

AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting
May 13th, 2026, 6:00 p.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

- Michele Bartek
- Joseph Butrie
- Gwyneth Collevecchio
- John Zym
- Joseph Genits
- Bruce Markovich
- Jack Soberick
- Denise Leibensperger (Mayor)
- Robert Yurchak (Solicitor)

4. Previous Executive Session Statement

Executive Session held on April 15th, 2026 following the monthly meeting was for discussions about litigation, property lease management, and possible transfer of the borough owned train station.

5. Savas Logothetides FSL Public Finance- A Stevens & Lee Co. Reading

guest speaker about Grants and Economic Development

6. Pocono Mountain Visitors Bureau and the Lansford Historical Society Presentation (Referencing the transfer of the ownership of the freight station.)

Motion to approve the drafting of an agreement between the Borough of Lansford and the Lansford Historical Society for the transfer of the Lehigh New England Railroad Station.

7. Public Courtesy Limited to Items on Agenda

– Please stand, state your name and address (please keep remarks to 3 minutes)

8. Opening of Bids For Street Materials

9. Approval of Meeting Minutes

- Motion to approve all of the following Meeting Minutes:
 1. March 26th, 2026 Special Meeting Minutes
 2. April 15th, 2026 Monthly Meeting Minutes

10. Correspondence-

C1. Letters of support Doyle Heffley and David Argall supporting the Lansford Historical Society in acquiring the train station.

C2. Letter to council from Melanie White about her handicap parking space

- C3. Special Event Form Request from Jim Thorpe Trolley Company for Mine and Trolley Tour starting on June 20th, 2026 at 11:30a.m. to 2:30p.m. in the Borough of Lansford including the No. 9 Mine.
- C4. Surface Lease from BET Lehigh Anthracite for the lot on Dock Street. Needs council vote.
- C5. Handicap Parking Request form from Maximo Guarin at 233 East Abbott Street.
- C6. Letter from Lansford Legion received on May 8th, 2026
- C7. Special Event Form Request from Lansford Alive for Sidewalk Sales Event on Ridge Street from Springarden to Center Streets from on June 5th, 2026, July 3rd, 2026, August 7th, 2026, and September 4th, 2026 from 8:00a.m. to 7:00p.m.
- C8. Special Event Request from the Lansford Historical Society for their annual Open House Event on June 7th, 2026 from 11:00a.m. to 4:00p.m.. WLSH will need the use of two parking spaces in front of the museum to set up for a live broadcast.
- C9. Invoice from John Hosak for damage done to his sidewalk drain cover during the borough snow removal in the amount of \$309.00
- C10. Minutes from the Lansford-Coaldale Joint Water Authority

9. Committee Reports (*Provided by the committee*)

- a. Public Works
- b. Municipal Administration- 2026 Community Free yard sale-approve 3rd weekend in May and 3rd weekend in September 2026
- c. Parks & Recreation
- d. Public Safety
- e. Zoning & Code
- f. Economic Development/Tourism/Grants: CDBG Grants Proposal due May 15th, 2026

10. Municipal Monthly Reports

- Fire Dept.- Enclosed
- Ambulance- Enclosed
- Mayor's Report
- Police Report- Enclosed
- Zoning/Code Enforcement- Enclosed
- Code Compliance
- Rental Report

Solicitor's Report-
Tax Collector's Report:

- From April 1st, 2026, to April 30th, 2026. Taxes collected \$247,781.05

Treasurer's Report (Presentation and review of bank balances, CD accounts, and financial activity as detailed on **pages 6 and 7.**)

- Review of Monthly CD's and Bank Balances for the past two (2) months
- Report of Revenue received through April 30, 2026

Motion

- Motion to approve Bills & Expenditures through April 30, 2026

11. Old Business:

OB1.- Discussion of the LST (Local Service Tax) revenues in accordance with the Ordinance No. 2007-22, Subsection 396-39 for any remaining or unallocated existing funds. (Council action item: Adjust Percentages)

12. New Business:

NB1. Discussion to approve sending the secretary and treasurer to PSAB Municipal Management Employment Law Workshop on July 29th, and July 30th to be held from 9:00a.m. to 3:00p.m. at the Sheraton Hotel, Harrisburg. Cost is \$75.00 per person plus materials. Additional cost for hotel stay not to exceed \$160.00.

NB2. Give permission to #9 Mine Museum to remove turntables at future borough garage site at no cost to the borough.

