Monthly Meeting Minutes

Wednesday July 15th, 2026

The July 15th, 2026 Monthly Meeting was called to order at 6:01p.m. by President Joseph Genits at The Lansford Borough Town Hall, 1 West Ridge Street, Lansford, Pennsylvania. The meeting was attended by Vice President Joseph Butrie, President-Pro Tempore Michele Bartek, Council Member Gwyneth Collevechio, President Joseph Genits, Council Member Bruce Markovich, Council Member Jack Soberick, and Mayor Denise Leibensperger. Solicitor Robert Yurchak was not in attendance.

Pledge of allegiance was recited.

Previous Executive Session Statement

No previous Executive Session had been held.

Opening of Bids for Street Materials

Lehigh Asphalt Paving and Construction Co. in Tamaqua, PA submitted a bid for 2026/2027 Materials Bid as follows: 500 Tons more or less of Superpave WMA 9.5mm for a total of $41,750.00; 500 Tons more or less of Superpave WMA 19.0mm for a total of $35,500.00; 500 Tons more or less of Superpave WMA 25.0mm for a total of $34,000.00; 300 Tons more or less of PennDOT Antiskid for a total of $5,350.00; 300 Tons more or less of AASHTO #57 for a total of $5,505.00; 300 Tons more or less of PennDOT 2A for a total of $4,545.00; 100 Tons more or less of R-4-RIP RAP for a total of $2,500.00; 100 Tons more or less of R-5 Rip Rap, no cost/bid was provided; and 100 Tons more or less of R-6 RIP RAP for a total of 2,900.00. Motioned to accept the bid from Lehigh Asphalt Paving and Construction Co. by Joseph Butrie and seconded by Michele Bartek. Motion passed unanimously.

Public Courtesy-

P1. Residents and council discussed the Gilbert Diaz Settlement and payment process.

P2. A resident inquired about the hiring of a police chief and the candidate selection process.

P3. A resident spoke about unauthorized use of her handicap parking space.

P4. Robert Herzog of 21 West Bertsch Street spoke about a dangerous dog attack.

P5. Residents Street raised concerns about Ashton Park and the need for park improvements.

P6.Daisy Lopez of 37 South Walnut spoke about code enforcement, parking, and neighborhood condition concerns.

Approval of Meeting Minutes-

Joseph Genits requested the June 10th, 2026 Monthly Meeting have included in the committee report section concerning the No 9 Mine LSA Grant be amended to stated that former Council President Bruce Markovich authored the LSA Grant application, in addition to the existing notation that council approved. Motioned to approve the June 2nd, 2026 Workshop Meeting Minutes and June 10th, 2026 Monthly Meeting Minutes by Joseph Butrie and seconded by John Zym. Motion passed unanimously.

Correspondence-

C1. May and June Minutes from the Coaldale-Lansford-Summit Hill Sewer Authority. No motion made.

C2. Motioned to approve Grace Community Church's August 19th, 2026 special event request by Joseph Butrie and seconded by Michele Bartek. Motion passed unanimously.

C3. Motioned to deny the request to vacate the paper street/school alley by Gwyneth Collevechio and seconded by John Zym. Motion to deny passed unanimously.

C4. Motioned to authorized Portnoff Law Associates to proceed with the submitted delinquent account documentation by John Zym and seconded by Bruce Markovich. Motion passed unanimously.

C5. Letter from Scott Brown from the Carbon County Drug and Alcohol Treatment Court is seeking municipal volunteer opportunities for program participants and that additional suitable projects can be submitted.

It was announced that the Lansford Historical Society will be the owner of the Lansford Train Station. Motioned to approve the transferring/selling of the train station from Lansford Borough to the Lansford Historical Society and directed that settlement occur within fourteen days, on or before July 29, 2026 by Michele Bartek and seconded by

Gwyneth Collevechio. Roll Call Vote: Bartek-Yes, Butrie-No, Collevechio-Yes, Genits-Yes, Zym-Yes. Markovich abstained due to affiliation with Lansford Historical Society. Motion passed. Yes-4, No-1.

Motioned to authorize the Parks and Recreation Committee to obtain quotations for asphalt, line painting, repairs, and related improvements at the Borough's four park areas by Michele Bartek and seconded by Joseph Butrie. Motion passed unanimously.

Municipal Monthly Reports-

The fire department report was read.

The Ambulance report was read.

The Mayors and Police report was read.

The Code Report and Zoning Report was read.

The Residential Rental Ordinance Report was read.

Discussion was held about replacing Quality of Life ticket procedure to be direct citations. Motioned to table the proposed Quality of Life Ordinance enforcement change for further study by Joseph Butrie and seconded by Michele Bartek. Motion to table passed unanimously.

No Solicitors report was given as the solicitor was absent.

From June 1st, 2026 to June 30th, 2026, taxes collected were $93,742.45.

