

## AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting  
October 11, 2023, 6:00 p.m.

**1. Call to Order**

**2. Pledge of Allegiance**

**3. Roll Call**

Martin Ditsky

Gwyneth Collevecchio

Jennifer Staines

Bruce Markovich-Pres.

William Chuma

Jay Doyle

John Turcmanovich –V. Pres.

Mayor Hugh Vrablic

Solicitor Robert Yurchak

**4. Executive Session** 6:00 p.m. to 6:30 p.m.

**5. Public Courtesy** – Please stand, state your name and address (keep remarks to 3 minutes)

**6. Approval of Meeting Minutes** (Motion needed for each)

- September 13 ,2023 Council Meeting Minutes (Motion Needed)
- October 3. 2023 Committee Meeting Minutes (Motion Needed)

**7. Correspondence Received but no action needed.**

- PA Department of Transportation – Estimated allocation of Liquid Fuels money for 2024 - \$115,635.29.
- General Municipal Pension System State Aid allocation - \$46,623.10
- Portnoff is placing Liens on two properties for nonpayment of Sanitation.

**8. Correspondence enclosed.**

**9. Committee Reports**

1. Zoning & Ordinance
2. Public Works
3. Municipal Administration
4. Park & Recreation
5. Public Safety

**10. Municipal Monthly Reports**

**Fire Department** – American Fire Co. No 1

**Ambulance** – Lehighon Ambulance

**Mayor's Report** – Enclosed

**Police Report** - Enclosed

**Zoning/Code Enforcement** – James Dean report from August 2023 enclosed.

**Code Compliance** – James Dean report from August 2023 enclosed.

**Tax Collector's Report** – from September 1 to September 30 he collected \$14,780.87.

**Solicitor's Report** – Eviction of Tenants – Construction Clearance

Residential Rental Ordinance

Handicap Ordinance

**Treasurer's Report –**

Bills to Approve

- GENERAL FUND - \$176,523.11
- STREET LIGHT FUND - \$5,442.39
- SANITATION FUND - \$28,155.32
- SEWER TRANSMISSION FUND - \$1,848.22

- PARKS & RECREATION - \$85.02
- HIGHWAY – LIQUID FUELS - \$1,206.11
- DELINQUENT TAX- \$3,984.89
- FIRE TAX - \$5,949.00

**A Motion to pay the bills is needed.**

**Bank Account Balances September 30,2023:**

<b>FUND/ Checking</b>	<b>No.</b>	<b>Account Title</b>	<b>August</b>	<b>September</b>
General Fund	6496	General Acct	\$923,613.22	\$958,131.36
General Fund	6488	Escrow for 22 E Kline Ave	\$3,000.00	\$3,000.00
General Fund	2823	Fire Escrow – 334 W. Bertsch St	\$4,518.64	\$4,519.00
General Fund	7013	Fire Escrow – 268 E. Patterson St	\$9,863.51	\$9,863.51
General Fund	7755	Fire Escrow – 161 W Ridge St	\$0.00	\$0.00
General Fund	2153	ARPA Grant Acct	\$232,784.02	\$232,802.52
General Fund	1394	Railroad Proceeds Account	\$563,286.84	\$563,331.59
General Fund	8929	Portnoff Account	\$113,593.67	\$135,460.15
General Fund	8448	Diversified	\$3,478.79	\$4,082.97
Sanitation Fund	6438	Sanitation Fund	\$338,558.41	\$319,257.91
Sanitation Fund	7373	Sani-investors' Money Mkt Acct	\$52,161.90	\$52,180.55
Sanitation Fund	6454	Sanitation Fund Money Mkt Acct	\$14,115.82	\$14,116.94
Sewer Transmission	6446	Sewage Transmission	\$252,484.60	\$250,166.41
Sewer Transmission	7360	Sewer Transmission	\$55,107.29	\$55,126.99
Sewer Transmission	5402	Sewer Loan Proceeds Acct	\$53,086.76	\$53,091.27
Sewer Transmission	1277	Sewer Trans. CD/Aug-12 mo.	\$51,587.03	\$51,654.42
Sewer Transmission	6470	400 E Snyder Sewer Project	\$32,442.02	\$32,444.60
LST	6462	Local Service Tax	\$41,533.14	\$41,618.82
Street Light Fund	6412	Streetlights	\$70,979.34	\$67,886.72
Fire Tax Fund	6371	Fire	\$46,963.47	\$38,857.79
Sp. Hi-Way	6420	Treasurers Special Highway	\$84,162.03	\$56,426.00
Park & Rec Fund	6363	Lansford Pool Account	\$41,449.74	\$41,453.03
Park & Rec Fund	6404	Recreation	\$53,372.97	\$51,104.92
<b>Total</b>			<b>\$2,957,981.18</b>	<b>\$3,036,577.47</b>
<b>LOANS</b>		<b>LOANS Paid from Fund</b>		
8Tax Anticipation Note		1.99% for 1 yr.		
MEM Debacle	20 yrs./\$14,130	biannual May & Nov	\$46,474.11	\$46,474.11
2018 Police RAM				
2020 Sewer Loan	5 yr.	\$35,984.55	\$35,984.55	\$35,984.55
2022 Ford F 550	5YR	\$60,000.00	\$60,000.00	\$60,000.00
<b>Total</b>			<b>\$142,458.66</b>	<b>\$142,458.66</b>

**11. Old Business:**

**1. Growing Minds Preschool**

## **12.New Business:**

- 1. MMO Police Pension 2024**
- 2. Trick or Treat Night (October 31<sup>st</sup> is on a Tuesday night)**
- 3. Re-advertising for a full-time public works person.**
- 4. Approval of 2 light poles at Oversized Parking Lot.**
- 5. Motion to open a separate checking account for the deposit of current and future grant funds.**
- 6. Motion to open a separate checking account for the deposit of excess Liquid Fuels Tax Monies.**
- 7. Motion to have public safety committee obtain information from Jim Thorpe and Lehighton Police Departments on the establishment of a county wide Police Testing Consortium.**
- 8. Motion to reduce the Sewer Transmission fee from the current rate of \$60.00 per year to \$50.00 per year.**
- 9. Motion to spend up to \$2,500 for street repairs in the 800 block of East Bertsch Street.**
- 10. Motion to have Billitier Electric replace two photocells, timer clock, GFI Receptacles and replace existing lights with new LED lights in Kennedy Park at a cost of \$4,961.00.**
- 11. Motion to open the train station on Nov. 11<sup>th</sup> for a tour by 104 members of the Lehigh and New England Railroad Preservation Society.**
- 12. Motion to hire either Lehigh Engineering or Arro Engineering as the borough's rental enforcement and or code enforcement officer.**

## **13.Adjournment**

## **14.Executive Session- (if needed)**