

AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting
June 11th, 2025, 6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

- | | | |
|---------------------------|--------------------|---------------------------------|
| • Michele Bartek | • Jay Doyle | • Hugh Vrablic
(Mayor) |
| • Joseph Butrie | • Bruce Markovich | • Robert Yurchak
(Solicitor) |
| • Gwyneth
Collevecchio | • Jack Soberick | |
| | • Jennifer Staines | |

4. Executive Session 6:00 p.m. to 6:30 p.m.

5. Public Courtesy Limited to Items on Agenda

– Please stand, state your name and address (please keep remarks to 3 minutes)

6. Approval of Meeting Minutes

- April 1st, 2025, Committee Meeting Minutes
- May 14th, 2025, Monthly Meeting Minutes

7. Correspondence-

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8. Committee Reports (*Provided by the committee*)

- a. Public Works
- b. Municipal Administration
- c. Parks & Recreation
- d. Public Safety
- e. Zoning & Code

9. Municipal Monthly Reports

Fire Dept.- Enclosed

Ambulance- Enclosed

Mayor's Report

Police Report- Enclosed

Zoning/Code Enforcement- Enclosed

Code Compliance

Rental Report-Enclosed

Solicitor's Report-

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Tax Collector's Report :

- From May 1st, 2025, to May 31st, 2025, Taxes collected were **\$480,624.06**

- **Treasurer's Reports**

EXPENSES & REVENUE						
REVENUE AS OF 06/11/2025					EXPENSES FOR 06/11/2025	
Revenue	Amount			Expenses	Amount	
Insurance Dividend Reimbursement 2019-2023	\$ 38,690.99			Delq. Tax Account	\$ 5,861.72	
RENTAL	\$ 122,277.59			Diversified	\$ 52,532.72	
SANITATION	\$ 277,533.90			Fire Tax	\$ 1,972.00	
SEWER TRANSMISSTION	\$ 128,829.70			General Fund	\$ 56,407.34	
PERMIT (<i>Exempt from Zoning & UCC</i>)	\$ 9,495.00			Grant Project	\$ 155,799.36	
Total	\$ 576,827.18			Highway – Liquid Fuels	\$ 210.68	
				Park & Recreation	\$ 143.64	
				Sanitation	\$ 62,503.30	
				Sewer Transmission	\$ 735.97	
				Total	\$ 336,166.73	
UNCOLLECTED BILLS AS OF 06/11/2025		Billed	Uncollected			
RENTAL		720	147			
SANITATION		1831	262			
SEWER TRANSMISSTION		1909	128			

- **A Motion to approve June 11th,2025 Expenses**
- **CD and Bank Balances**

FUND / Checking	TYPE	Interest Rate	Maturity Date	Account Title	No.	5/31/2025	4/30/2025
General Fund	CD	4%	11/14/2025	Railroad CD	XX6101	585,734.74	583,389.99
General Fund	CD	4%	7/24/2025	2nd Railroad Proceeds CD	XX8363	32,017.72	31,908.36
Sanitation Fund	CD	4%	7/31/2025	Sani-Investors CD	XX8587	53,714.71	53,552.05
Sewer Transmission Fund	CD	4%	7/31/2025	Sewer-Investors CD	XX8595	56,776.30	56,575.93
Sewer Transmission Fund	CD	4%	7/24/2025	2nd Sewer Proceeds CD	XX8371	54,454.64	54,268.64
Sewer Transmission Fund	CD	4%	11/14/2025	Sewer CD	XX1277	54,312.76	54,095.34
Park & Rec Fund	CD	4%	11/14/2025	Pool CD	XX6325	43,138.75	42,966.06
Total						\$ 880,149.62	\$ 876,756.37

