

AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting
May 8th, 2024, 6:00 p.m.

1. Call to Order
2. Pledge of Allegiance
3. Roll Call

- | | | |
|---------------------------|--------------------|---------------------------------|
| • Michele Bartek | • Jay Doyle | • Hugh Vrablic
(Mayor) |
| • Joesph Butrie | • Bruce Markovich | • Robert Yurchak
(Solicitor) |
| • Gwyneth
Collevecchio | • Jack Soberick | |
| | • Jennifer Staines | |

4. Executive Session 6:00 p.m. to 6:30 p.m.

5. Public Courtesy Limited to Items on Agenda

– Please stand, state your name and address (keep remarks to 3 minutes)

6. Approval of Meeting Minutes

- April 10th, 2024, Monthly Meeting Minutes
- April 18th, 2024, Code and Zoning Meeting Minutes

7. Committee Reports (*Provided by the committee*)

- a. Public Works
- b. Municipal Administration
- c. Parks & Recreation
- d. Public Safety
 - Business District Blight
 - Resident Complaints

8. Municipal Monthly Reports

Fire Dept.- Enclosed

Ambulance- Enclosed

Mayor's Report-Enclosed

Police Report- Enclosed

Zoning/Code Enforcement- Enclosed

Code Compliance

Solicitor's Report

Tax Collector's Report – From April 1st,2024 to April 30th,2024, total collected \$286,878.24

Treasurer's Report - Bills to Approve

- GENERAL FUND - \$40,131.80
- FIRE TAX ACCOUNT- \$3,343.00
- STREET LIGHT FUND- \$5,561.26
- SANITATION FUND - \$30,848.87
- SEWER TRANSMISSION FUND - \$16,833.85
- PARKS & RECREATION - \$2,114.97
- HIGHWAY – LIQUID FUELS - \$211.33

A Motion to pay the bills is needed.

- Bank Balance

		End of Month Balances		
FUND/ Checking	No.	Account Title	30- April 2024	31-March 2024
General Fund	6496	General Acct	\$524,511.01	\$555,497.57
General Fund	2153	ARPA Grant Account	\$224,586.55	\$234,519.21
General Fund	1394	Railroad	\$563,661.45	\$563,612.17
General Fund	8448	Diversified	\$21,804.53	\$7,111.04
General Fund	6488	Fire Escrow- 22 E Kline	\$3,000	\$3,000.00
General Fund	2823	Fire Escrow- 335 W Bertsch St.	\$4,521.66	\$4,521.26
General Fund	7013	Fire Escrow 268 E Patterson St.	\$9,863.51	\$9,863.51
General Fund	8929	Delq. Tax	\$185,251.40	\$178,530.27
General Fund	2589	Fire Escrow- 504 E Kline	\$31,337.49	-
Sanitation Fund	6438	Sanitation Fund	\$381,884.10	\$351,745.86
Sanitation Fund	7373	Sani-Investor's MMA	\$52,317.56	\$52,297.63
Sanitation Fund	6454	Sanitation Fund MMA	\$14,125.20	\$14,118.97
Sewer Transmission	6446	Sewer Transmission	\$341,419.73	\$242,147.43
Sewer Transmission	7360	MCT Sewer Transmission	\$55,271.17	\$55,250.68
Sewer Transmission	5402	Sewer Loan Proceeds Account	\$53,126.63	\$53,122.26
Sewer Transmission	1277	Sewer 12-Month CD	\$52,104.61	\$52,038.94
Sewer Transmission	6470	Snyder Street Checking	\$32,463.60	\$32,460.76
LST	6462	Local Service Tax	\$46,196.18	\$45,879.51
Street Light Fund	6412	Streetlights	\$32,648.82	\$32,645.97
Fire Tax Fund	6371	Fire	\$14,980.64	\$14,979.33
Sp. Hi-Way Fund	6420	Highway Liquid Fuels	\$157,620.63	\$41,141.81
Park & Rec Fund	6363	Lansford Pool Account	\$41,477.31	\$41,473.68
Park & Rec Fund	6404	Recreation	\$39,358.49	\$40,383.38
Total			\$2,883,532.27	\$2,626,941.24
LOANS				
		LOANS Paid from Fund		
2022 Ford F 550	5yr		\$60,000.00	\$60,000.00
MEM Debacle-LFund	20 yrs./\$14,130 biannual May & Nov		\$25,464.11	\$25,464.11
2020 Sewer Loan	5 yr.	Sewer Fund \$1,320.47 per month	\$23,261.38	\$23,261.38
Total			\$108,725.49	\$129,735.49

11. New Business:

- 1. Lansford American Legion Post to discuss upcoming Veterans Day Parade**
- 2. Kevin Zucker would like to address council pertaining to a parking problem**

Motions:

- 1. Motion to hire Dennis Anderson of Lansford as a part-time employee in the street department for the summer months or as needed not to exceed 400 hours. Rate of pay set at \$19.99 per hour.**
- 2. Motion to appoint Denise Leibensperger to the Lansford Zoning Hearing Board (only applicant)**
- 3. Motion to appoint either Denise Leibensperger, Joesph Pavlis, or Thomas L Dahl as a Member of Lansford Borough Civil Service Board (three applicants received).**
- 4. Motion to advertise the ordinance changing the yield sign on the west side of Parkway Road to a stop sign.**
- 5. Motion to Hire Dunn Tree Service to remove 27 trees to allow access to a manhole located in the woods west of Walnut Street. In order to repair the manhole. Costs being \$2,700.**
- 6. Motion to dedicate our Fiscal 2024 CDBG funds to install curbing and paving on Courtwright Street between Abbott Street and West Water Street.**
- 7. Motion to apply for a 2024 LSA Monroe grant of approximately \$100,000 for a new excavator and trailer.**
- 8. Motion to purchase a new riding lawn mower from M&S Hardware in Tamaqua. Costs being \$8,899.00.**
- 9. Motion to purchase a new computer from Cloud Services for online training and zoom meetings. Costs being \$1,819.98.**
- 10. Motion to institute a NO CASH POLICY for the payment of borough bills.**
- 11. Motion to authorize a final benefit payment of Wendy Butrie in the amount of \$7,469.44 (Gross Pay).**
- 12. Motion to approve sending Ashley McLaughlin to a two-day training course on May 29th and May 30th for Borough Secretaries in Wilkes Barre costs would be \$75.00 for the course. Sponsored by the PA Borough Association.**
- 13. Motion to approve refunding Irene Swiatek, \$49.98 for non-usage of oversized vehicle permit.**
- 14. Motion to approve refunding Joesph Creazzo \$500.00 deposit for completion of street excavation.**
- 15. Motion to formally end the April 10th Monthly Meeting.**
- 16. Motion to get bids for a new camera system inside the borough office and the outside of the building.**
- 17. Motion to place the Zimmerman Building up for Bids and advertise it in the paper.**
- 18. Motion to vote on getting a commercial appraisal for Silberline for the purpose of putting it up for bid.**
- 19. Motion to get an appraisal for the 32 acres at the end of Lansford for the purpose of putting that up for sealed bids.**
- 20. Motion to vote on putting the handicapped signs and retail signs for parking and businesses up in cost.**
- 21. Motion to vote on amending two ordinances.**
 - Amending the garbage ordinance**

- **Amending the animal ordinance**

12. Executive Session if needed

13. Adjournment