

Monthly Meeting Minutes

Wednesday June 10th, 2026

The June 10th, 2026 Monthly Meeting was called to order at 6:01p.m. by President Joseph Genits at The Lansford Borough Town Hall, 1 West Ridge Street, Lansford, Pennsylvania. The meeting was attended by Vice President Joseph Butrie, President-Pro Tempore Michele Bartek, Council Member Gwyneth Collevecchio, President Joseph Genits, Council Member Bruce Markovich, Council Member Jack Soberick, Mayor Denise Leibensperger and Solicitor Robert Yurchak.

Pledge of allegiance was recited.

Previous Executive Session Statement

Executive Session held on May 28th, 2026 was for the purpose of grant contract details and personnel.

Gwyneth Collevecchio stated that she disagrees that personnel was not discussed during the executive session.

Bruce Markovich stated that council did not go off the agenda at the last meeting to appoint a zoning officer which should have resulted in no voting occurring.

Public Courtesy-

- P1. Carbon County Friends of Animals spoke about the cat population issue in Lansford Borough. A presentation was given on the number of cats that can result from one unfixed cat and the importance of having stray cats fixed to help control the cat population in the borough.
- P2. Melanie White of 125 East Bertsch Street inquired about the oversized vehicle parking lot.
- P3. Erin Soberick of 237 West Ridge Street inquired about the status of the code officers work agreement.

P4. Rosemary Cannon of 242 West Ridge Street inquired about the Friends of Recreations group and where their funds go.

Approval of Meeting Minutes-

Motioned to approve the May 5th, 2026 Workshop Meeting Minutes, May 5th, 2026 Special Meeting Minutes, May 13th, 2026 Monthly Meeting Minutes, May 28th, 2026 Special Meeting Minutes by Joseph Butrie and seconded by Michele Bartek. Motion passed unanimously.

Correspondence-

- C1. Motioned to approve the Special Event form from Friends of Recreation for the fundraiser by parking cars for home games and any playoff games if any played here, dates would be based on Panther Valley Football Game Schedule and from 5:45p.m. to 7:00p.m. by John Zym and seconded by Jack Soberick. Motion was opposed by Joseph Butrie and Joseph Genits. Motion passed by majority.
- C2. Motioned to approve the Writs of Execution for delinquent taxes from Portnoff Law by Jack Soberick and seconded by John Zym. Motion passed unanimously.
- C3. Motioned to table the proposal from Edwards Evans for professional constable services for Lansford Borough by Jack Soberick and seconded by John Zym. Motion to table passed unanimously.
- C4. Motioned to table the Letter from Water Authority about 300 Block of West Abbott Street by Jack Soberick and Joseph Butrie. Motion was opposed by Michele Bartek. Motion to table passed by majority.
- C5. Motioned to table and send to committee the letter from 22 West Ridge Street for 1 parking spot and the parking request from the No 3 Café by Michele Bartek and seconded by Jack Soberick. Motion to table and send to committee passed unanimously.

C6. Motioned to approve the Special Event from Lansford Alive for fireworks launch in the area to the west of Parkway Road on Sunday June 28th, 2026 from 8p.m. to 9:30p.m. Jack Soberick and seconded by John Zym. Motion passed unanimously.

C7. Motioned to approve the Cleaning Proposal from Torres Reliable Shine LLC to do a once-a-month cleaning at the Police Station for \$160.00 and the borough office for \$130.00 by Gwyneth Collevecchio and seconded by Michele Bartek. Motion passed unanimously.

Committee Reports-

Council agreed to send a condolence letter to Summit Hill council for the passing of a council member.

The Public Safety Committee is possibly going to be meeting for a July Meeting.

The zoning and code committee is beginning to review the parks and recreation ordinance and a proposed e-bike ordinance.

Joseph Genits congratulated the previous council for applying for an LSA Grant in the amount of \$98,990.00 for capital improvements for the Number 9 Mine Museum Project which was approved. Former President Bruce Markovich authored the LSA Grant Application.

Municipal Monthly Reports-

Fire Department Report-

The fire department had 19 calls for the month. Total man- hours were 144, total man hours year to date were 522.75. In house work total man hours were 96 for the month, total man hours year to date were 966. The responses year to date 11, Summit Hill year to date 4, Coaldale year to date 3, Nesquehoning year to date 0, Tamaqua year to date 0, and Jim Thorpe year to date 0, other year to date 1. Training total man hours were 299.5, year to date 1,762.5. Community service total man hours were 75, year to date 156. Fundraising total man hours were 648

hours year to date. Administrative hours total man hours 80, year to date 400. Total hours of all activities for report period were 131.25, year to date 685.75. Total man hours for the month were 863.5, year to date 4,455.25.