FUND / Checking	TYPE	Account Title	No.	5/31/2025	4/30/2025
General Fund	Checking	General Fund	XX6496	494,492.50	248,611.22
General Fund	Checking	ARPA Grant Account	XX2153	9,803.77	71,740.76
General Fund	Checking	Diversified	XX8448	56,748.52	35,744.37
General Fund	Fire Escrow	Fire Escrow - 22 E. Kline	XX6488	3,000.00	3,000.00
General Fund	Fire Escrow	Fire Escrow- 241 E Ridge St	XX9949	36,790.47	36,790.47
General Fund	Fire Escrow	Fire Escrow- 243 E Ridge St	XX9931	29,067.09	29,067.09
General Fund	Fire Escrow	Fire Escrow- 245 E Abbott St	XX7133	29,605.04	29,605.04
General Fund	Fire Escrow	Fire Escrow- 334 E. Bertsch St.	XX6094	4,522.89	4,522.89
General Fund	Fire Escrow	Fire Escrow - 268 E. Patterson St.	XX7013	9,863.51	9,863.51
General Fund	Fire Escrow	Fire Escrow - 292 E. Snyder Ave	XX7373	8,900.22	8,900.22
General Fund	Fire Escrow	Fire Escrow - 504 E Kline	XX6119	31,346.65	31,346.65
General Fund	Checking	Delq. Tax	XX8929	329,425.16	295,722.71
General Fund	Checking	Building Developing Capital Fund	XX9105	26,195.16	26,120.02
General Fund	Checking	Grant Project	XX5616	170,931.17	298,199.90
Sanitation Fund	Checking	Sanitation Fund	XX6438	499,117.17	511,554.60
Sanitation Fund	Money Market	Sanitation fund MMA	XX6454	14,588.01	14,546.16
Sewer Transmission Fund	Checking	Sewer Transmission	XX6446	541,071.90	536,236.46
Sewer Transmission Fund	Checking	Snyder Street Checking	XX6470	33,527.26	33,431.09
LST	Checking	Local Services Tax	XX6462	57,733.51	54,569.07
Street Light Fund	Checking	Street Lights	XX6412	41,771.18	34,272.92
Fire Tax Fund	Checking	Fire	XX6371	27,391.86	21,008.14
Special Hi-Way Fund	Checking	Highway Liquid Fuels	XX6420	174,707.61	174,531.41
Park & Rec Fund	Checking	Park & Recreation	XX6404	53,669.75	50,604.13
Total				\$ 2,684,270.40	\$ 2,559,988.83

10. Old Business:

11. New Business:

1. Discussion about information provided from U.S. Municipal on options for a sewer vac.- request Joseph Butrie
2. Look at doing a traffic survey to lower speed limits on street within borough limits except route 209.-request by Joseph Butrie
3. Status of new borough garage-request by Joseph Butrie
4. Discussion on Budget-request by Jennifer Staines
5. Discussion of position on police chief- request by Jennifer Staines
6. Discussion on selling the zipper-request by Jennifer Staines.
7. Discussion/Motion to advertise the zipper for sale-request by Joseph Butrie

Motions:

1. Discussion/Motion to approve the handicap parking request from Stephanie Yelekei at 229 East Abbott Street.
2. Discussion/Motion to open bids for milling streets-request by Joseph Butrie
3. Discussion/Motion to advertise materials for repairing roads and sewer repairs-request by Joseph Butrie
4. Discussion/Motion to go forward with the purchase of a new 550 dump truck, to be purchased through liquid fuels over 3 years. The truck will replace the 2008 truck-request by Joseph Butrie
5. Discussion/Motion to put money the boroughs is receiving for sweeper and sewer vacuum into a CD.-request by Joseph Butrie.
6. Discussion/Motion to advertise for bids to fill in the Lansford Pool-request by Joseph Butrie
7. Motion to appoint of Patrick Walsh as a deputy tax collector (paperwork has been submitted to all entities) -request by Mun. Admin
8. Motion to have Arro Engineering prepare a Certified Estimate for the costs to rehab West Ridge from Center Ave to Courtwright Street. -request by Mun. Admin

9. Motion to have Andress Appraisals appraise the former borough garage and property on Spring Street. 1st appraisal empty property on the south side of Spring Street only, 2nd appraisal property with borough garage standing and 3rd appraisal with Borough garage demolished. Cost \$2000.00. Costs to be added to sale. -request by Mun. Admin
10. Motion to have Borough Solicitor prepare and execute a lien for the property at 614 E Patterson Street in the amount of \$39,540.70-request by Mun. Admin
11. Motion to ratify Resolution 2025-03 approved by council on May 22nd, 2025-request by Mun. Admin
12. Motion to advertise for quotes from contractors to perform clean up services on blighted properties. -request by Mun. Admin
13. Motion to execute a rental agreement with HERC Rentals for a Sewer Vac on a as needed basis at \$745.00 per day, \$2195.00 per week, \$6,500.00. Motion previously tabled. - request by Mun. Admin
14. Motion to participate in the Sourcewell Cooperative Municipal Government Purchasing Program. There are no costs involved. -request by Mun. Admin
15. Discussion/Motion to approve the purchase of 60 CY Certified Playground Mulch at the cost of \$2,444.00. -request by Gwyneth Collevchio
16. Discussion/Motion to approve 10 hours of community service for Samatha Valentine. - request by Gwyneth Collevchio
17. Discussion/Motion to re-open the SOP's-request by Michele Bartek
18. Discussion/Motion to adopt the body camera policy-request by Michele Bartek

12. Executive Session if needed

13. Adjournment