

Monthly Meeting Minutes

April 15th, 2026

The April 15th, 2026 Monthly Meeting was called to order at 6:00p.m. by President Joseph Genits at The Lansford Borough Town Hall, 1 West Ridge Street, Lansford, Pennsylvania. The meeting was attended by Vice President Joseph Butrie, President-Pro Tempore Michele Bartek, Council Member Gwyneth Collevchio, President Joseph Genits, Council Member Bruce Markovich, and Council Member Jack Soberick.

Mayor Denise Leibensperger was not in attendance.

Solicitor Robert Yurchak arrived at the meeting at 7:47p.m.

Council Member Joseph Butrie left the meeting at 7:46p.m.

Pledge of allegiance was recited.

Agenda for April 15th, 2026 to include Motion to go off the agenda for council to approve two special event forms for events on June 18th, and June 28th, Motion to go off the agenda to discuss restoring water to the pool concession stand, and Motion to go off the agenda to pay the train station water bill.

Jared Soto an Economic Development Specialist spoke to council about the Carbon Chamber and Economic Development. Jared spoke about how Carbon Chamber and Economic Development can help businesses within the borough.

Public Courtesy-

- P1. Tommy Vadyak of 334 West Abbott Street spoke about a sewer problem on his street and other things he feels need to be addressed within the borough.
- P2. Ronald Peck of 119 East Ridge Street inquired about the construction occurring at the church on West Ridge Street.

- P3. Joseph Murphy of 644 East Ridge Street spoke about police issues and if council would consider renaming the East End Park to honor the first crossing guard in Lansford, Maureen Murphy.
- P4. Cookie Vadyak of 334 West Abbott Street inquired about why the officer in charge does not attend the monthly meetings.
- P5. John Hosak of 432 East Patterson Street inquired about the current lawsuit the borough is involved with.
- P6. Thomas Brighten of 253 East Patterson Street spoke about complaints he submitted to the code officer and the borough.
- P7. Rosemary Cannon of 242 West Ridge Street spoke about the newspaper article written about the current borough lawsuit.
- P7. Erin Soberick of 237 West Ridge Street inquired about the status of the code officers work agreement.

Approval of Meeting Minutes-

Motioned to approve the January 27th, 2026 Budget Meeting Minutes, February 26th, 2026 Special Meeting Minutes, and March 11th, 2026 Meeting Minutes by Joseph Butrie and seconded by Jack Soberick. Motion passed unanimously.

Correspondence-

- C1. Email from American Fire Co #1 requesting the LST Funds allocated for the Fire Department. Discussion was had about how the LST Funds are allocated. No motion was made.
- C2. The borough received minutes from the CLSH Sewer Authority. No motion was made.
- C3. Motioned to approve the Writs of Execution from Portnoff Law by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

C4. Letter from Lansford Alive requesting \$6,000.00 for program events during the Lansford 150th Anniversary, previously approved by the council.

C5. Motioned to table handicap parking request from Melanie White at 125 E Bertsch Street by Joseph Butrie and seconded by John Zym. Motion passed unanimously. Motioned to approve handicap parking request from Melanie White at 125 E Bertsch Street by Michele Bartek and seconded by John Zym. Motion passed unanimously.

C6. Motioned to table No. 3 Cafe's (9 W. Ridge Street) request for one (1) to two (2) designated customer parking spaces near their business to improve accessibility and parking availability by Michele Bartek and seconded by Jack Soberick. Motion passed unanimously.

Motioned to go off the agenda for council to approve two special event forms for events on June 18th, and June 28th by Michele Bartek and seconded by Jack Soberick. Motion passed unanimously.

Motioned to approve the special event for June 18th, 2026 for Happy Birthday Event 250 & 150 at Ashton Park by Michele Bartek and seconded by John Zym. Motion passed unanimously.

Motioned to approve the special event for June 28th, 2026 for food trucks for 150 & 250 Event at Kennedy Park by Michele Bartek and seconded by John Zym. Motion passed unanimously.

Committee Reports-

Joseph Genits inquired if council would be interested in having workshop meetings with council as a whole the first Tuesday of every month for the 2026 year.

Motioned to have workshop meetings on the first Tuesday of every month for the 2026 year by Bruce Markovich and seconded by John Zym. Motion was opposed by Joseph Butrie and Jack Soberick. Motion passed by majority vote.

Motioned to go off the agenda to discuss restoring water to the pool concession stand by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

Motioned to approve to have the water authority make the necessary repairs to have the water turned on for use in the concession stand, motion by Michele Bartek and seconded by Jack Soberick. Motion passed unanimously.

