

LANSFORD BOROUGH COUNCIL **Regular Monthly Meeting** **June**
8,2022, 6:00 p.m.

Call to Order - At 6:00 p.m. by President Bruce Markovich followed by Pledge of Allegiance and roll call.

Council members attending: Martin Ditsky, Gwyneth Collevchio, Bruce Markovich, William Chuma, John Turcmanovich, Jennifer Staines, Mayor Hugh Vrablic and Solicitor Robert Yurchak. Councilman Jay Doyle was not in attendance

Executive Session 6:00 p.m. to 6:30 p.m. to review personnel issues: police grievances, public works issue and worker's compensation.

Back on the record at 6:30 p.m.

Street Material Bid Opening - one sealed bid was opened by President Markovich: Borough Engineer Bill McMullen read through the bid.

A Motion was made by William Chuma, second by Jennifer Staines to accept the bid package from Lehigh Asphalt. All were in favor. Motion passed.

Lehigh Asphalt, Tamaqua

<u>Amount/Description</u>	<u>PriceUnd</u>	<u>UndeliverPrice</u>	<u>DeliverPrice</u>	<u>Delivered Price</u>
500 Tons Type 2 AS3 Antiskid,	\$ 14.95	\$ 7,475.00	\$22.95	\$11,475.00
500 Tons Superpave 9.5mm	\$ 75.45	\$ 37,725.00	\$87.45	\$43,725.00
500 Tons Superpave 19.0mm	\$ 68.95	\$ 34,475.00	\$80.95	\$40,475.00
500 Tons Superpave 25.0mm	\$ 60.50	\$ 30,250.00	\$72.50	\$36,250.00
500 Tons #1B Stone	\$ 21.50	\$ 10,750.00	\$29.50	\$14,750.00
500 Tons #2A Stone	\$ 12.100	\$ 6,050.00	\$20.10	\$10,050.00
500 Tons #2B Stone	\$ 13.50	<u>\$ 7,450.00</u>	\$19.50	<u>\$11,450.00</u>
		134,175.00		168,175.00

Public Courtesy –

Rose Mary Cannon – 242 W. Ridge St- Asked what changes were made to **the new handicap** ordinance. Also asked was if any work was done on the police station yet. Also asked was how much the new chairs cost.

Approval of Meeting Minutes

- May 11, 2022, regular meeting minutes

A Motion was made by Gwyneth Collevchio, second by William Chuma, to approve the May 11, 2022, regular meeting minutes. All were in favor, Motion passed.

Correspondence enclosed-

- **Special Event Form:** Carbon Chamber & Economic Development – Moonlight Market Oct. 22nd from 5:30 p.m. to 8:00p.m.

A Motion was made by Gwyneth Collevchio, second by William Chuma, to approve the Carbon Chamber & Economic Development Moonlight Market Oct. 22nd from 5:30 p.m to 8:00 p.m. All were in favor, Motion passed.

- **Special Event Form** – Carbon Chamber & Economic Development – Moonlight Market Nov. 19th from 5:30 p.m. to 8:00 p.m.

A Motion was made by William Chuma, second by John Turcmanovich, to approve to approve the Carbon Chamber & Economic Development Moonlight Market Nov. Motion passed.

- **Special Event Form** – Friends of Lansford Recreation – Plant Fest Aug.27th 9 a.m. to 6 p.m.

A Motion was made by William Chuma, second by Jennifer Staines to approve the Special Event Form for Friends of Lansford Recreation for the Plant Fest on August 27 from 9 a.m. to 6 p.m. All were in favor. Motion passed.

- **Handicap Parking Space** – 375 W. Ridge St. – Tanya Gould.

A Motion was made by William Chuma with a second by Jennifer Staines to deny the handicap parking request for 375 W. Ridge St. All were in favor. Motion passed.

Committee Reports –

1. Zoning & Ordinance
2. Public Works
3. Municipal Administration The minutes were not complete at meeting time
4. Park & Recreation
5. Public Safety

Municipal Monthly Reports for May

Fire Department – American Fire Co. No 1 responded to 10 incidents in May: 5 in Lansford, 2 in Summit Hill, 1 in Coaldale, and 2 in Nesquehoning.

Ambulance – Lehighon Ambulance responded to 74 incidents in May with an average response time of 9.4 minutes from time of dispatch to arrival on scene.

Mayor’s Report – Mayor Vrablic mentioned that there was \$1,315.37 collected for the month of May. There were 258 calls for May. Mayor Vrablic asked about getting a license plate reader for the police department that it would get unregistered cars off the street. We should be trying to give the Police the tools they need to get the job done. We also need to advertise for more police officers.

