

AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting

June 14, 2023, 6:00 p.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

Martin Ditsky

Gwyneth Collevecchio

Jennifer Staines

Bruce Markovich-Pres.

William Chuma

Jay Doyle

John Turcmanovich –V. Pres.

Mayor Hugh Vrablic

Solicitor Robert Yurchak

4. Executive Session 6:00 p.m. to 6:30 p.m.

5. Public Courtesy – Please stand, state your name and address (keep remarks to 3 minutes)

6. Approval of Meeting Minutes (Motion needed for each)

- May 10 ,2023 Council Meeting Minutes
- June 6 ,2023 Committee Meeting Minutes

7. Correspondence enclosed - may require action.

- Special Event Form –Lansford Alive Fall Festival- on September 30,2023 from 9:30a.m. – 6:00p.m. – from Tunnel St to Coal St on W. Ridge St. (Horses to block W. Ridge)
- Special Event Form – Lansford Alive – Music in the Park – would like to extend one more week to Sunday September 3- 6:00 p.m.to 8:00 p.m.
- Handicap Parking – 359 W. Water St.

8. Committee Reports- Are not final as the meetings were the evening before.

1. Zoning & Ordinance
2. Public Works
3. Municipal Administration
4. Park & Recreation
5. Public Safety

9. Municipal Monthly Reports

Fire Department – American Fire Co. No 1

Ambulance – Leighton Ambulance –

Mayor's Report – Enclosed

Police Report - Enclosed

Zoning/Code Enforcement – James Dean report enclosed.

Code Compliance - Zoning Officer James Dean report enclosed.

Tax Collector's Report –May 1 – May 31 - \$566,410.85

Solicitor's Report – General - Wenzelberger

Treasurer's Report –

We did our first Sewage Transmission Shut-off for 2023 with the new fee at \$60.00.

As of 6/6/23 the total amount that was still owed for Sewer Trans. Was \$7,564.00.

We have collected \$4,850.50.

We are still owed \$2,713.50.

These totals include people who the water authority shut off and we did not shut off but will if they turn it back on. They will also be billed the \$50.00 turn on fee.

Bills to Approve

- GENERAL FUND - \$204,157.19

- STREET LIGHT FUND - \$22,187.26
- SANITATION FUND - \$31,558.23
- SEWER TRANSMISSION FUND - \$5,500.20
- PARKS & RECREATION - \$1,008.05
- HIGHWAY – LIQUID FUELS - \$1,420.12
- ARPA- \$15,432.00

A Motion to pay the bills is needed.

Bank Account Balances May 31, 2023:

FUND/ Checking	No.	Account Title	April	May
General Fund	6496	General Acct	\$699,965.69	\$824,970.85
General Fund	6488	Escrow for 22 E Kline Ave	\$3,000.00	\$3,000.00
General Fund	2823	Fire Escrow – 334 W. Bertsch St	\$4,517.10	\$4,517.51
General Fund	7013	Fire Escrow – 268 E. Patterson St	\$9,863.51	\$9,863.51
General Fund	7755	Fire Escrow – 161 W Ridge St	\$5,590.14	\$5,590.14
General Fund	2153	ARPA Grant Acct	\$253,935.18	\$253,358.08
General Fund	1394	Railroad Proceeds Account	\$531,845.94	\$563,144.88
General Fund	8929	Portnoff Account	\$81,953.02	\$83,881.43
General Fund	8448	Diversified	\$500.00	\$1,495.06
Sanitation Fund	6438	Sanitation Fund	\$337,298.76	\$330,281.73
Sanitation Fund	7373	Sani-investors' Money Mkt Acct	\$52,101.50	\$52,121.41
Sanitation Fund	6454	Sanitation Fund Money Mkt Acct	\$14,110.98	\$14,112.26
Sewer Transmission	6446	Sewage Transmission	\$227,328.59	\$258,904.56
Sewer Transmission	7360	Sewer Transmission	\$55,043.47	\$55,064.51
Sewer Transmission	5402	Sewer Loan Proceeds Acct	\$53,073.38	\$53,073.38
Sewer Transmission	1277	Sewer Trans. CD/Aug-12 mo.	\$51,561.38	\$51,567.74
Sewer Transmission	6470	400 E Snyder Sewer Project	\$32,430.91	\$32,433.84
LST	6462	Local Service Tax	\$35,658.36	\$37,382.03
Street Light Fund	6412	Streetlights	\$45,083.88	\$60,032.12
Fire Tax Fund	6371	Fire	\$24,244.34	\$31,464.89
Sp. Hi-Way	6420	Treasurers Special Highway	\$113,762.51	\$111,860.84
Park & Rec Fund	6363	Lansford Pool Account	\$41,435.54	\$41,439.29
Park & Rec Fund	6404	Recreation	\$48,333.19	\$51,269.40
Total				
LOANS		LOANS Paid from Fund		
8Tax Anticipation Note		1.99% for 1 yr.		
MEM Debacle	20 yrs./\$14,130 biannual May & Nov		\$56,639.11	\$46,474.11
2018 Police RAM				
2020 Sewer Loan	5 yr.	Acct #3591	\$39,735.07	\$38,486.76
2022 Ford F 550	5YR	\$60,000.00	\$60,000.00	\$60,000.00
Total				

10. Old Business: Brimble's Wall there will be a meeting on Thursday June 22 at 4:00 p.m. with the Borough Engineer to discuss available options on the Brimble wall project.

11. New Business:

- 1. Motion to advertise the Oversize Vehicle Parking Ordinance with the following changes: To allow 48 hrs. grace period twice per year to allow for winterizing, cleaning, loading, and unloading of campers and motor homes.**
- 2. Motion to contact the Pennsylvania Chiefs of Police Association for assistance in hiring a police chief.**
- 3. Motion to allow Officer Horvath (Lansford's firearms instructor) to attend the less lethal shotgun certification course for one day on June 29th at a fee of \$495.00.**
- 4. Motion to advertise for bids for handicap ramps in Ashton Park, the project scope being reduced from 9 ramps to 5.**
- 5. Motion to hire Constable Evans to post water shut off notices for nonpayment of sewer transmission fee at a cost of \$15.00 per notice. Cost to be attached to the administrative fees.**
- 6. Motion to increase administrative fees for water shut offs from \$25.00 to \$40.00.**
- 7. Motion to apply for credit cards from Lowe's and Walmart**
- 8. Website Proposals:**
 - a) CourseVector Support (PSAB)– Maintained- \$1500 start up, \$617.00 a yr. non-Maintained \$221.00 training, updates will be billed at their rate which is \$100.00 per hr.**
 - b) Civic Plus – Premium Design Self Maintained One Time Fee of \$850.00, \$3,450.00 yearly, Ultimate Design One Time Fee of \$850.00, \$4,325.00 yearly.**
 - c) Revize – \$7,930.00 start up, \$1,800.00 a yr. we maintain. For 5 yrs.**
- 9. Motion to hire Ed Shubeck as a Utility employee in the Borough Street Department. Starting pay rate of \$16.00 Per Hour.**
- 10. Motion to discontinue the subscription to the IWORQ Computer Program.**
- 11. Review of Misconduct incident in Borough Office on May 19th, appropriate motions to be made as required.**
- 12. Address letter from Police Department.**

12. Adjournment

13. Executive Session- (if needed)