Ambulance Report-

The Lehighton ambulance responses were 89 incidents. They had an average response time of 7 minutes from time of dispatch until arrival on scene. Of the 89 responses, 51 were non-emergency patient services, 38 were emergency responses. 70 patients were transported, 7 patients were treated with no transport, 3 standby and 9 cancellations/no patient found (cancellation, no patient found or services not needed).

Jack Soberick thanked the ambulance for many ways that they assist the borough such as through standbys, search warrants, and high-risks incidents.

Mayor's Report

During May 2026, the Lansford Police Department handled 429 calls and complaints for service while operating with limited staffing. Officers conducted criminal investigations, made arrests, served warrants, enforced traffic and borough ordinances, and maintained a visible patrol presence throughout the borough. The department also experience a leadership absence, as the Officer-in-Charge was out of service until May 20th, 2026, requiring continued teamwork and operational flexibility from department personnel.

Mayor Denise Leibensperger provided council with a Lansford Police Department Proposal she has created for the Lansford Police Department that consists of cashless payment processing, automated citation tracking, and a part-time administrative assistant.

Mayor Denise Leibensperger spoke about the need for flock security cameras at the parks and on Dock Street. She spoke about the need for an automated license plate reader for Dock Street which will help reduce crime. Discussion was held

about submitting a resolution authorizing submission of a LSA Grant Application for public safety and park recreation improvement grants which would be used to purchase the cameras and license plate reader.

Police Report-

The police department had 429 calls and complaints handled, 10 new cases, 5 arrests, 4 criminal warrants served, 13 traffic contacts, 21 parking tickets /borough ordinance violations, 972 miles patrolled, \$820 collected in parking, quality of life, and report requests.

Code Report and Zoning Report-

Code complaints received by email 196, complaints received by voicemail 62, complaints inspected 196, complaints resolved 137.

Joseph Genits spoke about the code report noting multiple items including, sidewalk repair notices, homeowner responsibly for weeds in sidewalk and street gutters, uninspected vehicles being tagged, building condemnations, condemnations to be filed on property deeds, nuisance suit filed for 8 East Ridge Street, and that trash is only allowed to be placed curbside 24 hours ahead of time.

Residential Rental Ordinance Report-

Rental licenses billed 695, applications collected 465, applications outstanding 230, revenue collected \$96,124.21, inspections scheduled 37, inspections passed 111, inspections failed 59, reinspection's performed 2, citations issued 22, hearings at magistrate 11.

Solicitors' Report-

Robert Yurchak spoke about the nuisance complaint that is ready to be filed on 8 East Ridge Street. Condemnation notices have been filed against 18 East Ridge Street, 316 West Patterson Street, 144 West Abbott Street, 547 East Abbott Street, and 239 East Ridge Street.

Tax Collector's Report-

From May 1st, 2026 to May 31st, 2026, taxes collected were \$449,800.33.

Treasurer's Report-Bills to Approve-**Motion to pay the June 10th, 2026 bills-**

Motioned by Gwyneth Collevecchio and seconded by Michele Bartek. Motion passed unanimously.

Bills & Expenditures Through June 10,2026	
Accounts	Total Expenditures
Delq. Tax Account	\$ 4,137.57
Diversified Account	\$ 29,544.59
General Fund	\$ 65,373.52
Highway – Liquid Fuels	\$ 312.64
Park & Recreation	\$ 475.25
Sanitation	\$ 62,788.88
Sewer Transmission	\$ 7,429.80
Street Light	\$ 5,883.26
Total	\$ 175,945.51

