items on Agenda**

– Please stand, state your name and address (please keep remarks to 3 minutes)

**6. Approval of Meeting Minutes**

- June 12th, 2024, Monthly Meeting Minutes
- July 2nd, 2024, Committee Meeting Minutes
- July 2nd, 2024, Special Meeting Minutes

**7. Committee Reports (*Provided by the committee*)**

- a. Public Works
- b. Municipal Administration
- c. Parks & Recreation
- d. Public Safety
- e. Zoning & Code

**8. Municipal Monthly Reports**

**Fire Dept.- Enclosed**

**Ambulance- Enclosed**

**Mayor's Report-Enclosed**

**Police Report- Enclosed**

**Zoning/Code Enforcement- Enclosed**

**Rental Report-Enclosed**

**Code Compliance**

**Solicitor's Report**

**Tax Collector's Report** – From June 1<sup>st</sup>,2024 to June 30<sup>th</sup>,2024, Taxes collected were \$16, 211.71

**Treasurer's Report - Bills to Approve**

- GENERAL FUND - \$47,300.86
- FIRE TAX ACCOUNT- \$13,192.68
- SANITATION FUND - \$29,846.01

- SEWER TRANSMISSION FUND - \$14,822.48
- PARKS & RECREATION - \$3,312.01
- HIGHWAY – LIQUID FUELS - \$13,269.58
- DEL. Tax Account- \$4,121.15
- LST- \$1,595.68

**A Motion to pay the bills is needed.**

- Bank Balance

		End of Month Balances		
<b>FUND/ Checking</b>	<b>No.</b>	<b>Account Title</b>	<b>06/30/2024</b>	<b>05/31/2024</b>
General Fund	6496	General Acct	\$675,902.03	\$815,547.56
General Fund	2153	ARPA Grant Account	\$223,637.77	\$224,605.57
General Fund	1394	Railroad	\$563,752.32	\$563,709.19
General Fund	8448	Diversified	\$31,724.07	\$31,314.56
General Fund	6488	Fire Escrow- 22 E Kline	\$3,000.00	\$3,000.00
General Fund	2823	Fire Escrow- 334 W Bertsch St.	\$4,522.39	\$4,522.04
General Fund	7013	Fire Escrow 268 E Patterson St.	\$9,863.51	\$9,863.51
General Fund	8929	Delq. Tax	\$31,343.22	\$31,340.82
General Fund	2589	Fire Escrow- 504 E Kline	\$213,941.29	\$199,491.48
Sanitation Fund	6438	Sanitation Fund	\$363,338.17	\$383,239.96
Sanitation Fund	7373	Sani-Investor's MMA	\$52,356.80	\$52,337.50
Sanitation Fund	6454	Sanitation Fund MMA	\$14,127.48	\$14,126.40
Sewer Transmission	6446	Sewer Transmission	\$361,655.70	\$367,288.22
Sewer Transmission	7360	MCT Sewer Transmission	\$55,313.20	\$55,292.81
Sewer Transmission	5402	Sewer Loan Proceeds Account	\$53,135.51	\$53,131.14
Sewer Transmission	1277	Sewer 12-Month CD	\$52,234.09	\$52,168.25
Sewer Transmission	6470	Snyder Street Checking	\$32,468.83	\$32,466.35
LST	6462	Local Service Tax	\$49,157.44	\$48,930.47
Street Light Fund	6412	Streetlights	\$40,559.28	\$58,537.45
Fire Tax Fund	6371	Fire	\$30,636.13	\$28,362.03
Sp. Hi-Way Fund	6420	Highway Liquid Fuels	\$155,370.10	\$157,422.64
Park & Rec Fund	6363	Lansford Pool Account	\$41,483.99	\$41,480.82
Park & Rec Fund	6404	Recreation	\$44,202.46	\$45,606.65

<b>Total</b>			<b>\$3,103,725.78</b>	<b>\$3,273,785.42</b>
<b>LOANS</b>		<b>LOANS Paid from Fund</b>		
2022 Ford F 550	5yr loan PMT \$12,923.37		\$46,480.46	\$60,000.00
MEM Debacle- LFund	20 yrs./\$11,448.89 Biannual May & Nov		\$14,604.11	\$25,464.11
2020 Sewer Loan	5 yr.	Sewer Fund \$1,320.47 per month	\$20,700.97	\$21,981.36
<b>Total</b>			<b>\$81,785.54</b>	<b>\$107,445.47</b>

**9. New Business:**

1. PowerPoint presentation from John Zym about Lansford Rentals-Requested by Jennifer Staines

**Motions:**

1. Motion to approve a special event application from Lansford Alive for a Fall Festival on September 28<sup>th</sup>, 2024.
2. Motion to approve a refund of \$81.20 (601 E Bertsch) to Kathlal Realty LLC due to overpayment on her sanitation and sewage transmission bill and her property having already been sold.
3. Motion to approve the opening of a Fire Escrow in the amount of \$8,839.46 for Slakoper Rentals at 292 East Snyder Avenue.
4. Motion to approve a refund of \$192.00 (14 W. Abbott) to Willaim Hamersly due to the overpayment on his sanitation bill and his property having been sold.
5. Motion to approve changing the Complaint Form Format- Requested by the Borough Office
6. Motion to accept a donation in the amount of \$3,839.59 from the Pocono Mountain Visitors Bureau to be used for the purchase of twenty-four trash cans with lids to be placed in the Borough Parks and Playgrounds.
7. Motion to pay the additional costs for new radios for the fire company not covered by the grant using covid funds in the amount of \$1,857.62. The original grant for portable radios and turnout gear was amended to purchase new truck radios, resulting in the additional costs.
8. Motion to approve a resolution requesting \$78,993.41 in grant funding from DCED Local Share Account (Monroe) for the purchase of a portable excavator.
9. Motion to approve a pass-through agreement between the Borough of Lansford, Grace Community Church, and Second Harvest Food Bank in the amount of \$252,466. For work on the Grace Community Center.

10. Motion to approve the purchase of the 2024 Version of QuickBooks Desktop at a cost of \$849.00. Currently the borough office is using the 2011 QuickBooks version.
  11. Motion to amend the garbage ordinance to include dumpsters for businesses in the business district.
  12. Motion to approve sending out letters to businesses and multi-apartment properties notifying them that the borough is going to be requiring them to have dumpsters.
  13. Motion to advertise in the newspaper for two available seats on the Civil Service Commission.
  14. Motion to invest in CDs with Railroad and Pool Funds.
10. Executive Session if needed
  11. Adjournment