Code Compliance – Jim Dean investigated 42 code enforcement complaints, issued 26 Notice of Violations, investigated 37 rental complaints, performed 20 rental inspections, and received 30 zoning complaints. The report is on file. Bruce Markovich mentioned that we could use the Community Development Block Grant money to hire a part-time Code Enforcement Officer. We need one person to do rentals and one person to go around and do Code Enforcement.

Solicitor’s Report – Attorney Yurchak talked about how the Borough uses an IPMC Code from 2006 and that with Council’s permission he would like to update it to 2021.

A Motion was made by William Chuma, second by Gwyneth Collevchio to allow the Solicitor to update the IPMC Code from 2006 to 2021. All were in favor. Motion passed.

Tax Collector’s Report – From May 16 to May 31,2022 he collected. \$407,809.54.

Treasurer’s Report – Bills to Approve

- GENERAL FUND - \$55,954.13
- STREET LIGHT FUND - \$16,649.15

- SANITATION FUND - \$34,214.00
- SEWER TRANSMISSION FUND - \$22,364.25
- SNYDER STREET FUND - \$0.00
- PARKS & RECREATION - \$7,132.92
- HIGHWAY - LIQUID FUELS - \$555.80
- FIRE TAX - \$0.00
- LST FUND - \$0.00

A Motion to pay the bills is needed.

A Motion was made by Jennifer Staines, second by William Chuma, to approve payment of the May bills. All were in favor, Motion passed.

We have been collecting Delinquent Sewage Transmission fees for the shut off on June 14th the total amount we needed to collect was \$34,332.00 to date we have collected \$9,066.50. The fire properties of 330 W. Bertsch St and 332 W. Bertsch St. have been demolished the site has been inspected and the report has been issued I would like to release the Fire Escrow monies.

A Motion made by William Chuma, second by Jennifer Staines to release the Fire Escrow money to the owner of the properties at 330 & 332 W. Bertsch St. All were in favor. Motion passed.

Account Balances May 31, 2022:

FUND/ Checking	No.	Account Title	April	May
General Fund	6496	General Acct	\$680,993.95	\$723,131.82
General Fund	6488	Escrow for 22 E Kline Ave	\$3,000.00	\$3,000.00
General Fund	0826	Fire Escrow – 330 W. Bertsch St	\$37,289.13	\$37,289.13
General Fund	2675	Fire Escrow – 332 W. Bertsch St	\$6,006.30	\$6,006.83
General Fund	2823	Fire Escrow – 334 W. Bertsch St	\$4,512.59	\$4,512.99
General Fund	7013	Fire Escrow – 268 E. Patterson St	\$9863.51	\$9863.51
General Fund	2153	ARPA Grant Acct	\$199,159.95	\$176,339.29
General Fund	9737	Fire Escrow – 154 W. Ridge St.	\$0.00	\$0.00
General Fund	9729	Fire Escrow – 158 W. Ridge St.	\$0.00	\$0.00
General Fund	8911	Fire Escrow – 156 W. Ridge St.	\$9,163.57	\$0.00
General Fund	3567	USDA Grant Acct	\$0.00	\$0.00
General Fund	1394	Railroad Proceeds Account	\$500,069.87	\$500,113.71
General Fund	8929	Portnoff Account	\$6,980.71	\$13,491.31
Sanitation Fund	6438	Sanitation Fund	\$297,189.21	\$283,771.03
Sanitation Fund	7373	Sani-investors' Money Mkt Acct	\$51,958.68	\$51,958.68
Sanitation Fund	6454	Sanitation Fund Money Mkt Acct	\$14,096.91	\$14,098.15
Sewer Transmission	6446	Sewage Transmission	\$105,019.09	\$114,219.10
Sewer Transmission	7360	Sewer Transmission	\$165,519.11	\$165,519.11
Sewer Transmission	5402	Sewer Loan Proceeds Acct	\$123,027.14	\$123,029.20
Sewer Transmission	1277	Sewer Trans. CD/Aug-12 mo.	\$51,467.04	\$51,477.62
Sewer Transmission	6470	400 E Snyder Sewer Project	\$32,519.58	\$32,522.43
LST	6462	Local Service Tax	\$26,070.34	\$28,125.42
Street Light Fund	6412	Streetlights	\$38,159.53	\$53,116.33
Fire Tax Fund	6371	Fire	\$23,320.01	\$34,022.34
Sp. Hi-Way	6420	Treasurers Special Highway	\$150,842.70	\$145,438.50
Park & Rec Fund	6363	Lansford Pool Account	\$41,394.25	\$41,397.88
Park & Rec Fund	6404	Recreation	\$52,893.96	\$57,917.90
Total			\$2,630,517.13	\$2,670,362.28

