

## Special Meeting Minutes

February 26th, 2026

The February 26th, 2026 Special Meeting was called to order at 6:01 p.m. by Vice President Joseph Genits at the Lansford Borough Town Hall, 1 West Ridge Street, Lansford, Pennsylvania. The meeting was attended by President Pro Tempore Michele Bartek, Council Member Joesph Butrie, Vice President Joseph Genits, Council Member John Zym, Council Member Jack Soberick, and Mayor Denise Leibensperger.

Council Member Gwyneth Collevecchio attended the meeting via phone call at 6:43p.m.

Council Member Bruce Markovich, and Solicitor Robert Yurchak were not in attendance.

Pledge of Allegiance was recited.

Agenda of February 26<sup>th</sup>, 2026 Special Meeting was amended to include motion 16, Motion to pay \$1,314.17 to settle Train Station PPL Bill as per suggestion by Attorney Yurchak.

Joseph Genits spoke about the last executive session which included reviewing of legal correspondence, the Silberline Warehouse Property Lease, and reviewing of a train station electric bill that the Solicitor received via mail that is on the meetings agenda as an amended motion.

**Public Courtesy-**

- P1. Joseph Seaver of 308 East Kline Avenue spoke about the Civil Service Commission and the need for members.
- P2. Rosemary Cannon of 242 West Ridge Street thanked the council for being proactive with the snow removal and inquired about multiple items on the agenda.
- P3. Christopher Ondrus of 10 Edgemont Road inquired about the train station and the expenses that are occurring with the train station.
- P4. Joseph Butrie of 443 East Ridge Street spoke about only borough employees being allowed in the gated area of the borough office.

**Motions to Approve**

1. Joseph Genits spoke about how as acting Council President, he sent out a list of committee members to all of council to review and advise the dates and times that they would like for their committees to meet or if they would like for the committees to meet at one single meeting.

2. Motioned to appoint a Council President and Council Vice President by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

Motioned to appoint Joseph Genits as Council President by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

Motioned to appoint Jack Soberick as Council Vice President by John Zym. Motion dies due to lack of second.

Motion to appoint Michele Bartek as Council Vice President by Michele Bartek. Motion dies due to lack of second.

Motioned to appoint Joseph Butrie as Council Vice President by Joseph Butrie and seconded by Jack Soberick. Motion was opposed by Michele Bartek. Motion passed by majority vote.

3. Motioned to pass Resolution 2026-06 stating who will be authorized on all signature cards for borough bank accounts by Jack Soberick and seconded by Michele Bartek. Motion passed unanimously.
4. Motioned to appoint Michele Bartek and Joseph Genits to act as grant administrators and point of contact for outstanding grant applications as noted on the January 5<sup>th</sup> and January 14 Council meeting agendas by Jack Soberick and seconded by Joseph Butrie. Rollcall vote, Michele Bartek, Yes; Joseph Butrie, Yes; Joseph Gents, Yes; Jack Soberick, Yes. Motion passed. Yes-4, No-0
5. Motioned to table motion to develop a policy or resolution to require the attendance of the Borough Chief/or OIC; The Code Official; and the Zoning Officer to attend monthly council meetings to give verbal reports to council by Jack Soberick and seconded by Joseph Butrie. Motion to table passed unanimously.

Council members spoke about when they want to have committee meetings.

Jack Soberick stated the public safety committee will meet on the first Thursday of each month at 6:00p.m.

Joseph Butrie stated the public works committee will meet on the first Thursday of each month at 7:00p.m.

Joseph Genits stated the municipal administration committee will meet on the first Thursday of each month at 5:00p.m.

Joseph Genits stated that he will confirm with the chairs of parks & recreation, zoning & ordinance, and economic development/tourism/grant development who are not present the dates and time they want their committees to meet.

6. Motioned to table motion to review and ratify Shane Monk's work agreement as per all items listed to date, including salary and benefits being offered to the clerical personal and in accordance with the employee handbook. Back dating to date of hire, along with condition of hourly salary being contingent upon satisfactory completion of the ICC Code IMPC Code course within 60 days of today's date by Joseph Butrie and seconded by John Zym. Motion to table passed unanimously.
7. Motioned to complete train station grant payments with signatures from Michele Bartek and Joseph Genits for the state to release LSA Funds in the amount of \$94,580.00 to pay Mazella Enterprises \$85,000.00 and Joy Beer Engineering \$9,580.00 by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

Jack Soberick motioned to go off the agenda relating to item #7, the train station, seconded by Joseph Butrie. Motion passed unanimously.

Jack Soberick spoke that he would like letters sent to the Pocono Mountain Bureau and Lansford Historical Society to inquire if they have any interest in obtaining the train station with the only expense being covering the boroughs' total out-of-pocket expenses for the train station.

Motioned to send a letter both via email and via U.S. Postal Mail to Pocono Mountain Bureau and Lansford Historical Society inquiring if they are interested in obtaining the train station with the only expense being covering the borough's total out-of-pocket expenses for the train station by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

8. Joseph Genits spoke about needing to contact Bruce Markovich to inquire if he has the original copies for Ashton Park Electrical upgrades Engineer estimated costs of \$54,778.00 that are being requested by ARRO Engineering.
9. Motioned to appoint Jack Soberick to the Civil Service Commission by John Zym and seconded by Michele Bartek. Motion passed unanimously.
10. Motioned to appoint Joseph M Seaver as a regular member of the Civil Service Commission by Joseph Butrie and seconded by Michele Bartek. Motion passed unanimously.
11. Motioned to send letter to members of Civil Service Commission that they shall reorganize within 10 days of date received of the letter by Joseph Butrie and seconded by John Zym. Motion passed unanimously.
12. Motioned to readvertise to accept letters of interest for all open board and commission vacancies with no submission deadline date and residents are encouraged to submit

letters to be kept on file for possible future seat vacancies by Michele Bartek and seconded by Jack Soberick. Motion passed unanimously.

13. Motioned to have the two cleaning person/janitorial applicants have a full background and fingerprinting with the municipal administration committee reviewing the applications for approval by Michele Bartek and seconded by John Zym. Motion passed unanimously.
14. Motioned to send to public works committee for review and discussion allowing for interested persons from the public to remove dead wood from borough properties at no expense to the borough including a release form to be signed by any vendors interested by Joseph Butrie and seconded by Jack Soberick. Motion passed unanimously.
15. Motioned to approve Michele Bartek to attend the grant writing seminar sponsored by PSAB on March 10th, 2026 (9am to 3:30pm) to be held at Delaware Valley Trust Horsham, PA at a cost of \$150.00 member fee plus cost of transportation by Jack Soberick and seconded by John Zym. Motion passed unanimously.
16. Motioned to pay \$1,314.17 to settle Train Station PPL Bill as per suggestion by Attorney Yurchak with the amount to be included as part of the train station cost by Jack Soberick and seconded by Joseph Butrie. Motion passed unanimously.

Joseph Genits asked that, so the secretary be released and not having to waiting for the executive session to conclude that a member of the council that is not an officer take the final minutes of the meeting and adjournment time. Jack Soberick agreed to take the final minutes with the secretary leaving and council entering an executive session.

The meeting went into an executive session at 7:10 p.m. for legal updates.

The meeting came back into regular session at 7:35 p.m.

The meeting was adjourned by President Joseph Genits at 7:35p.m.

Respectfully Submitted,



Ashley McLaughlin

Secretary