

AGENDA OF LANSFORD BOROUGH COUNCIL

Regular Monthly Meeting
October 9th, 2024, 6:00 p.m.

1. Call to Order

2. Pledge of Allegiance

3. Roll Call

- Michele Bartek
- Joseph Butrie
- Gwyneth Collevechio
- Jay Doyle
- Bruce Markovich
- Jack Soberick
- Jennifer Staines
- Hugh Vrablic (Mayor)
- Robert Yurchak (Solicitor)

4. Executive Session 6:00 p.m. to 6:30 p.m.

5. Public Courtesy Limited to Items on Agenda

– Please stand, state your name and address (please keep remarks to 3 minutes)

6. Approval of Meeting Minutes

- August 5th, 2024 Civil Service Reorganization Meeting Minutes
- September 11th, 2024 Monthly Meeting Minutes
- September 17th, 2024 Budget Meeting Minutes
- October 1st, 2024 Budget Meeting Minutes
- October 1st, 2024 Committee Meeting Minutes

7. Committee Reports (*Provided by the committee*)

- a. Public Works
- b. Municipal Administration
- c. Parks & Recreation
- d. Public Safety
- e. Zoning & Code

8. Municipal Monthly Reports

Fire Dept.- Enclosed

Ambulance- Enclosed

Mayor's Report

Police Report- Enclosed

Zoning/Code Enforcement- Enclosed

Code Compliance

Rental Report-Enclosed

Solicitor's Report

Tax Collector's Report –

From September 1st,2024 to September 30th,2024, Taxes collected were

Due to a system error, the correct amount of taxes collected from August 1st, 2024 to August 31st, 2024 was **\$25,176.73 not \$4,436.64.**

Treasurer's Report - Bills to Approve

ACCOUNT	October 9TH Expenses
GENERAL FUND	\$109,693.07
DIVERSIFIED	\$16,312.36
FIRE TAX ACCOUNT	\$5,587.25
SANITATION FUND	\$28,368.95
SEWER TRANSMISSION FUND	\$1,430.47
PARKS & RECREATION	\$5,386.28
HIGHWAY – LIQUID FUELS	\$41,471.80
STREET LIGHT FUND	\$5,487.88
DELQ. TAX ACCOUNT	\$1,151.06
Total	\$214,889.12

A Motion to pay the bills is needed.

- Bank Balance

Type	No.	End of Month Balances	September 2024	August 2024
		Account Title		
General Fund	XX6496	General Acct	\$803,308.84	\$835,849.72
General Fund	XX2153	ARPA Grant Account	\$201,939.84	\$218,400.77
General Fund	XX1394	Railroad	\$0.00	(\$564,695.41)
General Fund	XX6101	Railroad 9-Month CD (Open 8/8/24)	\$567,109.71	\$564,695.41
General Fund	XX8448	Diversified	\$54,331.06	\$50,292.53
General Fund	XX6488	Fire Escrow- 22 E Kline	\$3,000.00	\$3,000.00
General Fund	XX2823	Fire Escrow - 334 W. Bertsch St. (Close 8/9/24)	\$0.00	(\$4,522.89)
General Fund	XX6094	Fire Escrow- 334 W. Bertsch St. (Open 8/9/24)	\$4,522.89	\$4,522.89
General Fund	XX7013	Fire Escrow 268 E Patterson St.	\$9,863.51	\$9,863.51
General Fund	XX5278	Fire Escrow 292 E Snyder Ave (Close 9/23/2024)	(\$8,900.22)	(\$8,875.61)
General Fund	XX7373	Fire Escrow 292 E Snyder Ave	\$8,900.22	\$8,900.22
General Fund	XX8929	Delq. Tax	\$242,161.85	\$237,818.47
General Fund	XX2589	Fire Escrow - 504 E Kline (Close 8/8/24)	\$0.00	(\$31,346.65)
General Fund	XX6119	Fire Escrow - 504 E Kline (Open 8/8/24)	\$31,346.65	\$31,346.65
Grant Project	XX5616	Grant Project	\$447.48	\$450.84
Sanitation Fund	XX6438	Sanitation Fund	\$362,848.81	\$382,870.06
Sanitation Fund	XX7373	Sani-Investor's MMA		\$52,416.04

