

Call to Order – At 6:00 p.m. by President Bruce Markovich followed by Pledge of Allegiance and roll call.

Pledge of Allegiance.

Council members attending: Bruce Markovich, William Chuma, Gwyneth Collevechio, Jennifer Staines, Martin Ditsky, Solicitor Robert Yurchak, John Turcmanovich Mayor Hugh Vrablic. Jay Doyle was not in attendance.

Executive Session 6:00 p.m. to 6:30 p.m. Personnel Issues, some of them were resolved.

Opening of Sealed Bids – There was one bid, and that bid was for \$20,000.00. from Ryan Eidle’s bid Ryan will also cover all the expenses for the property. There was a discussion as to why the Borough did not put a minimum bid on the advertisement. The appraisal of the property came back to \$55,000.00.

A Motion was made to accept the bid for \$20,000.00 plus costs by William Chuma and the second by Jennifer Staines. All were in favor. Motion passed.

The Solicitor’s Report – Was done next as the Solicitor needed to leave to attend 2 other meetings. Mr. Yurchak first wanted to ratify the ad for sealed bids.

A Motion was made by William Chum and the second by Gwyneth Collevechio. Martin Ditsky was opposed. Motion passed.

The revised Residential Rental Ordinance has been advertised and is ready to be adopted.

A Motion was made by William Chuma and the second by Jennifer Staines. All were in favor. Motion passed.

The revised Handicap Ordinance has been advertised and is ready to be adopted.

A Motion was made by William Chuma and the second by Jennifer Staines. All were in favor. Motion passed.

Public Courtesy – Discussed Personnel issues and the sale of real estate.

Rose Mary Cannon– 242 W. Ridge St Stated that she did a Right to Know about the \$95,000.00 DCED grant that the Borough received for renovations on the train station and the Secretary has no information on it. Also questioned was Pocono Mountain Visitor’s Bureau and what the agreement is with the bureau. The Borough had a Special Meeting and brought in the Chief of Staff for Argall and Rose Mary did not see any other towns going in on this.

Mary Soberick – Asked Bruce if he had a computer at home and questioned who the computer belonged to at the desk up front and if every member of Council could access this computer.

Approval of Meeting Minutes

- October 11 ,2023 Council Meeting Minutes.

Gwenyth Collevechio stated there was an error in the minutes.

A Motion was made to fix the error on the minutes and approve the minutes by William Chuma, and the second by Jennifer Staines. All were in favor. Motion passed.

Correspondence Enclosed-

- Handicap parking space – 235 W. Abbott St.

A Motion was made to deny the handicap space by William Chuma, and the second by Martin Ditsky. All were in favor. Motion passed.

Committee Reports

- Zoning & Ordinance
- Public Works
- Municipal Administration
- Park & Recreation
- Public Safety

Committee Meetings were cancelled.

Municipal Monthly Reports

Fire Department – American Fire Co. #1 responded to 19 incidents in October: 8 in Lansford, 4 in Summit Hill, 4 in Coaldale, 1 in Nesquehoning, 2 in Tamaqua.

Ambulance – Lehighon Ambulance responded to 75 incidents in the month of October. There was an average response time of 8.7 minutes from the time of dispatch until the time of arrival on scene. Out of the 75 responses, 51 responses were non-emergency with a time of 9.0 minutes. There were 24 emergency responses with a time of 8 minutes.

Mayor’s Report – \$1,901.33 was deposited for the month of October.

Police Report – There were 263 calls for assistance, domestic violence, and EMS assists. There were 8 arrests and 17 violations.

Code Compliance – The report is on file.

Tax Collector’s Report – October 1- October 31- \$10,667.83 was collected.

Solicitor’s Report – was done at the beginning of the meeting.

Treasurer’s Report –

Bills to Approve

- GENERAL FUND - \$104,487.00
- DIVERSIFIED SCCOUNT - \$3,274.36
- STREET LIGHT FUND - \$5,497.18
- SANITATION FUND - \$28,192.00
- SEWER TRANSMISSION FUND - \$2,603.83
- PARKS & RECREATION - \$2,515.94
- HIGHWAY – LIQUID FUELS - \$2,981.51
- DELINQUENT TAX - \$657.45
- FIRE TAX - \$1,388.00

A Motion was made by William Chuma, and the second by Jennifer Staines. Martin Ditsky was opposed. Motion passed.