Municipal Monthly Reports-

Fire Department Report-

The fire department had 18 calls for the month. Total man- hours were 57.75, total man hours year to date were 319.75. In house work total man hours were 144 for the month, total man hours year to date were 752. The responses year to date 21, Summit Hill year to date 6, Coaldale year to date 9, Nesquehoning year to date 3, Tamaqua year to date 2, and Jim Thorpe year to date 2, other year to date 2. Training total man hours were 609, year to date 1,140. Community service total man hours were 4, year to date 70. Fundraising total man hours were 362 hours year to date. Administrative hours total man hours 212, year to date 362. Total hours of all activities for report period were 181.25, year to date 452.25. Total man hours for the month were 1,106.75, year to date 2,883.75.

Ambulance Report-

The Lehighon ambulance responses were 78 incidents. They had an average response time of 9 minutes from time of dispatch until arrival on scene. Of the 78 responses, 30 were non-emergency patient services, 48 were emergency responses. 67 patients were transported, 9 patients were treated with no transport, 0 standby and 2 cancellations/no patient found (cancellation, no patient found or services not needed).

Mayor's Report

Police Report-

The police department had 344 calls and complaints handled, 17 new cases, 12 arrests made, 4 mental health warrants/8 criminal warrant served, 6 traffic

contacts, 11 parking tickets issued/borough ordinance violations issued, 927 miles patrolled, \$470 collected in parking, quality of life, and report requests.

Code Report and Zoning Report-

Code complaints 17, complaints resolved 11, and 43 rental inspections scheduled.

Residential Rental Ordinance Report-

No rental report.

Solicitors' Report-

Gaming ordinance ready for advertising-

Motioned to advertise a Skill Gaming Ordinance entitled “Skill Based Gaming Devices” which will state licensing and regulation of skill-based gaming devices within the borough of Lansford and define certain terms used, establishing application and license procedures, and establishing and providing for violations and penalties, motion by Joseph Butrie and seconded by Michele Bartek. Motion passed unanimously.

Bills & Expenditures Through 4/9/2026	
Accounts	Total Expenditures
Delq. Tax Account	\$ 712.22
Diversified Account	\$ 29,557.02
Fire Tax	\$ 3,432.00
General Fund	\$ 100,740.34
Highway – Liquid Fuels	\$ 2,390.67
Local Service Tax	\$ 3,500.00
Park & Recreation	\$ 254.36
Sanitation	\$ 61,364.01
Sewer Transmission	\$ 53,529.23
Street Light	\$ 5,964.79
Total	\$ 261,444.64

Tax Collector's Report-

From March 1st, 2026 to March 31st, 2026, no taxes collected as tax office is closed until April 2026.

Treasurer's Report-Bills to Approve-**Motion to pay the April 9th, 2026 bills-**

Motioned by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

Motioned to go off the agenda to pay the train station water bill by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

Motioned to pay the train station water bill with a request to waive the accrued interest fees by Jack Soberick and seconded by John Zym. Bruce Markovich abstained due to conflict of interest. Motion passed by majority vote.

CD's & Bank Balances

Account Title	Interest Rate	Maturity Date	No.	Interest Paid YTD 3/31/2026	3/31/2026	Interest Paid YTD 2/28/2026	2/28/2026	
Railroad 9 Month CD	3.5	8/22/2026	XX6101	\$1,613.82	\$604,402.43	\$ 1,781.45	\$ 602,788.61	
2nd Railroad Proceeds 9 Month CD	3.4	7/27/2026	XX8363	\$87.10	\$33,047.12	\$ 81.43	\$ 32,960.02	
Pool 9 Month CD	3.5	8/22/2026	XX6325	\$118.85	\$44,512.75	\$ 131.20	\$ 44,393.90	
Sani-Investors CD	3.4	7/30/2026	XX8587	\$161.91	\$55,499.83	\$ 158.12	\$ 55,337.92	
Sewer-Investors CD	3.4	7/30/2026	XX8595	\$171.06	\$58,633.67	\$ 167.04	\$ 58,462.61	
2nd Sewer Proceeds 9Month CD	3.4	7/27/2026	XX8371	\$148.14	\$56,205.40	\$ 138.49	\$ 56,057.26	
Sewer 9 Month CD	3.5	8/22/2026	XX1277	\$149.64	\$56,042.66	\$ 165.18	\$ 55,893.02	
				Total	\$2,450.52	\$ 908,343.86	\$ 2,622.91	\$ 905,893.34