NB3. Review resolution proposed for live streaming and recording of public meetings.

NB4. Review resolution adopting a code of conduct and professional standards policy for elected officials, appointed officials, employees, and volunteers of the borough.

NB5. Discussion relating to blighted buildings. Suggest that both the code official, Shane Monk, and the zoning/building code official, Ray Swartz (ARRO) provide a list of condemned/unfit for human occupancy buildings to council for

consideration to be approved to have the solicitor place a “condemnation notice” on each of the deeds.

NB6. Recommend that council approve the solicitor to file a formal action of nuisance complaint in carbon county court against the current property owner of: 18 East Ridge Street (Parcel No. 122A2-24-C29) to require demolition in accordance with the ICC IPMC-Ordinance 2022-014 with notices served.

NB7.. Review proposal from Torres Reliable Cleaning Service for cleaning the Borough Hall and Police Department.

NB8. Review application from Gloudiola Gjocaj for cleaning the Borough Hall and Police Department

NB9. Letter to BET-Lehigh Real Estate, LLC asking for a meeting to address excessive water run off coming onto Spring Street

NB10. Discussion: Request to contact both Coaldale & Summit Hill Borough Council to inquire if there would be interest to combine the Borough Workers. Approval requested to send a letter.

Motions:

1. Motion/Discussion to approve the settlement agreement proposed at the May 9th Arbitration Hearing (Diaz V Lansford Borough)
2. Motion to approve the Heart and Lung Benefits for Sergeant Shawn Nunemacher for an injury sustained during the course of his employment with the Borough from the date of his injury on April 15th, 2026 and continuing until such time as he is released to return to work.
3. Motion to ratify/approve the “agreement between Teamsters Local 773 and Lanford Borough Commencing January 1st, 2026 through December 31st, 2026” (Council Members previously received the new teamsters contract via email for review.)
4. Motion to approve the “special services agreement” with Arro Engineering, dated May 4th, 2026, related to replacement of Powell Street Sewer line and laterals, with a total not to exceed fee of \$26,000.00

5. Motion to ratify/approve the “agreement” between Kafferlin Strategies, LLC and Lansford Borough, Dated May 8th, 2026, to provide non-attest accounting and consulting services for the DCED approved STMP Consulting Services Grant. Not to exceed \$79,550.00.
6. Motion to approve the completed 100 Block of the Front Street Sewer Project Contract from Joe Hutta in the amount of \$19,650.00.
7. Motion to approve ordinance for “skill-based gaming devices” to be provide for licensing and regulation in the borough.
8. Motion to pay Leonard Ruggiero for repairing the residents sidewalk at 383 West Ridge Street for damage caused by Borough Equipment in the amount of \$700.00.

13. Executive Session

14. Adjournment

MONTHLY CDS AND BANK BALANCES

Account Title	Interest Rate	Maturity Date	No.	Interest Paid YTD 4/30/2026	4/30/2026	Interest Paid YTD 3/31/2026	3/31/2026
Railroad 9 Month CD	3.5	8/22/2026	XX6101	\$1,791.52	\$606,193.95	\$1,613.82	\$604,402.43
2nd Railroad Proceeds 9 Month CD	3.4	7/27/2026	XX8363	\$96.69	\$33,143.81	\$87.10	\$33,047.12
Pool 9 Month CD	3.5	8/22/2026	XX6325	\$131.94	\$44,644.69	\$118.85	\$44,512.75
Sani-Investors CD	3.4	7/30/2026	XX8587	\$157.15	\$55,656.98	\$161.91	\$55,499.83
Sewer-Investors CD	3.4	7/30/2026	XX8595	\$166.02	\$58,799.69	\$171.06	\$58,633.67
2nd Sewer Proceeds 9Month CD	3.4	7/27/2026	XX8371	\$164.45	\$56,369.85	\$148.14	\$56,205.40
Sewer 9 Month CD	3.5	8/22/2026	XX1277	\$166.12	\$56,208.78	\$149.64	\$56,042.66
			Total	\$2,673.89	\$911,017.75	\$2,450.52	\$908,343.86