Sanitation Fund	XX6454	Sanitation Fund MMA	\$14,242.85	\$14,191.09
Sewer Transmission	XX6446	Sewer Transmission	\$383,645.38	\$378,014.73
Sewer Transmission	XX7360	MCT Sewer Transmission	\$0.00	\$55,375.79
Sewer Transmission	XX5402	Sewer Loan Proceeds Account	\$53,144.53	\$53,140.02
Sewer Transmission	XX1277	Sewer 12-Month CD	\$52,585.61	\$52,359.62
Sewer Transmission	XX6470	Snyder Street Checking	\$32,734.00	\$32,615.04
LST	XX6462	Local Service Tax	\$50,410.63	\$50,227.42
Street Light Fund	XX6412	Streetlights	\$46,445.93	\$63,258.37
Fire Tax Fund	XX6371	Fire	\$25,865.17	\$33,823.22
Sp. Hi-Way Fund	XX6420	Highway Liquid Fuels	\$140,326.27	\$142,400.20
Park & Rec Fund	XX6363	Lansford Pool Account (Close 8/15/24)	\$0.00	(\$41,589.12)
Park & Rec Fund	XX6325	Pool 9-Month CD (open 8/15/24)	\$41,766.93	\$41,589.12
Park & Rec Fund	XX6404	Park & Recreation	\$52,237.40	\$51,410.96
		Total	\$3,183,185.56	\$3,368,808.08
Loans	Account	Terms	September 2024	August 2024
MEM Debacle Lfund	0060	20yr \$11,448.89 Biannual May & November	\$0.00	\$25,464.11
2020 Sewer Loan	3591	5yr Sewer Fund \$ 1,320.47 per month PMT Loan	\$16,846.91	\$18,133.74
2022 Ford F550	6758	Loan PMT \$12,923.37	\$35,348.26	\$35,348.26
		Total	\$52,195.17	\$78,946.11

9. Old Business:

1. Motion to approve the USDA closing documents

10. New Business:

1. Motion to approve the date and time for Lansford Trick or Treat

Motions:

1. Motion to approve the special event form submitted from Carbon County Hot Wheels Club for a Meeting of Hot Wheels Enthusiasts on Saturday, October 12th, 2024 at 1:00 p.m. in Ashton Park.

2. Motion to approve the payoff amount for the Sewer Transmission fund Loan #3591 as of August 19th, 2024 is \$16,846.91. The amount to increase with per diem interest and decrease with current loan payment. -Requested by the Office
3. Motion to open a CD for 9 Months at a 5% interest rate for the 2nd Railroad account
4. Sewer Transmission Shut Off Approval-Requested by the Office
5. Motion to advertise for Heating Oil Bids.-Requested by the Office
6. Motion to advertise for bids for a new Garbage Contract. (Contract with Tamaqua Transfer ends April 2025) -Requested by the Office
7. Motion to purchase a 2025 Ford Police SUV from Miracle Ford of Tamaqua through the costars program at the cost of \$61,289.71 (New Holland Auto Group \$61,309.77) paid out of ARPA - Requested by Bruce Markovich
8. Motion to allocate \$9,076.00 from ARPA funds to cover the difference between our 2024 CDBG Funds of \$77,800 and the contractor's estimated \$88,876 to demolish 118 W Ridge -Requested by Bruce Markovich
9. Motion to approve an amendment to Grant C000086236 (Train Station Restoration Grant) reallocating \$20,000 from the purchase of new front and rear doors to cover costs of contract preparation, bidding, advertising and oversight.-Requested by Bruce Markovich
10. Motion to appoint Joy Beers of Beers Engineering of Lehighton as project engineer for the Train Station Project, Beers was previously appointed as an alternate engineering firm for the borough in 2021. Her costs and fees are included in the grant.-Requested by Bruce Markovich
11. Motion to schedule a meeting with a representative from Sustainable PA to discuss the option of applying for certification.-Requested by Bruce Markovich
12. Motion to have US Municipal Services repair the street sweeper at an estimated cost of \$10,730.37 these costs not including shipping costs.-Requested by Bruce Markovich
13. Motion to have the borough ordinance modified to allow cars to be towed: (Please see Below) - Requested by Jennifer Staines
 - A. When the street needs to be plowed for snow removal
 - B. When cars are ticketed but not moved.
 - C. When cars have expired inspection stickers.
14. Motion to either enforce the Sidewalk ordinance or remove the ordinance.- Requested by Jennifer Staines

15. Motion to approve beginning the paperwork to look at regionalizing with Nesquehoning Borough- Requested by Jennifer Staines
16. Motion to approve increasing Shane Monk's hours to 37 hours or full-time. Requested by Jennifer Staines
17. Motion to advertise for 2 alternate members for the zoning hearing board. -Requested by Jennifer Staines
18. Motion to advertise for 2 alternate members for the IMPC Board. Requested by Jennifer Staines
19. Motion to advertise for 2 alternate members for the Civil Service Commission. Requested by Jennifer Staines
20. Motion to advertise for 3 members and 2 alternate members for the planning committee. - Requested by Jennifer Staines
21. Motion to increase the rate of pay for Part-Time Police Officers to \$35.00.-Requested by Michele Bartek
22. Motion to approve placing the Zimmerman Building up for bid to be sold. -Requested by Michele Bartek
23. Motion to advertise for bids for the remodeling costs of the Silberline Building.-Requested by Michele Bartek
24. Motion to allow Joseph Butrie to remove the radio light bar from the 2014 Ford Police Car.- Requested by Joseph Butrie
25. Motion to look into grant writers.-Requested by Jennifer Staines
26. Motion to gather an estimate for handicap accessible doors at the borough office.-Requested by Jennifer Staines.

11. Executive Session if needed

12. Adjournment