Account Title	Interest Rate	No.	Interest Paid YTD 03/31/2026	3/31/2026	Interest Paid YTD 02/28/2026	2/28/2026
Fire	2.8	XX6371	\$ 48.51	\$19,211.80	\$ 44.96	\$ 20,890.38
General Fund	2.8	XX6496	\$ 1,281.34	\$521,216.22	\$ 1,360.11	\$ 580,384.21
ARPA Grant Account	2.8	XX2153	\$ 24.20	\$10,062.69	\$ 21.13	\$ 10,038.49
Building Developing Capital Fund	2.8	XX9105	\$ 74.50	\$30,976.54	\$ 65.05	\$ 30,902.04
Delq. Tax	2.8	XX8929	\$ 1,055.96	\$440,028.97	\$ 907.22	\$ 436,326.59
Diversified	2.8	XX8448	\$ 77.80	\$33,661.05	\$ 83.34	\$ 31,555.70
Fire Escrow - 22 E. Kline	0.0	XX6488	\$ -	\$ 3,000.00	\$ -	\$ 3,000.00
Fire Escrow- 241 E Ridge St	0.0	XX9949	\$ -	\$ 36,790.47	\$ -	\$ 36,790.47
Fire Escrow- 243 E Ridge St	0.0	XX9931	\$ -	\$ 29,067.09	\$ -	\$ 29,067.09
Fire Escrow- 245 E Abbott St	0.0	XX7133	\$ -	\$ 29,605.04	\$ -	\$ 29,605.04
Fire Escrow- 334 E. Bertsch St.	0.0	XX6094	\$ -	\$ 4,522.89	\$ -	\$ 4,522.89
Fire Escrow - 268 E. Patterson St.	0.0	XX7013	\$ -	\$ 9,863.51	\$ -	\$ 9,863.51
Fire Escrow - 292 E. Snyder Ave	0.0	XX7373	\$ -	\$ 8,900.22	\$ -	\$ 8,900.22
Fire Escrow - 504 E Kline	0.0	XX6119	\$ -	\$ 31,346.65	\$ -	\$ 31,346.65
Grant Project	2.8	XX5616	\$ 37.94	\$15,776.09	\$ 33.13	\$ 15,738.15
Local Services Tax	2.8	XX6462	\$ 162.03	\$67,635.49	\$ 136.61	\$ 66,787.67
Park & Recreation	2.8	XX6404	\$ 119.08	\$48,039.06	\$ 106.95	\$ 50,668.77
Sanitation Fund	2.8	XX6438	\$ 1,129.97	\$444,751.48	\$ 1,059.63	\$ 487,216.96
Sanitation fund MMA	2.8	XX6454	\$ 36.01	\$14,973.29	\$ 31.45	\$ 14,937.28
Sewer Transmission	2.8	XX6446	\$ 1,587.74	\$672,549.85	\$ 1,381.85	\$ 650,985.34
Snyder Street Checking	2.8	XX6470	\$ 82.77	\$34,412.76	\$ 72.27	\$ 34,329.99
Highway Liquid Fuels	2.8	XX6420	\$ 384.93	\$156,490.46	\$ 297.11	\$ 161,632.99
Street Lights	2.8	XX6412	\$ 100.34	\$40,079.15	\$ 99.87	\$ 47,225.61
			\$ 6,203.12	\$2,702,960.77	\$ 5,700.68	\$2,792,716.04

REVENUE THROUGH 4/9/2026

SANITATION BILLING 2026	CUSTOMER COLLECTION INFORMATION		
	BILLED	COLLETED	NOT COLLECTED
1ST QUARTER 01/01/2026-03/31/2026	1834	1409	425
2nd QUARTER	0		
3rd QUARTER	0		
4th QUARTER	0		
Total	1834		
SEWER TRANSMISSION BILLING 2026	BILLED	COLLETED	NOT COLLECTED
ANNUAL 2026	1915	1464	451
Sanitation Revenue	\$ 216,120.08	SANITATION PAST DUE 2025	
Sewer Revenue	\$ 146,885.34	Amount	\$ 28,385.51
		Customer	230

Old Business:

OB1.- Joseph Genits stated that the STMP Grant is still pending.

OB2.- Joseph Genits stated that a bill has not yet been submitted from Nicole Beckett from Lafayette College and that he is waiting for her to be available to come and speak with council.

