

**Lansford Borough Council
Special Budget Meeting
September 16, 2019**

Call to Order

Lansford Borough Council held a budget meeting at 6:00 p.m., Monday, September 16, 2019, at borough hall, 1 W. Ridge Street, Lansford. The meeting was called to order by President Jared Soto. The Pledge of Allegiance was recited and roll call was taken. Present were: John Turcmanovich, Jared Soto, Bob Silver, Marie Ondrus, and Irma Leibensperger. Absent were: Bruce Markovich, William Chuma, Mayor James Romankow and Solicitor Michael Greek.

Public Courtesy

Michele Bartek, was in the audience but had no comments about the budget.

Budget Discussion

Each council person was given a blank budget spreadsheet of all funds with two years budget vs. actual history.

- Jared Soto: Had a breakdown of the 5 miscellaneous accounts for insurance coverage which may be broken down into 22 (yet to be numbered) line item accounts as follows:

480 . MISC			Current Bal
	0148635	Insurance Gen/Auto	\$47,908.36
	0148700	Workers Comp Insurance	\$32,959.26
	0148701	Life & Disability	\$3,047.50
	0148702	IRA Benefits	\$4,600.00
	0148714	Hospital Insurance	\$216,948.08
			\$305,463.20

will need to add these to the budget:

	400 GENERAL GOVERNMENT:			Yearly Est.
		0000000	Public Officials & Employment Liability	11,646.00
		0000000	Bonds	491.00
		0000000	Crime	552.00
		0000000	Workers Compensation	471.00
		0000000	Office Healthcare	32,005.00
		0000000	Office Workers Life & Disability	1,063.00
	409 BUILDINGS			
		0000000	Commercial Property Policy	3,287.00
	410 POLICE			
		0000000	Police Professional Liability	8,287.00
		0000000	Police Commercial Auto Policy	4,359.00
		0000000	Workers Compensation	43,049.00
		0000000	Police Healthcare	202,762.00
		0000000	Chief IRA	1,200.00
		0000000	Police Life & Disability	2,400.00
	430 PUBLIC WORKS			
		0000000	General Liability Policy	27,217.00
		0000000	Umbrella Liability Policy	1,802.00

**Lansford Borough Council
Special Budget Meeting
September 16, 2019**

		0000000	Commercial Auto Policy	10,644.00
		0000000	Commercial Contractor Equipment Policy	1,344.00
		0000000	Workers Compensation Policy	23,399.00
		0000000	Public Works Healthcare	90,708.00
		0000000	Public Works IRA	5,760.00
		0000000	Public Works Life & Disability	1,420.00
				473,866.00

- Take into consideration car payments remaining:
POLICE: The third & final yearly payment on the 2017 Police Expedition is due 12/31/19 = \$13,204.09
The second of five yearly payments on the Dodge RAM Truck is due July 2020 = \$ 9,685.20
Police vehicle payments are usually taken out of LST Fund
- Jared Soto recommended lowering each committee expense by 10%; Park and Recreation, Public Works, Municipal Administration, Ordinance & Zoning, and Public Safety.
- Consider the cost of STMP Program to implement a multi-year financial management program. The grant portion is 50% of the total program cost up to \$200,000.00. Applicant provides 50% cash match of the total program cost.
- Wages: Police Officers and Public Works employees by contract will receive a 3% raise. Administration staff, Secretary Treasurer and Assistant Secretary Treasurer, is asking for a .25 per hour raise in 2020. This will be included in the annual Wage Resolution passed annually in December.
- Council persons made line by line budget amount suggestions in the General Fund for the Police Department and Public Works Department. Bob Silver is not budgeting for a seventh officer in 2020 and plans on increasing the number of part time officers. In Public Works he wants to add a line item account for seasonal workers.
- Bob Silver suggested not moving funds (budgeted) from Sewer Transmission and Highway Liquid Fuels to reimburse wages paid to public works employees for working on the sewers and streets. Also, not moving funds for Office Administration from sanitation and sewer transmission to reimburse their wages for their work billing sanitation and sewer transmission.

The next special budget meeting will be held at borough hall on Monday, October 21, 2019, at 6:00 p.m.

Adjournment:

Motion to adjourn was made by Bob Silver, second by Jared Soto, at 7:15 p.m.

Respectfully Submitted,

Jill Seigendall,
Secretary/ Treasurer