

AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting
March 12th, 2025, 6:00 p.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

- | | | |
|---------------------------|--------------------|---------------------------------|
| • Michele Bartek | • Jay Doyle | • Hugh Vrablic (Mayor) |
| • Joseph Butrie | • Bruce Markovich | • Robert Yurchak (Solicitor) |
| • Gwyneth Collevecchio | • Jack Soberick | |
| | • Jennifer Staines | |

4. Executive Session 6:00 p.m. to 6:30 p.m.

5. Public Courtesy Limited to Items on Agenda

– Please stand, state your name and address (please keep remarks to 3 minutes)

6. Approval of Meeting Minutes

- February 12th, 2025, Monthly Meeting Minutes

7. Correspondence-

- Tamaqua Pool Applications

8. Committee Reports (*Provided by the committee*)

- Public Works
- Municipal Administration
- Parks & Recreation
- Public Safety
- Zoning & Code

9. Municipal Monthly Reports

Fire Dept.- Enclosed

Ambulance- Enclosed

Mayor’s Report

Police Report- Enclosed

Zoning/Code Enforcement- Enclosed

Code Compliance

Rental Report-Enclosed

Solicitor’s Report-

Tax Collector’s Report –

- From February 1st, 2025, to February 28th, 2025, Taxes collected were **\$0.00(Office Closed until April 2025)**

- **Treasurer’s Report - Bills to Approve**

| ACCOUNT | February 12th Expenses |
|-------------------|-------------------------------|
| Delq. Tax Account | \$ 933.50 |
| Diversified | \$ 37,204.35 |
| Fire Tax Account | \$ 5,944.50 |
| General Fund | \$ 47,568.01 |
| HGWY Liquid Fuel | \$ 17,174.55 |
| LST Fund | \$ 425.00 |
| Park & Recreation | \$ 396.51 |

| | |
|--------------|---------------------|
| Sanitation | \$ 29,772.08 |
| Sewer | \$ 2,554.76 |
| Streetlight | \$ 5,681.75 |
| Total | \$147,655.01 |

A Motion to pay the bills is needed.

- Bank Balance

| Type | No. | End of Month Balances | | |
|-------------------------|--------|------------------------------------|---------------|--------------|
| | | Account Title | February 2025 | January 2025 |
| General Fund | XX6496 | General Fund | 279,766.33 | \$348,270.57 |
| General Fund | XX2153 | ARPA Grant Account | 71,322.96 | \$92,841.13 |
| General Fund | XX6101 | Railroad 9 Month CD | 578,805.86 | \$576,411.93 |
| General Fund | XX8363 | 2nd Railroad Proceeds 9 Month CD | 31,694.36 | \$31,582.51 |
| General Fund | XX8448 | Diversified | 41,008.12 | \$20,711.42 |
| General Fund | XX6488 | Fire Escrow - 22 E. Kline | 3,000.00 | \$3,000.00 |
| General Fund | XX9949 | Fire Escrow- 241 E Ridge St | 36,790.47 | \$ 36,790.47 |
| General Fund | XX9931 | Fire Escrow- 243 E Ridge St | 29,067.09 | \$ 29,067.09 |
| General Fund | XX7133 | Fire Escrow- 245 E Abbott St | 29,605.04 | \$ 29,605.04 |
| General Fund | XX6094 | Fire Escrow- 334 E. Bertsch St. | 4,522.89 | \$4,522.89 |
| General Fund | XX7013 | Fire Escrow - 268 E. Patterson St. | 9,863.51 | \$9,863.51 |
| General Fund | XX7373 | Fire Escrow - 292 E. Snyder Ave | 8,900.22 | \$ 8,900.22 |
| General Fund | XX6119 | Fire Escrow - 504 E Kline | 31,346.65 | \$31,346.65 |
| General Fund | XX8929 | Delq. Tax | 280,762.66 | \$276,628.68 |
| Building | XX9105 | Building Developing Capital Fund | 25,967.91 | \$ 25,898.37 |
| Grant Project | XX5616 | Grant Project | 15,812.99 | \$15,770.65 |
| Sanitation Fund | XX6438 | Sanitation Fund | 446,418.54 | \$461,375.88 |
| Sanitation Fund | XX8587 | Sani-Investors 9 Month CD | 53,180.78 | \$53,011.20 |
| Sanitation Fund | XX6454 | Sanitation fund MMA | 14,461.44 | \$14,422.72 |
| Sewer Transmission Fund | XX6446 | Sewer Transmission | 478,602.49 | \$442,150.68 |
| Sewer Transmission Fund | XX8595 | Sewer-Investors CD | 56,183.70 | \$56,004.55 |
| Sewer Transmission Fund | XX8371 | 2nd Sewer Proceeds 9Month CD | 53,904.68 | \$53,714.44 |
| Sewer Transmission Fund | XX1277 | Sewer 9 Month CD | 53,670.27 | \$53,448.29 |
| Sewer Transmission Fund | XX6470 | Snyder Street Checking | 33,236.39 | \$33,147.39 |
| LST | XX6462 | Local Services Tax | 54,646.88 | \$53,717.22 |
| Street Light Fund | XX6412 | Street Lights | 33,869.75 | \$38,659.46 |