CD's & Bank Balances

					Interest Paid			Interest Paid		
Account Title		Interest Rate	No.	Interest Paid YTD 05/31/2026		5/31/2026		Interest Paid YTD 04/30/2026		4/30/2026
Fire 9 Month CD	3.5	2.8	8/22/2026	XX6325	55.79	\$	\$128,065.79	\$472.75	45.38	\$21,431.94
San-Investors CD	3.4	2.8	7/30/2026	XX8587		\$	\$163,857.32	\$65,849.83	1,152.08	\$55,656.98
General Fund			XX6496		1,358.80	\$	736,732.38			\$565,453.60
Sewer-Investors CD	3.4	2.8	7/30/2026	XX8595		\$	\$172,041.58	\$58,971.73	\$168.02	\$58,799.69
ARPA Grant Account			XX2153		22.04	\$	10,107.47		22.74	\$10,085.43
2nd Sewer Proceeds 9Month CD	3.4	2.8	7/27/2026	XX8371		\$	\$159,611.52	\$56,529.46	\$164.45	\$56,369.85
Building Developing Capital Fund			XX9105		67.83	\$	31,114.39		70.02	\$31,046.56
Sewer 9 Month CD	3.5	2.8	8/22/2026	XX1277		\$	\$161,231.56	\$56,370.01	\$166.12	\$56,208.78
Deliq. Tax		2.8	XX8929		1,036.08	\$	485,456.33		1,018.31	\$459,813.68
				Total		\$	\$2,616,501.50	\$913,634.25	\$2,673.89	\$911,017.75
Diversified		2.8	XX8448	\$	109.78	\$	34,291.83	\$	107.77	\$48,712.54
Fire Escrow - 22 E. Kline		0.0	XX6488	\$	-	\$	3,000.00	\$	-	\$ 3,000.00
Fire Escrow- 241 E Ridge St		0.0	XX9949	\$	-	\$	36,790.47	\$	-	\$ 36,790.47
Fire Escrow- 243 E Ridge St		0.0	XX9931	\$	-	\$	29,067.09	\$	-	\$ 29,067.09
Fire Escrow- 245 E Abbott St		0.0	XX7133	\$	-	\$	29,605.04	\$	-	\$ 29,605.04
Fire Escrow- 334 E. Bertsch St.		0.0	XX6094	\$	-	\$	4,522.89	\$	-	\$ 4,522.89
Fire Escrow - 268 E. Patterson St.		0.0	XX7013	\$	-	\$	9,863.51	\$	-	\$ 9,863.51
Fire Escrow - 292 E. Snyder Ave		0.0	XX7373	\$	-	\$	8,900.22	\$	-	\$ 8,900.22
Fire Escrow - 504 E Kline		0.0	XX6119	\$	-	\$	31,346.65	\$	-	\$ 31,346.65
Fire Escrow - 505 E Ridge St.		0.0	XX5844	\$	-	\$	21,340.00	\$	-	\$21,340.00
Grant Project		2.8	XX5616	\$	34.74	\$	15,935.18	\$	134.35	\$15,900.44
Local Services Tax		2.8	XX6462	\$	153.98	\$	71,922.88	\$	153.02	\$68,116.36
Park & Recreation		2.8	XX6404	\$	109.56	\$	48,772.95	\$	110.59	\$ 50,649.07
Sanitation Fund		2.8	XX6438	\$	1,084.68	\$	496,703.12		1,044.31	\$473,604.28
Sanitation fund MMA		2.8	XX6454	\$	32.79	\$	15,039.92	\$	33.84	\$15,007.13
Sewer Transmission		2.8	XX6446	\$	1,385.77	\$	624,708.40		1,504.46	\$640,685.41
Snyder Street Checking		2.8	XX6470	\$	75.36	\$	34,565.90	\$	77.78	\$ 34,490.54
Highway Liquid Fuels		2.8	XX6420	\$	588.65	\$	269,263.14	\$	603.17	\$ 269,740.83
Street Lights		2.8	XX6412	\$	97.57	\$	52,203.34	\$	86.65	\$ 43,058.59
				\$	6,213.42	\$3,131,832.85	\$	6,164.47	\$2,922,132.71	

Lansford Borough Monthly Financial & Collection Report

Revenue Through June 5, 2026

Revenue Summary					
Category		Revenue Collected			
Sanitation Revenue		\$377,117.89			
Sewer Transmission Revenue		\$159,467.30			
Rental License Revenue		\$96,124.21			
Total Revenue Collected		\$632,709.40			
Billing & Collection Status					
Program		Billing Period	Billed	Paid	Outstanding
Sanitation		1st Quarter	1834	1712	122
Sanitation		2nd Quarter	1836	1404	432
Sewer Transmission		Annual 2026	1915	1602	313
Rental License		Annual 2026	695	465	230
Sanitation Past Due		2025	185	0	185
Total			6465	5183	1282
Collection Activity / Next Steps					
Collection Item		Count	Status	Next Step	
Sewer Transmission Delinquent Notices		313	15-day notices mailed	Payment due before water shut-off proceedings may be initiated	
Rental License Delinquent Notices		230	Delinquent notices mailed	Continue monitoring payments and compliance	
2025 Sanitation Delinquent Accounts		185	Past due accounts identified	List to be sent to Portnoff Law Associates on Monday for collection	
Total Collection Actions		728			

Old Business:

OB1.- Motioned to approve to pay \$260.00 for the BET 2026 Lease Agreement for use of land on the north side of Dock Street for the purpose of large vehicle/truck parking, including the borough charging an annual permit renewal fee of \$50.00 per vehicle registered to Lansford residents only by Joseph Butrie and seconded by John Zym. Motion passed unanimously.

