

Special Meeting Minutes

January 16<sup>th</sup>, 2024

**Call to Order-** 6:00p.m. by President Bruce Markovich

Attending Council Roll Call- Gwyneth Collevchio, Michele Bartek, Jay Doyle, Bruce Markovich, Jack Soberick, Jennifer Staines, Mayor Hugh Vrablic

Pledge of Allegiance.

**Public Comment-**

Samatha Rose-

Inquired about Lacey Gonzales pay rate. Inquired about the requirements that borough secretary candidates need to have. Inquired if candidates would be considered if they had met all general requirements but were not strong in QuickBooks and computer skills. Bruce Markovich responded that Lacy Gonzales is paid \$65.00 an hour and that the secretary candidate would need to have general QuickBooks knowledge so that the borough can reduce having to pay someone \$65.00 an hour.

Joe Genits-

Inquired about who is doing the minutes and who is recording the meeting.

Jack Soberick motioned to have Bruce Markovich complete the minutes. Motioned by Jack Soberick and seconded by Jay Doyle.

Rose Mary-

Inquired about having Paula Fisher hired as a part-time secretary. Inquired about who is touching the money and who is conducting background checks. Bruce Markovich responded that he is not touching the money. Payroll is being conducted through ADT, and all background checks are being done by the police.

Bill-

Inquired about the increasing costs for rental units. Stated that there is no enforcement of inspections on rental properties.

Joe Genits states that no licenses should be given out until inspection is passed. That Bill can do the inspections this year. States that everyone should be charged, no inspections and no exemption listed.

Jay Doyle states that ordinance should be amended due to 144 complaints and 33 investigations.

**Consent Agenda-**

Bill McMullen Arro Engineering-

Discussion of additional fire equipment

**Old Business-**

Termination of lease with Construction Clearance on the Silvex Building-

Silvex building has escrow for insurance to come out. No one has bid on the building. Motioned to table Jack Soberick and seconded by Gwyneth Collevecchio. Construction Clearance is ready to leave the town.

**New Business-**

Motion to have Arro Engineering obtain costs to redevelop Silberline Office Building-

Motion to have Arro Engineering obtain the costs to redevelop the former Silberline Office Building to house the Lansford Police Department.

Motioned by Jack Soberick and seconded by Gwyneth Collevecchio. Motion was tabled.

Motion to pass a resolution to raise the boroughs Rental License Program-

Motioned by Jennifer Staines and seconded by Jay Doyle.

Motion to increase Attorney Robert Yurchacks hourly rate-

Motion to Increase Attorney Robert Yurchacks hourly rate of pay from \$100.00 per hour to \$110.00 per hour. His yearly retainer of \$3,000 per year remains the same.

Motioned by Gwyneth Collevecchio and seconded by Michele Bartek.

Motion to retain LGH Tax and Accounting services-

Motion to retain the services of LGH Tax and Accounting Services to provide accounting services to the borough at the rate of \$65.00 per hour.

Motioned by Jay Doyle and seconded by Gwyneth Collevecchio.

Motion to hire Shantel Lauer on an as needed basis-

Motion to hire Shantel Lauer as a part-time borough secretary on an as needed basis. Pay rate to be \$21.00 per hour.

Motioned by Jennifer Staines and seconded by Michele Bartek.

Motion favored by Jennifer Staines, Michele Bartek, Jack Soberick, Bruce Markovich, Gwyneth Collevchio, and Jay Doyle. Motion opposed by Joesph Butrie.

Motion to approve the transfer lease from Silberline Corporation-

Motion to approve the transfer lease from Silberline Corporation to the ATLANA Corporation for space located within their former manufacturing plant.

Silberline Corporation selling, a ten-year lease transfer allowed.

Motioned by Jay Doyle and seconded by Jack Soberick.

Motion to create a policy to appoint members of council to conduct background checks-

Motion to have police do background checks and make a requirement of all to have.

Motioned by Joesph Butrie and seconded by Michele Bartek.

Motion to apply for Keystone Historic Preservation Grant-

Motion to apply for Keystone Historic Preservation Grant from the Pennsylvania Historic Museum Commission. The Pennsylvania Historic Museum will match the LSA Grant for renovations in the amount of \$95,970.00.

Motioned by Gwyneth Collevchio and seconded by Jay Doyle.

Motion for Attorney Robert Yurchack to prepare paperwork to reopen police contract-

Motion to have Attorney Robert Yurchack prepare the necessary paperwork to reopen the police contract for the purpose of purchasing new firearms for the police department.

Motioned by Jack Soberick and seconded by Michele Bartek.

Motion to pay the costs of extradition for Logan Moser-

Motion to pay the costs of extradition for Logan Moser from San Antonio Texas back to Cabon County in connection with vehicle theft charges filed against him by the Lansford Police Department. The expected costs to be \$1,600 to \$2,400.

Jack Soberick had spoken to DA about extradition. DA found money on his budget for extradition because of a governess warrant to bring him home. This resulting in no costs to the borough. The DA is going to look at his budget and speak with the commissioner.

No motion needed.

Motion to adjourn to executive session-

Motion by Gwyneth Collevchio and Seconded by Jay Doyle. Motion passed unanimously.

**Executive Session-**

Committee President and chair has no bosses.

The council does not direct borough workers they are not their bosses.

Public Safety-

Oak Street needs plowing.

Everything must go through the mayor.

To reduce liability all borough emails to be @lansfordborough.com

Respectfully submitted,



Ashley McLaughlin

Assistant Secretary/Treasurer