

# Borough of Lansford Special Event Application

Today's Date: \_\_\_\_\_

Name of Group/Organization: \_\_\_\_\_

Tax Identification Number: \_\_\_\_\_

Date of Event: \_\_\_\_\_

Place of Event: \_\_\_\_\_

Type of Event: \_\_\_\_\_

Start Time: \_\_\_\_\_

End Time: \_\_\_\_\_

Email contact: \_\_\_\_\_

Contact Person & Phone Number: \_\_\_\_\_

\_\_\_\_\_

Will alcoholic beverages be served? \_\_\_\_\_

If so, Type of License: \_\_\_\_\_

Will outside vendors be used? \_\_\_\_\_

If so, do they carry insurance? \_\_\_\_\_

Type of Security to be used: \_\_\_\_\_

Name of Group's Insurance: \_\_\_\_\_

Policy #: \_\_\_\_\_

Effective date: \_\_\_\_\_ Expiration Date: \_\_\_\_\_

The sponsoring group must add the Borough of Lansford as an additional insured for this event and provide proof of insurance

Special Requirements: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The undersigned does hereby agree to save, hold harmless and indemnify the Borough of Lansford, its council persons, its employees, agents and representatives from any responsibility for any claims for any damage or injuries which may now or henceforth arise or be made any lawsuits filed with regard to the conduct of the Special Event which is the subject of this application.

\_\_\_\_\_  
Signature of Group Representative