OB2.- Joseph Genits stated that two auction companies responded to the borough inquiry for service to sell the former borough garage and vacant lot on Spring Street. One company has a service fee of \$5,000.00 and the other company needs more documentation to prepare service costs.

New Business:

NB1. Motioned to approve at no cost to the borough to get a cost for a certified appraisal from Andress Appraisal for the former Silberline Property by Joseph Butrie and seconded by Jack Soberick. Motion passed unanimously.

NB2. Motion to approve the revised handicap application and for the annual handicap billing to commence of July 1st, 2026 by mail. Motioned by Gwyneth Collevecchio and seconded by Michele Bartek. Motion passed unanimously.

NB3. Motion to post on the Borough website and Facebook page an updated list of vacancies yet to be filled to include the need to appoint the filling of the “Appeals Boards” for the Rental Licensing Ordinance, the IPMC Ordinance, and the Uniform Construction Code Ordinance. Three (3) persons are required to serve on each appeals board. Motioned by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

NB4. Motioned to deny to use of clean fill excavations from water and sewer infrastructure repairs to be permitted to fill in the former vacated pool area, at no cost to the borough by Gwyneth Collevecchio and seconded by Jack Soberick. Motion passed unanimously.

NB5. Discussion was held about the removal of two dead trees in John F Kennedy Park and about obtaining cost quotes for their removal. No motion was made.

NB6. Discussion was held about making repairs to the concession stand in Ashton Park and about obtaining cost quotes for repairs. No motion was made.

NB7. Discussion was held about the status of concession stand equipment and the need for updated equipment. It was agreed that a list and pictures will be provided to

council for the concession stand equipment that is to be disposed of. No motion made.

- NB8. Motion to send a letter to the owner of the Commercial Property on 500 West Bertsch Street (Parcel ID 123A-25-H2) asking for a meeting to discuss the ongoing safety hazards with water runoff and safety hazards with their parking lot. Motioned by Jack Soberick and seconded by John Zym. Motion passed unanimously.

Motions to Approve

1. Motioned to have the borough solicitor preapprove all subjects to be discussed in all future executive sessions by Bruce Markovich and seconded by Jack Soberick. Motion passed unanimously.
2. Motioned get a cost estimate for the milling and paving of Dock Street and Parkway Road by John Zym and seconded by Jack Soberick. Motion passed unanimously.
3. Motioned to rebid the material list for street repairs by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.
4. Motion to table two proposals received for the Powell Street Sewer Project from Arro Consulting. One proposal for the initial survey and layout with a total cost of \$12,000.00 and one proposal for the bidding, management, and RPR services with a total cost of \$14,000.00. Motioned to table by John Zym and seconded by Joseph Butrie. Motion to table passed unanimously.
5. A discussion was held about sending a letter of request to the Panther Valley School District to discuss and review the need for a sidewalk installation on the stadium parking lot area. Two school board members were present who stated they have no problem meeting with the necessary people to discuss the parking lot area and that an email can be sent over to the school to set up a meeting. Council agreed with an email being sent to the Panther Valley School District to set up a meeting with the Code Official, Council President, Zoning Officer, and Public Works Chairperson.

The in person meeting of the code official, zoning officer, council president, and public works chair is requesting to meet with the school district personnel for the review of files in hopes of an amicable solution to be reached. No motion was made.

6. Motion to approve advertising for the purchase of a motorized sewer camera (Crawler style) with specifications developed by the public works department. Sealed bid quotations are required to be received by 4:00p.m. and opened at the July 15th, 2026 council meeting no later then 6:00p.m. Motioned by Joseph Butrie and seconded by Michele Bartek. Motion passed unanimously

Motioned to adjourn by Joseph Butrie and John Zym. Motion passed unanimously.

The meeting was adjourned by President Joseph Genits at 9:08p.m.

Respectfully Submitted,



Ashley McLaughlin

Secretary