LOANS		LOANS Paid from Fund		
Tax Anticipation Note		1.99% for 1 yr.		
Tunnel St/Storm Sep	\$18,689.23 per mo.		\$325,676.53	\$230,609.90
MEM Debacle	20 yrs./\$14,130 biannual May & Nov		\$76,309.11	\$66,584.11
2018 Police RAM		Gen Fund or LST 6/1/18 - 5 yr. lo	\$26,440.53	\$26,440.53
2020 Sewer Loan	5 yr.	Sewer Fund \$1,320.47 per month	\$53,330.11	\$52,103.29
Total			\$413,505.09	\$375,737.83

New Business:

Motion to grant Billitier Electric an extension for the Ridge St. - Street Light - Project completion to September 1, 2022 - Due to material availability. Change order on the Ridge St. project to upgrade the service for new lamps and wiring from 100 -amp service to a 200 - amp service. Cost \$12,701.96 to be paid from Downtown Grant.

A Motion was made by William Chuma, second by John Turcmanovich to grant the extension to Billitier Electric to complete the Ridge St. project to September 1, 2022. All were in favor. Motion passed.

Motion to have ARRO Engineer administer Borough Garage Grant of \$160,000.00 - prepare site development, construction, drawings, and bid packages on the new Borough Garage. We need to set a budget of \$1,000,000.00 on the new garage. After we vacate the garage, we are in we will be getting \$68,000.00 a year for the buildings down at Silberline plus the 160,000.00 grant that is what will pay for the loan.

A Motion was made by John Turcmanovich, second by William Chuma to have the ARRO Engineer administer Borough Grant of \$160,000.00. Martin Ditsky was opposed. Motion passed.

Motion to obtain funding proposals for a construction loan in the amount of \$850,000.00 for a Borough Garage.

We need to set a budget on the Borough Garage. Silberline rent will pay off the loan for the garage.

There will be no taxpayer money used to pay for the Borough Garage.

A Motion was made by William Chuma, second by Jennifer Staines to obtain funding proposals for a construction loan in the amount of \$850,000.00 for a Borough Garage. Martin Ditsky was opposed. Motion passed.

Motion to adopt Resolution 2022-5 authorizing a loan from Jim Thorpe Neighborhood Bank in the amount of \$60,000.00 for the Borough truck to be paid from Liquid Fuels over the next five years.

A Motion was made by William Chuma, second by Jennifer Staines to adopt Resolution 2022-5 authorizing a loan from Jim Thorpe Neighborhood Bank in the amount of \$60,000.00 for the Borough truck. Martin Ditsky was opposed. Motion passed.

Motion to pay \$24,975.14 from the Sewer Transmission Account towards the Borough Truck.

A Motion was made by William Chuma, second by John Turcmanovich to pay \$24,975.11 from the Sewer Transmission Account towards the Borough Truck. All were in favor. Motion passed.

Motion to send letters out to handicap residents who do not show their placards when parking in handicap parking spaces.

A Motion was made by William Chuma, second by Jennifer Staines to send letters out to all handicap spaces to receive a letter that they must be showing their placard in their car if no handicap plate. All were in favor. Motion passed.

Motion to advertise the new Handicap Ordinance.

A Motion was made by William Chuma, second by John Turcmanovich to advertise the new Handicap Ordinance. All were in favor. Motion passed.

Motion to accept the proposal of new phone system from PenTeleData at a cost of \$4,146.66 to be paid out of COVID money with an increase in the monthly bill of only \$40.00 a month

A Motion was made by Gwyneth Collevchio, second by William Chuma to accept the proposal of new phone system from PenTeleData at a cost of \$4,14666 to be paid out of COVID money.

Execute a 3rd lease between the Borough and Construction Clearance for the 1872 Building at the Silberline Complex at a rate of \$900.00 per month.

A Motion was made by John Turcmanovich, second by William Chuma to execute a 3rd lease between the Borough and Construction Clearance for the 1872 Building at the Silberline Complex at a rate of \$900.00 per month. All were in favor. Motion passed.

A Motion to go off the agenda was made by Jennifer Staines, second by John Turcmanovich. All were in favor. Motion passed.

A Motion was made by John Turcmanovich, second by William Chuma to advertise for full-time and part-time police officers. All were in favor. Motion passed.

A Motion was by John Turcmanovich, second by Jennifer Staines to increase the percentage rate of pay for Robert Lilly from 70% pay rate to 85% increase. All were in favor. Motion passed.

A Motion to go off the agenda was made by Gwyneth Collevchio, second by William Chuma. All were in favor. Motion passed.

A Motion was made by William Chuma, second by John Turcmanovich to ratify the hiring of part time Borough worker Dennis Anderson. All were in favor. Motion passed.

Meeting adjourned at 7:33 p.m.

Respectfully submitted,

Wendy Butrie
Secretary Treasurer