OB3.- Motion was made to place custodial/cleaning person advertisement and all board/commission seat vacancies on the borough website and facebook page by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

OB4.-Motion was addressed in Old Business 3 agenda item.

OB5.-Joseph Genits provided a status update on the Former Borough Garage and vacant lot. Letters of interest were sent to real estate firms and auction companies to list/sell the former Boro Garage (Parcel #123A-24-J37.20) and the vacant lot (Parcel #123A-24-J37.14) located on Spring Street. Currently two auctioneers have responded to the borough. No follow up to date was done with contacting the auctioneers.

OB6.-Joseph Genits spoke about how Jack Soberick has researched crosswalk paint colors and that crosswalks have to be white within the borough to comply with federal and state requirements.

OB7.-Joseph Butrie spoke about the sewer project on the 100 Block of East Front Street and that the payment needs to be made to the contractor. Discussion was held about the project and about its approval status. Motioned to not pay the contractor until an itemized bill has been provided to the borough by Bruce Markovich and seconded by Jack Soberick. Motion passed unanimously.

Council Member Joseph Butrie left the meeting at 7:46p.m.

Solicitor Yurchak arrived at the meeting at 7:47p.m.

New Business:

NB1. The borough solicitor will be reviewing a proposed resolution relation to conducting meetings and video recording.

NB2. Joseph Genits spoke about having Sava Logthetides a grant consultant in a future meeting give a presentation to council.

NB3. Joseph Genits spoke about the need for adoption of an ordinance regulating vacant structures, which will regulate properties from transferring with code violations still pending.

NB4. Jack Soberick spoke about how the PA Dog Law supersedes the local law, with local law being allowed to be more restrictive not less.

NB5. Michele Bartek spoke about the need for the gazebo in Kenndy Park to be painted and that volunteers are needed.

NB6. Michele Bartek spoke about the Trolley Tours which will originate at the No. 9 Mine Museum, will hold 30 people per tour run (3 per day) and will cost \$34 per person.

NB7. Michele Bartek spoke about the concession stand equipment and that she would like newer equipment purchased.

NB8. Michele Bartek spoke about new mulch being needed for the borough playgrounds.

NB9. Michele Bartek spoke about a grant inquiry for the former pool lot area.

NB10. Michele Bartek spoke about the America 250 truck visitation to Lansford and about a few other events that will be occurring in the borough throughout the year.

NB11. Michele Bartek spoke about wanting the borough to do a recognition for a citizen who has been overseeing the East End Park over the years.

Motions to Approve

1. Motioned to approve opening a Fire Escrow Account for 505 East Ridge St at Jim Thorpe Neighborhood Bank for **\$21,340.00** by John Zym and seconded by Jack Soberick. Motion passed unanimously.
2. Motioned to table closing of ARPA Grant Account XX2153 and Building Developing Capital Account XX9105, transferring balances to General Fund XX6496, and close Sanitation MMA Account XX6454, transferring funds to Sanitation Fund XX6434, to reduce inactive accounts and simplify bank reconciliation by John Zym and seconded by Michele Bartek. Motion passed unanimously.

3. Motioned to table Joseph Butrie's request for the Lansford 150th Anniversary Motorcycle Ride on Saturday, June 27, 2026, departing the Lansford Legion at 10:30 a.m. and ending at 5:00 p.m. by Jack Soberick and seconded by Michele Bartek. Motion passed unanimously.
4. Motioned to approve Detective Tom to attend training on June 4–5 in Reading, PA, on "Sexual Assault Cases," at a cost of \$445, to be paid from the police training budget by Jack Soberick and seconded by Michele Bartek. Motion passed unanimously.
5. Motioned to obtain a quote from Arro Engineering to have Arro Engineering, redesign, bid and supervise the Powel Street Sewer Project, changing the location of the sewer line from the previously awarded contract to the Powel Street Roadway by Bruce Markovich and seconded by Jack Soberick. Motion passed unanimously.

The meeting went into an executive session at 8:25p.m.

The meeting came back into regular session at 9:33p.m.

Council agreed to have Solicitor Robert Yurchak send a letter to Construction Clearance relating to payments.

Council discussed having a possible meeting in the near future with the Lansford Historical Society and Pocono Mountains Bureau about the train station.

Motioned to adjourn by Michele Bartek and seconded by Jack Soberick. Motion passed unanimously.

The meeting was adjourned by President Joseph Genits at 9:36p.m.

Respectfully Submitted,



Ashley McLaughlin

Secretary