Account Balances October 2023:

No.	Account Title	September	October
6496	General Acct	\$958,131.36	\$824,957.31
6488	Escrow for 22 E Kline Ave	\$3,000.00	\$3,000.00

2823	Fire Escrow – 334 W. Bertsch St	\$4,519.00	\$4,519.00
7013	Fire Escrow – 268 E. Patterson St	\$9,863.51	\$9,863.51
2153	ARPA Grant Acct	\$232,802.52	\$234,426.01
1394	Railroad Proceeds Account	\$563,331.59	\$563,380.98
8929	Portnoff Account	\$135,460.15	\$140,656.31
8448	Diversified	\$4,082.97	\$8,105.70
6438	Sanitation Fund	\$319,257.91	\$362,351.62
7373	Sani-investors' Money Mkt Acct	\$52,180.55	\$52,220.44
6454	Sanitation Fund Money Mkt Acct	\$14,116.94	\$14,118.18
6446	Sewage Transmission	\$250,166.41	\$249,854.17
7360	Sewer Transmission	\$55,126.99	\$55,169.14
5402	Sewer Loan Proceeds Acct	\$53,091.27	\$53,095.63
1277	Sewer Trans. CD/Aug-12 mo.	\$51,654.42	51,717.68
6470	400 E Snyder Sewer Project	\$32,444.60	\$32,447.44
6462	Local Service Tax	\$41,618.82	\$41,985.45
6412	Streetlights	\$67,886.72	\$65,705.65
6371	Fire	\$38,857.79	\$34,271.18
6420	Treasurers Special Highway	\$56,426.00	\$54,303.38
6363	Lansford Pool Account	\$41,453.03	\$41,456.66
6404	Recreation	\$51,104.92	\$51,281.33
		\$3,036,577.47	\$2,948,886.77
	LOANS Paid from Fund		
	1.99% for 1 yr.		
	20 yrs./\$14,130 biannual May & Nov	\$46,474.11	\$46,474.11
3591	\$49,644.00	\$35,984.55	\$35,984.55
5 Yr.	\$60,000.00	\$60,000.00	\$60,000.00
		\$142,458.66	\$142,458.66

New Business:

Accept the Resignation of Asst. Secretary Shantel Lauer

A Motion was made by William Chuma, and the second by John Turcmanovich. All were in favor. Motion passed.

The hiring of either Lehigh Engineering or Arro Engineering as the Borough’s rental enforcement and code enforcement officer.

A Motion was made to table by Gwyneth Collevchio, with a second by William Chuma. All were in favor. Motion passed.

Transformer on Dock St. at a cost of \$715.00 must be installed for the new lights for the Oversize Parking Lot.

A Motion was made by William Chuma, and the second by John Turcmanovich. All were in favor. Motion passed.

Reinstate the lease for Construction Clearance on the Rental Properties down at the Silberline Properties.

We had a meeting with them we decided to send a letter and ask for the arrearages first and give them til the 10th of December to pay.

A Motion was made to table the reinstatement of the leases by William Chuma, and the second by Jennifer Staines. All were in favor. Motion passed.

Quote from Radocha for \$5,000.00 to cleanout along the yellow building at Silberline.

We must fix the outside of the building. Where the bank comes down on the side of the building there used to be a gutter there well that is no longer there.

A Motion was made by William Chuma, with a second by John Turcmanovich. All were in favor. Motion passed.

Award bid for site development at Borough Garage.

There was a bid opening on Monday for the project the bid was given to Dutchman Contracting LLC. for a total of \$124,994.50

The lowest bidder was Dutchman Contracting LLC for a total of \$124,994.50. The last time the bids came in at \$374,000.00.

A Motion was made by William Chuma, and the second was made by Gwyneth Collevecchio. Martin Ditsky was opposed. Motion passed.

Resolution to apply for the 1 million dollars through Statewide LSA Program for Borough Garage.

A Motion was made by William Chuma and the second by John Turcmanowich . Martin Ditsky was opposed. Motion passed.

Resolution to file for a Statewide LSA Grant on behalf of Grace Community Church in the amount of \$62,093.00.

A Motion was made by William Chuma, with a second by John Turcmanovich. Martin Ditsky was opposed. Motion passed.

Advertise for a new Asst. Secretary on the advertisement use a deadline date of 12/1/23.

A Motion was made by William Chuma, and the second by Gwyneth Collevecchio. All were in favor. Motion passed.

Accept the Budget

A Motion was made by William Chuma, and the second by Martin Ditsky. All were in favor. Motion passed.

Giving Part-time Seasonal Public Works Worker a raise.

A Motion was made to raise Dennis Anderson from \$16.00- \$19.00 an hour by William Chuma, with a second by Martin Ditsky. All were in favor. Motion passed.

Gwyneth Collevecchio stated that we need a Proclamation for the Black Diamond Recipients the Anderson's for when they receive their Award.

A Motion was made by Gwyneth Collevecchio, with a second by William Chuma. All were in favor. Motion passed.

A Motion was made to go off the agenda by William Chuma, and the second was from Martin Ditsky. All were in Favor. Motion passed.

A Motion was made to re-advertise for the full-time public works position by William Chuma, with a second was from John Turcmanovich. All were in favor. Motion passed.

The meeting was adjourned at 7:30p.m.

Respectfully submitted,

Wendy Butrie

Secretary Treasurer