Council declined to redeem any of the Certificates of Deposit held by Lansford Borough at the Jim Thrope Neighborhood Bank.

Motioned to authorize the renewal of the following Certificates of Deposit held by Lansford Borough at Jim Thorpe Neighborhood Bank at the current offered rate of 3.90% Annual Percentage Yield (APY), for 3 months for the following CDS: CD ending in 8363- Estimated Maturity Balance: $33,432.44, CD ending in 8371 – Estimated Maturity Balance: $56,860.74, CD ending in 8587 with the interest to be handled as directed in the renewal documents by Bruce Markovich and seconded by Michele Bartek. Motion passed unanimously.

Motion to pay the July 15th, 2026 bills-

Motioned to approve the bills and expenditures through July 15th, 2026 except that the motion did not ratify check No. 10140431 in the amount of $100,000.00 which had already been issued under the settlement payment schedule by Gwyneth Collevechio and seconded by Michele Bartek. Roll Call Vote: Bartek-Yes, Butrie-Yes, Collevechio-Yes, Genits-No, Markovich-Yes, Zym-No. Motion passed. Yes-4, No-2.

Bills & Expenditures Through July 15,2026	
Accounts	Total Expenditures
Delq. Tax Account	$ 1,843.10
Diversified Account	$ 33,130.52
Fire Tax Account	$ 858.00
General Fund	$ 248,650.66
Highway – Liquid Fuels	$ 35,724.27
Local Services Tax	$ 17,629.40
Park & Recreation	$ 1,395.18
Sanitation	$ 61,880.32
Sewer Transmission	$ 924.18
Street Light	$ 5,892.70
Total	**$ 407,928.33**

Monthly CD's and Bank Balances

Account Title	Interest Rate	Maturity Date	No.	Interest Paid YTD 06/30/2026	6/30/2026	Interest Paid YTD 05/31/2026	5/31/2026
Railroad 9 Month CD	3.5	8/22/2026	XX6101	$1,801.98	$609,734.79	$1,738.86	$607,932.81
2nd Railroad Proceeds 9 Month CD	3.4	7/27/2026	XX8363	$97.25	$33,334.91	$93.85	$33,237.66
Pool 9 Month CD	3.5	8/22/2026	XX6325	$132.71	$44,905.46	$128.06	$44,772.75
Sani-Investors CD	3.4	7/30/2026	XX8587	$158.05	$55,819.83	$162.85	$55,819.83
Sewer-Investors CD	3.4	7/30/2026	XX8595	$166.98	$59,138.71	$172.04	$58,971.73
2nd Sewer Proceeds 9Month CD	3.4	7/27/2026	XX8371	$165.40	$56,694.86	$159.61	$56,529.46
Sewer 9 Month CD	3.5	8/22/2026	XX1277	$167.09	$56,537.10	$161.23	$56,370.01
			Total	$2,689.46	$916,165.66	$2,616.50	$913,634.25

Account Title	Interest Rate	No.	Interest Paid YTD 06/30/2026	6/30/2026	Interest Paid YTD 05/31/2026	5/31/2026
Fire	2.8	XX6371	$ 100.81	$47,917.43	$ 55.79	$ 30,569.75
General Fund	2.8	XX6496	$ 2,089.06	$878,726.70	$ 1,358.80	$ 736,732.38
ARPA Grant Account	2.8	XX2153	$ 24.37	$10,131.84	$ 22.04	$ 10,107.47
Building Developing Capital Fund	2.8	XX9105	$ 75.02	$31,189.41	$ 67.83	$ 31,114.39
Delq. Tax	2.8	XX8929	$ 1,179.14	$494,869.22	$ 1,036.08	$ 485,466.33
Diversified	2.8	XX8448	$ 72.76	$37,950.52	$ 109.78	$ 34,291.83
Fire Escrow - 22 E. Kline	0.0	XX6488	$ -	$ 3,000.00	$ -	$ 3,000.00
Fire Escrow- 241 E Ridge St	0.0	XX9949	$ -	$ 36,790.47	$ -	$ 36,790.47
Fire Escrow- 243 E Ridge St	0.0	XX9931	$ -	$ 29,067.09	$ -	$ 29,067.09
Fire Escrow- 245 E Abbott St	0.0	XX7133	$ -	$ 29,605.04	$ -	$ 29,605.04
Fire Escrow- 334 E. Bertsch St.	0.0	XX6094	$ -	$ 4,522.89	$ -	$ 4,522.89
Fire Escrow - 268 E. Patterson St.	0.0	XX7013	$ -	$ 9,863.51	$ -	$ 9,863.51
Fire Escrow - 292 E. Snyder Ave	0.0	XX7373	$ -	$ 8,900.22	$ -	$ 8,900.22
Fire Escrow - 504 E Kline	0.0	XX6119	$ -	$ 31,346.65	$ -	$ 31,346.65
Fire Escrow - 505 E Ridge St.	0.0	XX5844	$ -	$ 21,340.00	$ -	$ 21,340.00
Grant Project	2.8	XX5616	$ 38.42	$15,973.60	$ 34.74	$ 15,935.18
Local Services Tax	2.8	XX6462	$ 172.32	$71,401.39	$ 153.98	$ 71,922.88
Park & Recreation	2.8	XX6404	$ 130.38	$56,755.76	$ 109.56	$ 48,772.95
Sanitation Fund	2.8	XX6438	$ 1,181.26	$470,843.55	$ 1,084.68	$ 496,703.12
Sanitation fund MMA	2.8	XX6454	$ 36.26	$15,076.18	$ 32.79	$ 15,039.92
Sewer Transmission	2.8	XX6446	$ 1,521.69	$632,225.84	$ 1,385.77	$ 624,708.40
Snyder Street Checking	2.8	XX6470	$ 83.34	$34,649.24	$ 75.36	$ 34,565.90
Highway Liquid Fuels	2.8	XX6420	$ 626.37	$246,461.37	$ 588.65	$ 269,263.14
Street Lights	2.8	XX6412	$ 157.03	$74,223.49	$ 97.57	$ 52,203.34
			$ 7,488.23	**$3,292,831.41**	**$ 6,213.42**	**$3,131,832.85**