| | | | | |
|----------------------------|----------------|------------------------------|--------------------------|-------------------------|
| Fire Tax Fund | XX6371 | Fire | 19,815.22 | \$20,246.47 |
| Special Hi-Way Fund | XX6420 | Highway Liquid Fuels | 79,928.62 | \$83,440.21 |
| Park & Rec Fund | XX6325 | Pool 9 Month CD | 42,628.44 | \$42,452.13 |
| Park & Rec Fund | XX6404 | Park & Recreation | 48,791.72 | \$48,905.67 |
| | | Total | 2,947,575.98 | \$2,995,907.44 |
| | | | | |
| Loans | Account | Terms | February 2025 | January 2025 |
| 2022 Ford F550 | 6758 | Loan PMT \$12,923.37 | \$35,348.26 | \$35,348.26 |
| | | Total | \$ | \$ |

10. Old Business:

1 Discussion about the Lansford 150th celebration with 250.-request by Michele Bartek.

11. New Business:

1. Discussion/Motion to approve to pay for laptops that were put into the American Fire Co fire trucks.
-request by Michele Bartek.
2. Discussion about street sweeping happening the last week of March 2025 weather permitting. -
request by Joseph Butrie.
3. Discussion/Motion to approve the community fee yard sale dates for 2025 and 2026-request by
Jennifer Staines
 - A. May 17-18, 2025 with a rain date of May 24-25, 2025
 - B. June 14-15, 2025 with a rain date of June 21-22, 2025
 - C. August 2-3, 2025 with a rain date of August 9-10, 2025
 - D. May 9-10, 2026 with a rain date of May 16-17, 2026
 - E. June 13-14, 2026 with a rain date of June 20-21, 2026
 - F. August 8-9, 2026 with a rain date of August 15-16, 2026
4. Discussion/Motion to approve a date for the Spring town cleanup for 2025 from the following dates:
-request by Jennifer Staines
 - A. May 10th, 2025
 - B. June 28th, 2025

Motions:

1. Motion to approve the special event form from American Fire Co #1 for Food Truck Festival on May 10th, 2025 from 11a.m. to 7p.m. behind the firehouse on the unit block of East Bertsch Street.
2. Motion to approve the special event form from Lansford Alive for Music in the Park Concerts in Kennedy Park every Sunday in June 2025 to August 2025 from 6p.m.-8p.m. and every Sunday in September 2025 from 5p.m.-7p.m. weather permitting.
3. Discussion/Motion to approve the Sanitation (Garbage) bill increase. The sanitation bill to increase from \$60.00 to \$115.00 a quarter with a discount of \$112.70 for early payment and penalty of \$126.50 for late payment.
4. Motion to reapply for a 2025 RECTAP Grant Through the Pennsylvania Park Society for design improvements to Kennedy Park. The previously awarded grant was cancelled by the Park Society due to inaction by the Architectural firm hired by the society to complete the design.
5. Motion to approve resolution to apply for a DCNR Grant in the amount of \$100,000 for improvements to the Ashton Park Playground. We are going to split the estimate \$250,000 costs for handicap ramps, fencing and rides between LSA Funding \$150,000 and DCNR Funding \$100,000.
6. Motion to appoint two alternate members from either Keath Lowry, Michele Bartek, or Jennifer Staines to the Lansford Borough Civil Service Board (three applicants received).
7. Discussion/Motion to adopt an increase in council salary from \$75.00 to \$150.00 and the mayor to \$175.00 immediately effective. If any council member or the mayor does not attend meetings even one for the month they do not get paid for that month.-request by Michele Bartek.
8. Discussion/Motion to get quotes for a new sewer camera with a locator and recorder.-request by Joseph Butrie.
9. Discussion/Motion to draft a camera policy for Kennedy Park and Ashton Park.-request by Michele Bartek
10. Discussion/Motion to have Biro's Plumbing camera the main sewer line on Jones Street from East Patterson Street to East Bertsch Street. The total amount being \$1,800.00-request by Joseph Butrie
11. Discussion/Motion to have a letter sent to the doctors office for St. Lukes about a handicap sidewalk and handicap signs.-request by Michele Bartek

12. Motion to advertise the dates for the Civil Service Commission to conduct testing for the position of Full Time Police Officer. The written exam will be held on April 7th, the oral exam will be held on April 14th, and the physical exam will be held on April 21st.
13. Discussion/Motion to approve the Body camera policy for the Police and Code Enforcement Body Camera's. -request by Michele Bartek
14. Discussion/Motion to approve changing the rental insurance requirement from \$50,000.00 to \$150,000.00.-request by Jennifer Staines.

12. Executive Session if needed

13. Adjournment