Account Title	Interest Rate	No.	Interest Paid YTD 04/30/2026	4/30/2026	Interest Paid YTD 03/31/2026	3/31/2026
Fire	2.8	XX6371	\$ 45.38	\$21,332.38	\$ 48.51	\$19,211.80
General Fund	2.8	XX6496	\$ 1,152.08	\$565,453.60	\$ 1,281.34	\$521,216.22
ARPA Grant Account	2.8	XX2153	\$ 22.74	\$10,085.43	\$ 24.20	\$10,062.69
Building Developing Capital Fund	2.8	XX9105	\$ 70.02	\$31,046.56	\$ 74.50	\$30,976.54
Delq. Tax	2.8	XX8929	\$ 1,018.31	\$ 459,813.68	\$ 1,055.96	\$440,028.97
Diversified	2.8	XX8448	\$ 107.77	\$48,712.54	\$ 77.80	\$33,661.05
Fire Escrow - 22 E. Kline	0.0	XX6488	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00
Fire Escrow- 241 E Ridge St	0.0	XX9949	\$ -	\$ 36,790.47	\$ -	\$ 36,790.47
Fire Escrow- 243 E Ridge St	0.0	XX9931	\$ -	\$ 29,067.09	\$ -	\$ 29,067.09
Fire Escrow- 245 E Abbott St	0.0	XX7133	\$ -	\$ 29,605.04	\$ -	\$ 29,605.04
Fire Escrow- 334 E. Bertsch St.	0.0	XX6094	\$ -	\$ 4,522.89	\$ -	\$ 4,522.89
Fire Escrow - 268 E. Patterson St.	0.0	XX7013	\$ -	\$ 9,863.51	\$ -	\$ 9,863.51
Fire Escrow - 292 E. Snyder Ave	0.0	XX7373	\$ -	\$ 8,900.22	\$ -	\$ 8,900.22
Fire Escrow - 504 E Kline	0.0	XX6119	\$ -	\$ 31,346.65	\$ -	\$ 31,346.65
Fire Escrow - 505 E Ridge St.	0.0	XX5844	\$ -	\$21,340.00		
Grant Project	2.8	XX5616	\$ 134.35	\$15,900.44	\$ 37.94	\$15,776.09
Local Services Tax	2.8	XX6462	\$ 153.02	\$68,116.36	\$ 162.03	\$67,635.49
Park & Recreation	2.8	XX6404	\$ 110.59	\$ 50,649.07	\$ 119.08	\$48,039.06
Sanitation Fund	2.8	XX6438	1,044.31	\$473,604.28	\$ 1,129.97	\$444,751.48
Sanitation fund MMA	2.8	XX6454	\$ 33.84	\$15,007.13	\$ 36.01	\$14,973.29
Sewer Transmission	2.8	XX6446	1,504.46	\$640,685.41	\$ 1,587.74	\$672,549.85
Snyder Street Checking	2.8	XX6470	\$ 77.78	\$ 34,490.54	\$ 82.77	\$34,412.76
Highway Liquid Fuels	2.8	XX6420	\$ 603.17	\$ 269,740.83	\$ 384.93	\$156,490.46
Street Lights	2.8	XX6412	\$ 86.65	\$ 43,058.59	\$ 100.34	\$40,079.15
			\$ 6,164.47	\$2,922,132.71	\$ 6,203.12	\$2,702,960.77

REVENUE & BILL EXPENDITURES

REVENUE THROUGH 05/12/2026			
	CUSTOMER COLLECTION INFORMATION		
SANITATION BILLING 2026	BILLED	COLLETED	NOT COLLECTED
1ST QUARTER 01/01/2026-03/31/2026	1834	1824	10
2nd QUARTER	1836	1254	582
3rd QUARTER	0		
4th QUARTER	0		
Total	3670		
SEWER TRANSMISSION BILLING 2026	BILLED	COLLETED	NOT COLLECTED
ANNUAL 2026	1915	1558	357
RENTAL LICENSE BILLING 2026	BILLED	COLLETED	NOT COLLECTED
ANNUAL 2026	695	411	284
Sanitation Revenue	\$ 338,339.06		
Sewer Revenue	\$ 156,766.84		
Rental License Revenue	\$ 86,156.51		
SANITATION PAST			
Customer Past Due 2025	168		

Bills & Expenditures Through 05/12/2026	
Accounts	Total Expenditures
Delq. Tax Account	\$ 2,952.64
Diversified Account	\$ 43,695.08
General Fund	\$ 51,743.73
Highway – Liquid Fuels	\$ 1,073.55
Park & Recreation	\$ 6,561.33
Sanitation	\$ 61,365.39
Sewer Transmission	\$ 8,757.23
Street Light	\$ 5,770.16
Total	\$ 181,919.11