Lansford Borough Monthly Financial & Collection Report

Revenue Through July 14, 2026

Revenue Summary

Category	Revenue Collected
Sanitation Revenue	$463,738.37
Sewer Transmission Revenue	$181,773.52
Rental License Revenue	$126,075.81
Total Revenue Collected	**$771,587.70**

Billing & Collection Status

Program	Billing Period	Billed	Paid	Outstanding
Sanitation	1st Quarter	1834	1584	250
Sanitation	2nd Quarter	1836	1404	432
Sanitation	3rd Quarter	1832	221	1611
Sewer Transmission	Annual 2026	1915	1801	114
Rental License	Annual 2026	695	592	103
Total		**8112**	**5602**	**2510**

Collection Activity / Next Steps

Collection Item	Count	Status	Next Step
Sewer Transmission Delinquent Notices	**114**	Delinquent notices mailed	Continue collection efforts
Rental License Delinquent Accounts	**103**	Delinquent notices mailed	Continue monitoring compliance
Sanitation Outstanding Accounts	**2293**	Q3 bills recently mailed	Monitor payments and issue delinquent notices as required
Total Collection Actions	**2510**		

Old Business:

New Business:

NB1. Motioned to adopt the No Nonsense Neutering Municipal TNR agreement by Gwyneth Collevechio and seconded by John Zym. Joseph Butrie was opposed. Motion passed by majority.

NB2. Motion to approve Cloudpermit inspection and reporting services at a first-year cost of $5,300.00, including implementation and the listed system components by John Zym and seconded by Bruce Markovich. Motion passed unanimously. Payment for the Cloudpermit costs to be paid from the Residential Rental License Annual Fees.

NB3. Motioned to accept Maria Ahner's resignation letter with regret and thanks by Gwyneth Collevechio and seconded by John Zym. Joseph Butrie and Joseph Genits were opposed. Motion passed by majority.

NB4. No Motion was made to include a nonperformance clause to the Train Station contract.

NB5. Motioned to support the Carbon County Commissioners and 911 Center in seeking an increase in statewide 911 fees by Michele Bartek and seconded by Joseph Butrie. Motion passed unanimously.

NB6. No discussion was held about the ICE Program.

NB7. Motioned to authorize solicitation of quotations for as-needed cleanup of blighted properties under the stated requirements by Joseph Butrie and seconded by Michele Bartek. Gwyneth Collevechio was opposed. Motion passed by majority.

Motions to Approve

1. Motioned to table the proposed simplified employee pension plan until a later meeting so compliance, contribution, and vesting questions could be confirmed by Michele Bartek and seconded by Joseph Butrie. Motion to table passed unanimously.
2. Motioned to approve/ratify the request to extend the LSA-MC Grant for the Lansford Train Station project by Gwyneth Collevechio and seconded by John Zym. Joseph

Butrie was opposed. Bruce Markovich abstained due to affiliation with the project. Motion passed by majority.

3. Motion was addressed earlier in the meeting.
4. Motion was addressed earlier in the meeting.
5. Motioned to approve the resolution 2026-08 for the Fiscal Year 2026 Community Development Block Grant application by John Zym and seconded by Joseph Butrie. Motion passed unanimously.
6. Motioned to approve to release Fire Escrow Funds for 292 East Snyder Avenue in the amount of $8,900.22 by John Zym and seconded by Joseph Butrie. Motion passed unanimously.

Motioned to adjourn by Joseph Butrie and John Zym. Motion passed unanimously.

The meeting was adjourned by President Joseph Genits at 9:29p.m.

Respectfully Submitted,

Ashley McLaughlin

Ashley McLaughlin

Secretary